

Monclova-Maumee-Toledo Joint Economic Development Board

Meeting Agenda

January 18, 2024

5:15 Monclova Township

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Swear in any new members- Paul Syring to perform
- 4) Appoint executive committee: Chair, Vice Chair and Secretary
 - a. Move to approve for Chair, name, for Vice Chair, name and for Secretary, name
- 5) Accept contract for secretarial services – sent separately
 - a. Move to approve contract with Envision Management for secretarial services not to exceed \$700 in 2024
- 6) Approve final payment for secretarial services for 2023 – see attached
 - a. Move to approve payment to Kelly Nehay for 20.5 hours of service
- 7) Approve calendar of meetings – see attached with J indicating Jedz meeting
 - a. Move to approve monthly meetings as scheduled on the third Thursday each month at 5:15 at the Monclova Township Building
- 8) Approve payment of Insurance sent separately
 - a. Move to approve \$2240 for the Ohio Plan renewal of coverage as provided by Hylant Administrative services invoice #412087
- 9) Financial Reporting Information Patrick Burtch
- 10) New Business
- 11) Public Comment
- 12) Adjournment