

Special Meeting:

The Special Meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 6:00 PM. This meeting was duly posted as required by law.

Roll call of members: Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present; Trustee Brian Craig, present; Fiscal Officer Gavin Pike, present.

Chair Barbara Lang stated the purpose of the meeting is to discuss Covid-19 matters.

Fire Chief Kevin Bernhard gave a review of what has occurred up to this point. Several matters that the Board needs to address. Discussion topics:

- 1) Meetings not be open to the public. Admittance upon screening. Trustees' discussion. Ohio Township Association has provided guidance on building closure for public gatherings. County has provided a model. Provides continuity. Trustees in agreement.
- 2) Temporary Operations Plan with respect to employee and employee safety. Chief proposed verbiage for essential and non-essential employees. He stated this is exact verbiage from county. Lt. Governor Husted stated that part-time employees are not eligible for unemployment benefits, which would impact part-time Fire Department employees. Bargaining Unit employees that are quarantined were discussed. Chief noted that the trustees previously determined that all employees are "essential" employees. Discussion amongst Board regarding extraordinary circumstances. Lang moved to adopt temporary plan effective immediately on this date, and continue through April 20, 2020. The trustees will discuss further if the date needs to be adjusted. Seconded by Craig. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.
- 3) Discussion regarding continuity of operations, as presented by Fire Chief Bernhard. Trustees were in agreement.
- 4) Electronic fee payments: Discussion. Fiscal Officer commented on challenges of reconciliation for electronic payments.
- 5) Board of Zoning Appeals and Zoning Commission meetings-Chief and Administrator commented on the need to meet in person, however there are no meeting scheduled in the near future.
- 6) Chief spoke of newly established protocols; noted process for building cleaning and personal protocols.

Lang suggested a possible Special Meeting for next Thursday, March 26 at 5:15 PM.

Administrator Grim informed the Board that staff will hold increased meetings to keep all informed. Work from home discussion. Discussion regarding laptops. Server settings need to be addressed so that remote access can be accomplished. Will re-visit next Thursday.

Administrator Grim and Assistant Chief met with vendor to disinfect facilities; ongoing matter.

Live Stream Meetings-Equipment was ordered.

Discussion regarding zoning and temporary signage for restaurants to promote take-away orders. Trustees discussed temporary moratorium on enforcement of signs. Trustees were in agreement to allow signage without penalty. Zoning Administrator Wagner was instructed to call restaurant businesses and inform them of this temporary policy.

Communication efforts were noted.

Employee and vendor screenings were noted; package delivery process was noted.

Trustees were briefed regarding the availability of a visiting Fiscal Officer in the event that our own Fiscal Officer would be incapacitated.

Adjournment:

Moved by Lang, seconded by Craig, to adjourn at approximately 6:53 PM. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 04/06/2020

Barbara S. Lang

Charles V. Hoecherl

Brian D. Craig

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.