

**Special Meeting 4:30 PM**

Hoecherl moved, Lang seconded, to commence the Special Meeting of the Board of Trustees. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to enter into Executive Session for the purposes of discussing Bargaining Unit Contract negotiations. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Lang seconded, to return from Executive Session and adjourn. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

**Working Session** commenced at 5:25 PM to briefly review the agenda.

**General Session:**

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of trustees: Trustee Chuck Hoecherl, present; Trustee Trudy Vicary, present; Trustee Barbara Lang, present.

**2025 ORGANIZATIONAL MEETING ITEMS**

**EXECUTIVE ITEMS:**

Discussion regarding Chairmanship for 2025. Vicary moved and Lang seconded to name Hoecherl and Lang as 2025 Chair and Vice Chair respectively. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to establish the meeting times for the Board of Trustees 2025 meetings as 4:45 PM for Working Sessions and 5:30 PM for General Sessions in concert with the meeting dates previously established by this Board on October 21, 2024; exceptions and special meetings will be duly posted in accordance with Ohio Revised Code. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to authorize the Township Administrator to act on contracts as the signatory for said documents that are approved by the Monclova Township Board of Trustees. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to adopt Resolution No. 01062025-01 Declaring the Intent to Sell Property by Internet Auction. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to adopt Resolution No. 01062025-02 to Appoint Township Law Director and Approve Contract of Employment. It was noted that the contract rate for Sanderson hourly rate was \$140 per for the last four years. The new rate is \$175 and \$90 for legal assistance. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to authorize Fiscal Officer, Administrator, Fire Chief, and Assistant Fiscal Officer to communicate authorization of tax-exempt status for vendors. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

**FINANCIAL:**

Hoecherl moved, Lang seconded, to affirm mileage reimbursements are to be established in accordance with IRS publications and be adjusted as those publications are made available; and that the mileage reimbursement includes compensation for township officials while on township business per Ohio Revised Code, effective January 1<sup>st</sup>. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Lang seconded, to allow for all necessary and reasonable expenses for the Trustees and Fiscal Officer to attend all Conferences and Township Association meetings, state and local government conferences and activities, Lucas County Township Association activities, and to allow for all necessary and reasonable expenses for the Administrative staff, Fire, and Maintenance staff to attend approved conferences. This includes reasonable meals for Elected Officials and township employees upon submission of an **itemized** receipt which will include a tip up to 15%. Alcohol is not reimbursable. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Lang seconded, to approve membership in TMACOG at the invoiced amount of \$7,804. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to authorize payment from the township treasury the dues of the Lucas County Township Association and Ohio Township Association for 2025 including subscription to Ohio Township News for the Trustees and Fiscal Officer and also pay the 2025 Associate Membership fee for the Township Administrator, Administrative Assistant, Assistant Fiscal Officer, Fire Chief, and Maintenance Superintendent, Law Director, as well as interested individuals on the Board of Zoning Appeals and Zoning Commission as approved by the Township Administrator. Hoecherl further moved to include Zoning Administrator as an Associate Member; and to approve CLOUT membership (Council of Large Urban Townships) from the Ohio Township Association as well. Lang seconded the motion and the amended motion. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to authorize the Fiscal Officer to place temporary appropriations in funds as needed in various accounts retroactive to January 1<sup>st</sup> of this year. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Lang seconded, to approve electronic funds for payroll and other reoccurring bills that come due between trustees' meetings; all such payments will be formally included at the next trustees' meeting after payment. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Lang seconded, to approve \$1,400 to Lucas Soil and Water Conservation for the 2025 contribution. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

**COMPENSATION/FRINGE BENEFITS:**

Hoecherl moved, seconded by Lang, to adopt the Board of Trustees' compensation as salary as provided by the Ohio Revised Code. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to authorize the purchase of medical, dental, vision and life insurance for all full-time employees and elected officials and that the premiums are to be made from the township treasury for coverage in 2025. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Lang seconded, to authorize payment for the Monclova Township Zoning Commissioners at a rate of \$95 per meeting to be paid as contractors and not as Monclova Township Employees. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to authorize reimbursement to members of the Board of Zoning Appeals at a rate of \$95 per meeting to be paid as contractors and not as Monclova Township Employees. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

**APPOINTMENTS:**

Hoecherl moved, seconded by Vicary, to name Fiscal Officer and Township Administrator to represent township interests at the Tax Incentive Review Counsel for 2025. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, seconded by Vicary, to name Trudy Vicary to serve as the township representative on the Monclova Historical Foundation for the year 2025. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, seconded by Lang, to name Chuck Hoecherl as representative to the Lucas County Health Department District Advisory Board for 2025. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Moved by Hoecherl, seconded by Vicary, to appoint Township Administrator as the Lucas County 911 Regional Council of Governments Administrative Technical Advisory Committee representative for 2025. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to name Hoecherl and Vicary as the legislative authority on the 2025 Volunteer Firefighters Dependency Fund Board. Seconded by Lang. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, seconded by Vicary, to appoint Fiscal Officer Gavin Pike to serve on the JEDZ Board of Directors for the years 2025 and 2026. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

That concluded organizational meeting items. The Board moved on to the regular business items. Vicary noted a correction that needed to be made in the 12/16 minutes, motion after the Executive Session that notes Four County Career Center-University of Toledo is inadvertently mentioned in one area where it should note Four County. Other than that, Vicary moved to approve the minutes of the December 16<sup>th</sup> regular meeting. Lang seconded. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to approve 12/20 Special Meeting minutes. Vicary seconded. Roll: Hoecherl, yes; Vicary, yes; Lang stated that though she is not required to abstain, she would as she was not in attendance at the meeting.

**Old Business:** None

**New Business:** None

**Township Administrator's Report:**

Grim spoke of Joint Cooperation Project for 2025. Lang mentioned prioritizing sidewalk installation. Suggested March meeting with the County Engineer where these issues could be brought up or brought up while cooperative projects are being discussed. Hoecherl commented on Monclova Road project getting ahead of roundabout projects.

Lang thought that perhaps Zoning Administrator would be an advocate of these possibilities. This was previously discussed with the Lucas County Engineer.

Vicary asked if the township is allowed to place sidewalks in the county right of way. Grim stated that we must have the county's permission.

Hoecherl moved, Lang seconded, to approve Resolution 01062025-03, Approving a Joint Cooperation Agreement for the Wrenwood, Ridge at Wrenwood, Keystone Drive, and Monclova Road resurfacing project between the Board of Monclova Township Trustees and Lucas County. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to approve Resolution 01062025-04, Authorizing the Administrator to request engineering assistance from the Office of the Lucas County Engineer to prepare plans, specifications, and bid documents for the 2025 Crack Seal Program. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Discussion regarding employee engagement survey. Vicary inquired if it would include part-time staff. Lang urged a more complete plan in terms of the next step, how this puzzle relates to employee goals and competing Strategic Plan. Grim spoke of baseline and building upon that. This matter was tabled until more information is received. Lang asked for a whole package, not just a survey. How do we put all the pieces together. WorkSpring, formerly Employee Assistance Program, will be contacted via Administrator Grim.

Vandalism at Keener Park was discussed. Hoecherl moved, Vicary seconded, to approve \$5,888 for the purchase and installation of six security cameras for the Keener Park and Keener Road Maintenance Building per the December 31, 2024 proposal from Triotech Corporation. The Administrative Assistant inquired if pickle ball court feed could be live streamed on the web as an opportunity for residents to check on the activity of the court. Hoecherl included live streaming approval as determined by Administrator. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Branding was discussed. Bridge branding possibility was shared with Maumee and ended up being cost prohibitive. Lang commented on the possibility of branding for the exit. Grim awaiting response for attachment to fence.

Hoecherl asked for update from Chief on interviewing process. Chief Homik gave a status review of recent postings, applicants, interviews, and the standing for open positions. Lang commented on hiring process, hiring committee, on-boarding. Lang suggested an Executive Session with Chief Homik to discuss employment updates. Per inquiry, Sanderson will advise if we could do this in an Executive Session.

Volunteer Firefighters Dependency Board will meet at 4:25 PM on Tuesday, January 21. The Administrative Assistant will post a Special Meeting.

Vicary suggested a Special Meeting on January 21 at 4:00 PM for Executive Session to discuss Bargaining Union negotiations. This will be affirmed at a later date and posted if necessary.

**Adjournment:**

Moved by Hoecherl, seconded by Vicary, to adjourn at approximately 6:45 PM. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

ATTEST: \_\_\_\_\_  
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 01/21/2025

\_\_\_\_\_  
Charles V. Hoecherl

\_\_\_\_\_  
Barbara S. Lang

\_\_\_\_\_  
Trudy Vicary

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at [monclovatwp.org](http://monclovatwp.org) during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

