

**Special Meeting 4:30 PM / Duly posted as required**

Roll call of members: Trustee Barbara Lang; Trustee Chuck Hoecherl, present; Trustee Brian Craig, present; Fiscal Officer Gavin Pike, present.

Lang moved, Craig seconded, to move from the Special Meeting's General Session to an Executive Session to discuss employment of a public official. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

Moved by Hoecherl, seconded by Craig, to return from Executive Session and enter into General Session. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes. It was noted that no decision was made as a result of this meeting.

**Adjournment:**

Moved by Lang, seconded by Craig, to adjourn. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

**Working Session 4:45 PM:**

For the purposes of: Obtaining signatures for payment of the bills; department updates: Legal, Administrative, and Fire Department; as well as agenda review.

**General Session:**

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Chief Bernhard informed the Board on recent meetings regarding the situation of and response to COVID-19 virus.

Chief discussed the Lucas County plan and noted point of contact. He is receiving 10am daily updates on calls with the county. Chief noted State restrictions on various business activities; discussed Primary voting. There is a Federal Government initiative to limit all gatherings to less than 10 people. Chief commented on unreliable sources for public information. Suggested the following: 1) Ohio COVID-19 call center 2) Coronavirus.oh.gov 3) Lucas County [www.Lucascountyhealth.com/coronavirusupdates](http://www.Lucascountyhealth.com/coronavirusupdates) or 419.251.4000 or 419.291.5355.

Chief reviewed township processes and the procedures in place relating to COVID-19

Discussion ensued regarding employees affected by CV19; how public meetings are to be held; need for identifying a single point of contact (POC) for the township to the County. Trustees agreed to have Chief Bernhard as POC

There is a need a Public Information Employee to be appointed. Trustees agreed for it to be either Administrator Harold Grim with Administrative Assistant Kathleen Kuns as backup.

Discussion: What mission critical functions are needed and prioritized? Is the building going to be open to the public? Need to put some future meeting dates on the calendar? Potential date is March 19.

Moved by Trustee Lang, seconded by Trustee Craig, to dispense with the reading of the January 6, 2020 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

Moved by Trustee Lang, seconded by Trustee Craig, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$406,194.75. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

Lt. Jonathon Leach, Lucas County Sheriff's Department, was not in attendance at this evening's meeting.

**Correspondence:**

Of significance, Lang discussed a residents concern with street lighting in Crystal Ridge.

**Fiscal Officer's Report:**

Fiscal Officer Pike noted that budget process will begin next month.

**Old Business:**

Township LED lighting discussion. Administrator Grim presented information for adding Swan Creek Cemetery to the projects list for LED upgrade. Lang moved, Hoecherl seconded, to approve the March 12, 2020 proposal from Perrysburg Energy to upgrade the security lights in Swan Creek Cemetery to LED fixtures. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes.

**New Business:**

At 6:26 PM, Trustee Hoecherl commented on the District Advisory Council meeting that he attended. Fire Chief Bernhard and Fiscal Officer Pike left the meeting for a conference call regarding COVID-19.

**Department Reports:**

Zoning: Zoning Administrator Wagner spoke with the Board about recent activities.

Fire~Rescue: Fire Chief Bernhard's report was accepted. Chief and Fiscal Officer were in a conference all regarding COVID-19 and not present at this time.

Road Maintenance: Superintendent Bucher noted that the remainder of the salt for the 2019-2020 season has been received. He also commented on work being done in the right-of-ways and in the parks.

Monclova Historical Foundation report was accepted. Community Center is placing bathroom renovation project on hold for the time being, according to Trustee Craig.

**Township Administrator's Report:**

Administrator Grim reported on the Ohio Department of Natural Resources NatureWorks Grant. Lang moved, Hoecherl seconded, to approve Resolution 03162020-01, Documenting authorization for filing a NatureWorks Grant Application. Roll Call: Lang, yes; Hoecherl, yes; Craig, yes.

Hoecherl moved, Craig seconded, to approve Resolution 03162020-02, Authorizing participation in the ODOT Road Salt Contracts Awarded in 2020; further moved to authorize the Administrator to order 880 tons of salt through this program. Roll Call: Lang, yes; Hoecherl, yes; Craig, yes.

**Citizen Comment:**

None

**Executive Session:**

Moved by Lang, seconded by Hoecherl, to close General Session and move into Executive Session for the purposes of discussing employment of a public employee. Roll Call: Lang, yes; Hoecherl, yes; Craig, yes.

Moved by Lang, seconded by Craig, to return from Executive Session and enter into General Session. Roll Call: Lang, yes; Hoecherl, yes; Craig, yes. Mr. Pike called roll: Lang, yes; Hoecherl, yes; Craig, yes. It was noted that no decision was made as a result of this meeting. No action will be taken as a result of Executive Session.

**Adjournment:**

Moved by Hoecherl, seconded by Lang, to adjourn at 6:58 PM. Roll Call: Lang, yes; Hoecherl, yes; Craig, yes.

ATTEST: \_\_\_\_\_  
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 04/06/2020

\_\_\_\_\_  
Barbara S. Lang

\_\_\_\_\_  
Charles V. Hoecherl

\_\_\_\_\_  
Brian D. Craig

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at [monclovatwp.org](http://monclovatwp.org) during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

**Payment Listing**

Year 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
104-2020	03/11/2020	03/12/2020	CH	Payroll	\$51,721.12	O
105-2020	03/16/2020	03/12/2020	CH	TRIOTECH CORPORATION	\$431.25	O
106-2020	03/16/2020	03/12/2020	CH	KUHLMAN CORPORATION	\$403.59	O
107-2020	03/16/2020	03/12/2020	CH	KALIDA TRUCK EQUIPMENT, INC.	\$540.00	O
108-2020	03/16/2020	03/12/2020	CH	Emerge	\$810.00	O
109-2020	03/16/2020	03/12/2020	CH	STAPLES CREDIT PLAN	\$284.84	O
110-2020	03/16/2020	03/12/2020	CH	Ohio Compost	\$9,024.00	O
111-2020	03/16/2020	03/12/2020	CH	Sanderson Law Offices LLC	\$1,768.50	O
112-2020	03/16/2020	03/12/2020	CH	TRI-COUNTY FUELS	\$1,757.34	O
113-2020	03/16/2020	03/12/2020	CH	GROSS ELECTRIC	\$139.51	O
114-2020	03/16/2020	03/12/2020	CH	CERTIFIED POWER, INC.	\$24.43	O
115-2020	03/16/2020	03/12/2020	CH	Fisher Auto Parts, Inc.	\$343.50	O
116-2020	03/16/2020	03/12/2020	CH	Airgas USA LLC	\$16.19	O
117-2020	03/16/2020	03/12/2020	CH	CITY OF TOLEDO	\$262.83	O
118-2020	03/16/2020	03/12/2020	CH	Ohio Conference of Teamsters & Industry Hea	\$27,861.00	O
119-2020	03/16/2020	03/12/2020	CH	Ohio Deferred Comp	\$1,110.00	O
120-2020	03/16/2020	03/12/2020	CH	sprint communications	\$141.69	O
121-2020	03/16/2020	03/12/2020	CH	VERIZON WIRELESS	\$62.35	O
122-2020	02/28/2020	03/13/2020	CH	U.S. BANK	\$2,277.92	O
123-2020	03/16/2020	03/13/2020	CH	OHIO POLICE & FIRE PENSION FUND	\$5,736.14	O
124-2020	03/16/2020	03/13/2020	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$11,910.41	O
125-2020	03/16/2020	03/13/2020	CH	Republic Services	\$69,724.20	O
3627	03/16/2020	03/13/2020	AW	TOLEDO EDISON COMPANY	\$132.14	O
3628	03/16/2020	03/13/2020	AW	Perrysburg Energy	\$19,252.47	O
3629	03/16/2020	03/13/2020	AW	Mortan Salt, Inc	\$63,137.63	O
3630	03/16/2020	03/13/2020	AW	Mitch Lee Products	\$5,410.00	O
3631	03/16/2020	03/13/2020	AW	LUCAS COUNTY ENGINEER	\$325.07	O
3632	03/16/2020	03/13/2020	AW	SPECK SALES, INC.	\$1,422.00	O
3633	03/16/2020	03/13/2020	AW	careworks comp	\$2,542.00	O
3634	03/16/2020	03/13/2020	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O
3635	03/16/2020	03/13/2020	AW	Teamsters Local 20	\$483.00	O
3636	03/16/2020	03/13/2020	AW	National DRIVE	\$3.00	O
3637	03/16/2020	03/13/2020	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$90.50	O
3638	03/16/2020	03/13/2020	AW	Cody Griss	\$52.25	O
3639	03/16/2020	03/13/2020	AW	Selking International	\$650.83	O
3640	03/16/2020	03/13/2020	AW	GRAINGER	\$70.86	O
3641	03/16/2020	03/13/2020	AW	Acid Remap LLC	\$1,000.00	O
3642	03/16/2020	03/13/2020	AW	SBH Medical Ltd.	\$500.10	O
3643	03/16/2020	03/13/2020	AW	CUMMINS BRIDGEWAY, LCC	\$116.29	O
3644	03/16/2020	03/13/2020	AW	FINLEY FIRE EQUIPMENT	\$400.00	O
3645	03/16/2020	03/13/2020	AW	BOUND TREE MEDICAL, LLC	\$393.62	O
3646	03/16/2020	03/13/2020	AW	Accel Fire Systems	\$245.00	O
3647	03/16/2020	03/13/2020	AW	NW Ohio Adv Energy Improvement District	\$123,342.18	O
Total Payments:					\$406,194.75	
Total Conversion Vouchers:					\$0.00	

**Payment Listing**

Year 2020

Total Less Conversion Vouchers:           \$406,194.75

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.