

Working Session 4:45 PM:

For the purposes of: Obtaining signatures for payment of the bills; updates from Road Superintendent – Cemetery Sexton Doug Holland; Law Director Dawn Sanderson; as well as agenda review.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of trustees: Trustee Trudy Vicary, present; Trustee Barbara Lang, present.
Excused Absence: Trustee Chuck Hoecherl

Lang suggested updating agenda to include resident concern regarding brush pick up. Vicary moved to amend agenda as noted; seconded by Lang. Mr. Pike called roll: Vicary, yes; Lang, yes.

Trustee Lang, seconded by Trustee Vicary, to dispense with the reading of the regular meeting of January 6 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Vicary, yes; Lang, yes.

Lt. Leach, Lucas County Sheriff’s Department, not present.
Laura Koprowski, Sam Melden, and Rick Bailey from TARTA were present. Koprowski presented a power point presentation noting vision for TARTA; noted mobility options; financial health; spoke of community partnerships. Bailey spoke to the Board regarding customer service for TARTA. TARTA services in conjunction with economic development; trip planning on app; Monclova Township has FLEX and route 31; certified autism center; Melden conversed about Muddy Shuttle-\$3 round trip; special event transportation; Youth Summer Blast Pass-6-18 years old with unlimited trips.

Trustee Vicary noted on Administrator’s report an item for maintenance department expansion. Kent Buehrer with Buehrer was in attendance and gave a review of the project (6:05 PM).
Lang moved, Vicary seconded with the comment that she would like to endeavor on angled parking, to approve Resolution 04152024-01, Approving plans and permission to advertise the Monclova Township equipment storage building addition. Mr. Pike called roll: Vicary, yes; Lang, yes.

Moved by Trustee Lang, seconded by Trustee Vicary, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$186,460.43. Mr. Pike called roll: Vicary, yes; Lang, yes.

Correspondence:

ODOT virtual open house for 20A and Manley through end of April.

Fiscal Officer’s Report:

Lang moved, Vicary seconded, to approve reallocation of appropriations as follows:

From			To		
Account #	Account Name	Amount	Account #	Account Name	Amount
1000-110-312-0000	Auditing	\$5,000.00	1000-110-313-0000	UAN	\$5,000.00

Mr. Pike called roll: Vicary, yes; Lang, yes.

Old Business:

None

New Business:

Lang commented on resident request for brush collection possibility. Lang mentioned the township's current offerings of Christmas tree collection, fall pickup, and contract with Ohio Compost for residence to use that service free of individual charges. Lang commented on yard waste and possibility of Ohio Compost collecting from curbside a few times per year.

Department Reports:

Zoning: Zoning Administrator Wagner spoke with the Board regarding recent activity. Lang commented that she did not believe text amendment language for short term rentals is strong enough (6:20 PM). Would like Wagner to present stronger language to the Zoning Commission. Suggested acreage lots might need different language than denser communities.

Fire~Rescue: Chief reviewed monthly statistics for March.

Lang moved, Vicary seconded, to appoint Nataley Smith to the fire department as part-time employee contingent upon completion of the required pre-employment physical and probationary period in accordance with fire department policy. Mr. Pike called roll: Vicary, yes; Lang, yes.

Discussion regarding the replacement vehicle for Fire Prevention. In December, 2023 MTFD was involved in a vehicle versus deer occurrence. Insurance adjuster initially established a repair process but more damage was discovered. Adjuster totaled the 2019 utility vehicle. Chief gave a review of the discovery process. Pick-up truck gives versatility to better serve fire prevention and pull trailer for boat. Lang clarified on staff use.

Lang moved, seconded by Vicary, to authorize the purchase of a 2024 Chevrolet 2500 HD Custom pick-up from Yark Chevrolet at a cost of \$54,330; and to approve the authorization for the purchase and installation of emergency vehicle lighting and equipment from DR Ebel at a cost not to exceed \$9,950; and to approve the authorization for purchase and installation of a LEER cap and slide out tray from the Truck Shop of Toledo at a cost not to exceed \$5,950. Mr. Pike called roll: Vicary, yes; Lang, yes.

Lang moved to increase appropriations to account number 2191-760-7504-0000 motor vehicles, to \$70,230; seconded by Vicary. Mr. Pike called roll: Vicary, yes; Lang, yes.

ALS Contract conversation (6:31 PM). Resolution was approved previously. Trustees were sent an updated final contract that takes into account a non-participating jurisdiction. Fire Chief Homik commented on restructured contract. Lang moved, Vicary seconded, to adopt the updated ALS contracted.

Road Maintenance: Superintendent Holland commented on Crimson Hollow expansion. Salt shed building will be repaired in the near future. Noted cemetery software. Lang commented on Holland bringing the township cemeteries into the technology realm. Lang commented on OTA investigation. Lang moved to approve \$28,950, as presented in the Maintenance Superintendent's April 15th report, for the purchase of cemetery software known as CIMS platinum software along with annual service. Seconded by Vicary. Mr. Pike called roll: Vicary, yes; Lang, yes.

Township Administrator's Report:

Trustee Vicary reviewed Administrator's report in his absence.

Lang moved, Vicary seconded, to approve the contract with Buck Pavement Restorations for the 2024 Monclova Township Crack Sealing Program. Mr. Pike called roll: Vicary, yes; Lang, yes.

Lang moved, Vicary seconded, to accept the petition to establish a street lighting district for Evergreen Abbey Plat 2, lots 29-55; and set a public hearing for May 6, 2024 at 5:30 PM. Further moved to provide notice by publication at least two weeks prior to the date set for the hearing. Mr. Pike called roll: Vicary, yes; Lang, yes.

Lang moved to increase appropriations in 1000-120-360-0000 Contracted Services in the amount of \$32,000; seconded by Vicary. Mr. Pike called roll: Vicary, yes; Lang, yes.

Citizen Comment:

Tom Mollenkomf, 6755 Monclova Road, wanted to discuss brush collection once per year. Lang commented on Ohio Compost providing that service for a fee.

Executive Session:

Moved by Vicary, seconded by Lang, to recess General Session and move into Executive Session for the purposes of discussing employment and compensation of public employees. Mr. Pike called roll: Vicary, yes; Lang, yes.

Moved by Vicary, seconded by Lang, to return from Executive Session and enter into General Session. Roll Call: Vicary, yes; Lang, yes.

Lang moved to approve a contract of employment between Monclova Township and Tom Yunker for the position of Assistant Fire Chief. Vicary seconded the motion. Roll Call: Vicary, yes; Lang, yes.

Lang moved to approve 2024 part-time and paid per call wage increase as submitted by Fire Chief on 4/15, with the effective date being at next full pay period. Seconded by Vicary. Roll Call: Vicary, yes; Lang, yes.

Revisiting the ALS contract approval language from earlier in the meeting, Lang moved to approve Resolution 04152024-02, Approving the updated ALS contract received 4/12/2024. Motion was seconded by Vicary. Roll Call: Vicary, yes; Lang, yes.

Adjournment:

Moved by Vicary, seconded by Lang, to adjourn at approximately 7:15 PM. Roll Call: Vicary, yes; Lang, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 05/06/2024

Charles V. Hoecherl

Trudy Vicary

Barbara S. Lang

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township’s Records Retention Schedule.

Payment Listing

Year 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
94-2024	03/29/2024	04/02/2024	CH	Sign DeZign	\$12.00	V
94-2024	03/29/2024	04/03/2024	CH	Sign DeZign	-\$12.00	V
95-2024	03/31/2024	04/12/2024	CH	Signature Bank, NA	\$12.00	O
96-2024	03/31/2024	04/12/2024	CH	Barbara Lang	\$869.59	O
97-2024	03/31/2024	04/12/2024	CH	ERIC WAGNER	\$316.80	O
98-2024	04/03/2024	04/12/2024	CH	Payroll	\$67,608.75	O
99-2024	04/15/2024	04/12/2024	CH	Ohio Deferred Comp	\$1,230.00	O
100-2024	04/15/2024	04/12/2024	CH	Monroe County Friend of the court	\$208.67	O
101-2024	04/15/2024	04/12/2024	CH	HR Butler	\$271.45	O
102-2024	04/15/2024	04/12/2024	CH	Republic Services	\$84,423.06	O
103-2024	04/15/2024	04/12/2024	CH	TRI-COUNTY FUELS	\$1,057.67	O
104-2024	04/15/2024	04/12/2024	CH	TRI-COUNTY FUELS	\$1,984.45	O
105-2024	04/15/2024	04/12/2024	CH	VISION SERVICES PLAN	\$506.51	O
106-2024	04/15/2024	04/12/2024	CH	VERIZON WIRELESS	\$101.45	O
107-2024	04/15/2024	04/15/2024	CH	Keith Faber - Ohio Auditor of State	\$1,074.00	O
6334	04/15/2024	04/15/2024	AW	Teamsters Local 20	\$794.00	O
6335	04/15/2024	04/15/2024	AW	Empower Trust Company	\$275.00	O
6336	04/15/2024	04/15/2024	AW	National DRIVE	\$3.00	O
6337	04/15/2024	04/15/2024	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$67.50	O
6338	04/15/2024	04/15/2024	AW	sedgwick	\$3,095.00	O
6339	04/15/2024	04/15/2024	AW	MASS MEDIA COMMUNICATIONS	\$229.00	O
6340	04/15/2024	04/15/2024	AW	Jam Best-One	\$65.00	O
6341	04/15/2024	04/15/2024	AW	TOLEDO EDISON COMPANY	\$155.33	O
6342	04/15/2024	04/15/2024	AW	Airgas USA LLC	\$101.74	O
6343	04/15/2024	04/15/2024	AW	Auto Zone	\$104.85	O
6344	04/15/2024	04/15/2024	AW	Ohio Compost	\$315.00	O
6345	04/15/2024	04/15/2024	AW	PAHL READY MIX CONCRETE, INC.	\$1,096.86	O
6346	04/15/2024	04/15/2024	AW	THOMAS EQUIPMENT, INC.	\$195.00	O
6347	04/15/2024	04/15/2024	AW	MENARDS	\$1,010.60	O
6348	04/15/2024	04/15/2024	AW	THE BLADE COMPANY	\$95.76	O
6349	04/15/2024	04/15/2024	AW	Sanderson Law Offices LLC	\$7,340.00	O
6350	04/15/2024	04/15/2024	AW	MARLEAU HERCULES FENCE CO.	\$799.00	O
6351	04/15/2024	04/15/2024	AW	Norfield Development Partners	\$905.00	O
6352	04/15/2024	04/15/2024	AW	TRIOTECH CORPORATION	\$2,005.25	O
6353	04/15/2024	04/15/2024	AW	SUPERIOR UNIFORM SALES, INC.	\$202.50	O
6354	04/15/2024	04/15/2024	AW	Accel Fire Systems	\$320.00	O
6355	04/15/2024	04/15/2024	AW	FOUR COUNTY CAREER CENTER	\$950.00	O
6356	04/15/2024	04/15/2024	AW	Teleflex	\$562.50	O
6357	04/15/2024	04/15/2024	AW	BOUND TREE MEDICAL, LLC	\$1,177.12	O
6358	04/15/2024	04/15/2024	AW	Penn Care, Inc.	\$436.33	O
6359	04/15/2024	04/15/2024	AW	RELIANCE OXYGEN & EQUIPMENT	\$107.45	O
6360	04/15/2024	04/15/2024	AW	McKesson	\$154.21	O
6361	04/15/2024	04/15/2024	AW	RayleCom Communications	\$134.90	O
6362	04/15/2024	04/15/2024	AW	Premier Safety & Services, Inc	\$262.47	O
6363	04/15/2024	04/15/2024	AW	WILLIAM FORDYCE	\$52.25	O
6364	04/15/2024	04/15/2024	AW	Nataley Smith	\$52.25	O

Payment Listing

Year 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6365	04/15/2024	04/15/2024	AW	AT & T	\$317.87	O
6366	04/15/2024	04/15/2024	AW	AT & T	\$482.06	O
6367	04/15/2024	04/15/2024	AW	R.L. PARSONS & SON EQUIPMENT CO., INC	\$914.24	O
6368	04/15/2024	04/15/2024	AW	Fisher Auto Parts, Inc.	\$24.99	O
6369	04/15/2024	04/15/2024	AW	BADBRUSH DESIGN	\$1,992.00	O
Total Payments:					\$186,460.43	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$186,460.43	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.