

**Working Session 4:45 PM:**

For the purposes of: Obtaining signatures for payment of the bills; updates from Township Administrator Grim; as well as agenda review.

**General Session:**

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of trustees: Trustee Chuck Hoecherl; Trustee Trudy Vicary, present; Trustee Barbara Lang, present.

Judge Daniel Hazard was in attendance and administered the Oath of Office to Trustee Hoecherl and Fiscal Officer.

Judge Hazard administered the Oath of Position to Matt Homik, Monclova Township Fire Chief.

At the conclusion of the ceremony, Hoecherl moved, Lang seconded, to adjourn the General Session and enter into an Executive Session for the purposes of discussing firefighter contract negotiations. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

At 6:02 PM Hoecherl moved, Vicary seconded, to return to General Session, noting that there is no action to be taken at this time. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Moved by Trustee Hoecherl, seconded by Trustee Vicary, to dispense with the reading of the regular meeting of January 6 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Moved by Trustee Lang, seconded by Trustee Vicary, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$287,619.43. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes. Fiscal Officer left the meeting at this time.

Monclova Road Tax Increment Financing (TIF) documents were submitted by Law Director Sanderson. Lang stated her comfort with moving process forward. Vicary concurred. Hoecherl stated school board will review within their prescribed timeframe. Thereafter a public hearing will be set.

It was noted by Chair that Administrator and Road Superintendent had meeting with architect regarding plans at Keener facility. Out to bid hopefully in 45 days.

Chair stated that he will no longer place administration and fire department expansion on the agenda's 'old business' going forward, but rather, will move back to having a projects list tracker as a means for monitoring projects.

Vicary commented on hiring a space planner for Fire Department expansion. Suggested that Administration building could be added on to after sewer expansion. Vicary suggested a working session with trustees about this issue.

**New Business:**

Hoecherl commented on additional preparation that township staff can do in terms of safety concerns for eclipse viewing visitors. Lang commented on reaching out to hotels for occupancy, Maumee Chamber plans, church and business plans. Wagner and Grim were asked to work on this task.

**Department Reports:**

Zoning: Zoning Administrator Wagner spoke with the Board regarding zoning resolution change language. Lang suggested forwarding Ohio Township Association information to the Plan Commission.

Fire~Rescue: Chief Homik was with his team and invited guests following his ceremony, however had one action item on his report.

Hoecherl moved, Lang seconded, to approve payment of \$306,697.00 to Horton Emergency Vehicles for delivery of the Ford F550 Horton Ambulance, Horton Job Number 21749, as provided in the Sales Agreement dated 01/08/2024. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to increase appropriations in the amount of \$306,697. Seconded by Vicary. Lang commented that she did not believe that was what was required of the trustees. Hoecherl withdrew his motion.

Hoecherl moved to approve the check for payment to Horton Ambulance for \$306,697. Seconded by Vicary. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Road Maintenance and Cemetery Sexton Report: Holland reported that the Swan Creek Cemetery lettering has fallen from the stone. The stone will be replaced and re-erected. Keener Park and parking discussion. Tree collection is complete.

**Township Administrator’s Report:**

Hoecherl moved, Vicary seconded, to approve Resolution 01162024-01, Approving a Joint Cooperation Agreement for the Crystal Ridge, Deer Valley, and Brandywine subdivisions and North Jerome Road resurfacing project between the Board of Monclova Township Trustees and Lucas County. Roll: Hoecherl, yes; Vicary, yes; Lang, yes.

At 6:41 PM, Hoecherl moved, Lang seconded, to approve Resolution 01162024-02, Agreeing to the provisions of a Joint Cooperation Agreement between Monclova Township and Lucas County for 2024 and 2025 Drainage Improvements. Roll Call: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Lang seconded, to certify that Monclova Township is responsible for maintaining 65.758 miles of public road as of December 31, 2023. Roll Call: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Lang seconded, to approve Resolution 01162024-03, providing for approval of revisions, updates, and additions to the Monclova Township Employee Handbook. Roll Call: Hoecherl, yes; Vicary, yes; Lang, yes. Vicary suggested uploading the document to make it accessible to all staff.

**Adjournment:**

Moved by Hoecherl, seconded by Vicary, to adjourn at approximately 7:00 PM. Roll Call: Hoecherl, yes; Vicary, yes; Lang, yes.

ATTEST: \_\_\_\_\_  
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 02/05/2024

Charles V. Hoecherl

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Trudy Vicary

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Barbara S. Lang

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at [monclovatwp.org](http://monclovatwp.org) during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

**Payment Listing**

January 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2024	01/16/2024	01/12/2024	CH	spectrum enterprises	\$889.93	O
2-2024	01/16/2024	01/12/2024	CH	TOLEDO EDISON COMPANY	\$29,076.77	O
3-2024	01/16/2024	01/12/2024	CH	TOLEDO EDISON COMPANY	\$1,309.36	O
4-2024	01/16/2024	01/12/2024	CH	CITY OF TOLEDO	\$186.76	O
5-2024	01/16/2024	01/12/2024	CH	CITY OF TOLEDO	\$103.35	O
6-2024	01/16/2024	01/12/2024	CH	DELTA DENTAL PLAN OF OHIO	\$1,337.85	O
7-2024	01/16/2024	01/12/2024	CH	VISION SERVICES PLAN	\$458.43	O
8-2024	01/16/2024	01/12/2024	CH	Consumer Life Insurance company	\$372.33	O
9-2024	01/16/2024	01/12/2024	CH	Ohio Deferred Comp	\$1,215.87	O
10-2024	01/16/2024	01/12/2024	CH	TRI-COUNTY FUELS	\$1,294.78	O
11-2024	01/16/2024	01/12/2024	CH	TRI-COUNTY FUELS	\$1,429.98	O
12-2024	01/16/2024	01/12/2024	CH	HR Butler	\$271.70	O
13-2024	01/16/2024	01/12/2024	CH	Republic Services	\$85,170.52	O
14-2024	01/16/2024	01/12/2024	CH	VERIZON WIRELESS	\$101.29	O
15-2024	01/10/2024	01/12/2024	CH	Payroll	\$60,362.14	O
16-2024	01/16/2024	01/12/2024	CH	OHIO POLICE & FIRE PENSION FUND	\$17,143.38	O
6143	01/16/2024	01/12/2024	AW	LUCAS SOIL & WATER CONSERVATION DIS	\$1,400.00	O
6144	01/16/2024	01/12/2024	AW	TMACOG	\$7,739.00	O
6145	01/16/2024	01/12/2024	AW	MASS MEDIA COMMUNICATIONS	\$454.00	O
6146	01/16/2024	01/12/2024	AW	LUCAS COUNTY TOWNSHIP ASSOC.	\$27.00	O
6147	01/16/2024	01/12/2024	AW	Sanderson Law Offices LLC	\$126.00	O
6148	01/16/2024	01/12/2024	AW	Aladtec, Inc.	\$4,412.00	O
6149	01/16/2024	01/12/2024	AW	Fisher Auto Parts, Inc.	\$74.90	O
6150	01/16/2024	01/12/2024	AW	FOUR COUNTY CAREER CENTER	\$500.00	O
6151	01/16/2024	01/12/2024	AW	Bubba's Towing	\$100.00	O
6152	01/16/2024	01/12/2024	AW	Jam Best-One	\$65.00	O
6153	01/16/2024	01/12/2024	AW	Ohio State Firefighters Association	\$100.00	O
6154	01/16/2024	01/12/2024	AW	SUPERIOR UNIFORM SALES, INC.	\$429.00	O
6155	01/16/2024	01/12/2024	AW	TRIOTECH CORPORATION	\$33.75	O
6156	01/16/2024	01/12/2024	AW	RELIANCE OXYGEN & EQUIPMENT	\$216.00	O
6157	01/16/2024	01/12/2024	AW	BOUND TREE MEDICAL, LLC	\$48.69	O
6158	01/16/2024	01/12/2024	AW	ProMedica CPR Training	\$120.00	O
6159	01/16/2024	01/12/2024	AW	AT & T	\$962.95	O
6160	01/16/2024	01/12/2024	AW	TOLEDO EDISON COMPANY	\$156.95	O
6161	01/16/2024	01/12/2024	AW	LYDEN OIL CO.	\$234.60	O
6162	01/16/2024	01/12/2024	AW	QUALITY OVERHEAD DOOR, INC.	\$170.00	O
6163	01/16/2024	01/12/2024	AW	TOLEDO EDISON COMPANY	\$4,527.65	O
6164	01/16/2024	01/12/2024	AW	Best Equipment Co.	\$115.66	O
6165	01/16/2024	01/12/2024	AW	MARLEAU HERCULES FENCE CO.	\$389.48	O
6166	01/16/2024	01/12/2024	AW	The Ohio and Michigan Paper Co.	\$322.88	O
6167	01/16/2024	01/12/2024	AW	THOMAS EQUIPMENT, INC.	\$56.98	O
6168	01/16/2024	01/12/2024	AW	MENARDS	\$290.67	O
6169	01/16/2024	01/12/2024	AW	ALL SPRAY	\$425.00	O
6170	01/16/2024	01/12/2024	AW	Ohio Utilities Protection Service	\$837.37	O
6171	01/16/2024	01/12/2024	AW	THE MIRROR	\$150.00	O
6172	01/16/2024	01/12/2024	AW	Lucas County Treasurer	\$2,424.13	O

**Payment Listing**

January 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6173	01/16/2024	01/12/2024	AW	TREAS. STATE OF OHIO	\$59,181.83	O
6174	01/16/2024	01/12/2024	AW	Teamsters Local 20	\$462.00	O
6175	01/16/2024	01/12/2024	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$63.50	O
6176	01/16/2024	01/12/2024	AW	National DRIVE	\$3.00	O
6177	01/16/2024	01/12/2024	AW	Empower Trust Company	\$275.00	O
Total Payments:					\$287,619.43	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$287,619.43	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.