

Monclova Township – Swanton Township – City of Toledo
Toledo Express Airport Joint Economic Development District

May 6, 2020 - 5:00 PM

Tele-Meeting due to restrictions with Coronavirus
Duly posted on township website & physically at
4335 Albon Road, Monclova OH

The meeting of the Monclova Township – Swanton Township – City of Toledo Toledo Express Airport Joint Economic Development District Board was called to order at 5:00 PM pursuant to the meeting notice.

Others in attendance: Kathleen Stewart Kuns, Recording Secretary; Dawn Sanderson, Monclova Township Law Director; Fire Chief Kevin Bernhard; Brian Dicken, guest

Call to Order by Vice Chair Syring pursuant to meeting notice

Attendance:

Members Present: Mr. Syring, Hoecherl

Others Present: Mr. Miller, Mr. Sommer, Mr. Dicken (all considered Board Members after meeting action)

The Pledge of Allegiance was recited.

Organizational Items:

The Oath of Office issued to newly appointed board members Jerry Miller and Dustin Sommer by Monclova Township Law Director Dawn Sanderson.

Nomination of at-large member. Hoecherl asked the Board to consider Brian Dicken. Hoecherl moved to nominate Brian Dicken. As no other names were brought forth, Syring closed that portion of the discussion that allowed for nominations. Mr. Dicken gave a summary of his experience with Toledo Regional Chamber of Commerce. Hoecherl moved to close the discussion which was seconded by Syring.
YES: Mr. Syring, Mr. Hoecherl, Mr. Miller, and Mr. Sommer

Hoecherl moved, Miller seconded, to appoint Brian Dicken to the at-large position on the Board of Directors for the Toledo Express Airport JEDD.
YES: Mr. Syring, Mr. Hoecherl, Mr. Dicken, Mr. Miller, and Mr. Sommer

Hoecherl commented on the various positions on the Board. Syring made himself available for the chair or vice chair position, however his term is expiring in July. Miller clarified details of officers' service.

Election of Officers:

Hoecherl moved to nominate Chairperson-Paul Syring; Vice Chair-Jerry Miller; Chuck Hoecherl-Secretary/Treasurer. Motion was seconded by Dicken.
YES: Mr. Syring, Mr. Hoecherl, Mr. Dicken, Mr. Miller, and Mr. Sommer

Record of Proceedings:

Discussion regarding having a quorum for approval of minutes. Hoecherl, who was in attendance at that meeting, made no changes to the minutes of July 10th, 2019.

MOTION: Mr. Hoecherl moved and Mr. Syring seconded the motion to suspend reading of the July 10, 2019 minutes and approve as submitted.

YES: Mr. Syring, Mr. Hoecherl, Mr. Dicken, Mr. Miller, and Mr. Sommer

New Business:

Tax collection update: Mr. Syring commented on state statute and the tax administrator. Reporting on the 1st quarter of this year, the city tax administrator received a total of \$101,667.82

Hoecherl commented on the growth. Curious about trend due to Coronavirus. Asked Sommer about projections. Sommer stated that employee count is stable. The last couple of months TronAir did have to relieve a few employees, however TronAir is in a very strong position due to U.S. defense contracts. Discussion concluded at 5:20 pm.

Discussion regarding approval of payment for Annual D&O Insurance Premium of \$1,275 with the Ohio Plan – Hylant. Syring gave a review; called for discussion. No member added any further information.

MOTION: Mr. Miller moved and Mr. Dicken seconded the motion to approve the payment.

YES: Mr. Syring, Mr. Hoecherl, Mr. Dicken, Mr. Miller, and Mr. Sommer

Approval of payment of professional administrative services was offered, however Monclova Township provides services and does not bill the Board of Directors.

Hoecherl reviewed (5:25 pm) request for TronAir Jobs Creation tax incentive of \$20,000. TronAir does meet the threshold for this grant. This is the only business to receive a grant from the Toledo Express Airport JEDD Board of Directors.

MOTION: Mr. Syring moved and Mr. Miller seconded the motion to approve the annual \$20,000 for the Jobs Creation Grant for TronAir.

YES: Mr. Syring, Mr. Hoecherl, Mr. Dicken, and Mr. Miller

Mr. Sommer did not participate in the conversation or the vote.

Mr. Hoecherl reviewed the District's finances. \$184,574 currently in account. After payment to TronAir and Directors' insurance, \$163,299 available for distribution to the Operator. Mr. Cappel, Toledo-Lucas County Port Authority has requested funds in support of projects. Last year the Directors left modest fund in the bank account. Hoecherl is suggesting a distribution of \$160,000-\$161,000. This would double last year's contribution. Mr. Cappel is on the call and was asked by Hoecherl if these funds are considered a local match by State or Federal authorities. Cappel stated

that 90% of the grants are through the FAA. Spoke of environmental remediation. Cappel stated appreciation for the funds.

MOTION: Mr. Hoecherl moved and Mr. Dicken seconded the motion to approve the annual disbursement to Toledo-Lucas County Port Authority Airport Operator in the amount of \$161,000.

Discussion: Hoecherl commented about press release, as was done last year. Cappel will coordinate.

YES: Mr. Syring, Mr. Hoecherl, Mr. Dicken, Mr. Miller, and Mr. Sommer

2020 Meeting Calendar

Syring noted that the contract requires quarterly meeting. Chair asked the Directors for proposed dates. Hoecherl commented on tradition of first Wednesday for quarterly meetings.

Discussion. Syring commented that, including this evening's meeting, holding meetings on August 5 and October 7 will provide substantial compliance with the contract. Chair reminded the Board of the inability to hold a meeting during the first quarter of this year due to open positions on the Board. All Board members were in agreement to hold meeting at 5:00 PM, by way of GoToMeeting or, if allowed, the Monclova Twp Meeting Room.

Syring reviewed the process for establishing the agenda.

MOTION: Mr. Dicken moved and Mr. Syring seconded the motion to adopt meeting dates of August 5th and October 7th, at 5:00 PM.

YES: Mr. Syring, Mr. Hoecherl, Mr. Dicken, Mr. Miller, and Mr. Sommer

New Business:

Hoecherl noted Signature Bank will need new signatory updates, specifically Mr. Miller. Once that is done, Hoecherl will coordinate the two payments that were approved this evening. Mr. Miller will be added to the account.

Adjournment:

Mr. Syring adjourned the meeting at 5:43 PM, reminding the Board Members of the August 5th meeting date.

Accepted on behalf of the Toledo Express Airport JEDD Board of Directors:

_____ Date

All rolls called randomly; Official Minutes will hold a signature on the above line. The audio of this meeting is on file in the Office of the Monclova Township Fiscal Officer according to the adopted Records Retention Schedule.