

Working Session 4:45 PM:

For the purposes of: Obtaining signatures for payment of the bills; updates from Township Administrator Grim; as well as agenda review.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of trustees: Trustee Chuck Hoecherl, present; Trustee Trudy Vicary, present; Trustee Barbara Lang, present.

Hoecherl moved to recess from General Session and enter into a public hearing for Rutherford Street Lighting District. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes. No one in attendance desired to speak either for or against the request. Hoecherl moved to close that portion of the hearing that accepts testimony. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Discussion: Administrator Grim noted Rutherford's developer, McCarthy Builders, has paid administrative fee and installation costs of First Energy for Plat 3. Lang moved to approve Reso 01022023-02, Establish a street lighting district for Rutherford Plat 3, lots 60-75. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl commenced the public hearing for file Z17-C381. Those wishing to testify was asked by Hoecherl to identify themselves and be sworn in. Wagner gave a review at 5:37 PM. Subject parcel is located at the northeast corner of Briarfield and 20A. The proposed use is for a gas station and convenience store. Wagner noted that this parcel is subject to the overlay district. Plan Commission staff, Lucas County Plan Commission, and Monclova Township's Zoning Commission all recommend approval of request.

Tolson came forward. Stated that he owns this parcel, property adjacent, as well as in vicinity. Believes it is an appropriate use, especially in light of new interchange access. He has an agreement with county to have first right of refusal for parcel that was not used for interchange. This will alleviate any landlocked property behind this parcel. Cappelletty in attendance as the engineer and representing the owner. They Cappelletty stated that the proposed purchasers own multiple area gas stations currently. No site plan currently. Will mirror image treatments at Dana property such as stone wall and landscaping, making a corridor entrance affect. Understands overlay requirements of landscaping, signage, and lighting. Wagner confirmed that operating hours are technically acceptable for 24 hours.

Lang asked Zoning Administrator about other gas stations in the township. Wagner responded regarding BP on Briarfield and soon-to-be complete Friendship Gas Station on Technology and Jerome. Wagner read into record the permitted uses for the new zoning classification.

Hoecherl moved to close public testimony portion of the hearing. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl commented on services following residential. Lang stated that she is fine with the zoning change. Hoecherl received confirmation that purchaser is aware of overlay district and JEDZ.

Lang moved to approve Z17-C381, a zoning change from M-1 Industrial/Office Research to C-2 General Commercial District for property identified as parcel number #38-86071; 3739 Briarfield Blvd. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to close public hearing on file Z17-C381. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to recess and enter Executive Session for contract negotiations. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to return from Executive Session at 7:06 PM. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes. No action to be taken at this time.

EXECUTIVE ITEMS:

Discussion regarding chairmanship. Lang moved to name Hoecherl as chair for 2024 and Vicary as vice chair. Seconded by Hoecherl. Discussion. Vicary commented on a potential for Hoecherl to be chair for three years in a row due to chair inclinations in a 2025 election year. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to establish the meeting times for the Board of Trustees 2024 meetings as 4:45 PM for Working Sessions and 5:30 PM for General Sessions in concert with the meeting dates previously established by this Board on November 6, 2023; exceptions and special meetings will be duly posted in accordance with Ohio Revised Code. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to authorize the Township Administrator to act on contracts as the signatory for said documents that are approved by the Monclova Township Board of Trustees. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to adopt Resolution No. 01022024-01, Declaring the Intent to Sell Property by Internet Auction. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

FINANCIAL:

Hoecherl moved that the mileage reimbursements be established in accordance with IRS publications and be adjusted as those publications are made available; and that the mileage reimbursement includes compensation for township officials while on township business per Ohio Revised Code, effective January 1st. It was noted that current 2024 rate is \$0.67 per mile. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to allow for all necessary and reasonable expenses for the Trustees and Fiscal Officer to attend all Conferences and Township Association meetings, state and local government conferences and activities, Lucas County Township Association activities, and to allow for all necessary and reasonable expenses for the Administrator, Maintenance Supervisor, Zoning Administrator, Fire Chief, Assistant Chief, & Fire Prevention Officer to attend conferences. This includes reasonable meals for Elected Officials and township employees upon submission of an itemized receipt which will include a tip up to 15%. Alcohol is not reimbursable. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Determination on membership in TMACOG: Vicary moved to approve membership in Toledo Metropolitan Area Council of Governments at the invoiced amount of \$7,739. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Vicary moved to authorize payment from the township treasury the dues of the Lucas County Township Association and Ohio Township Association for 2024 including subscription to Ohio Township News for the Trustees and Fiscal Officer and also pay the 2024 Associate Membership fee for the Township Administrator, Maintenance Superintendent, Zoning Administrator, Law Director, as well as interested individuals on the Board

of Zoning Appeals and Zoning Commission as approved by the Township Administrator; and Fire Chief. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Vicary moved to authorize the Fiscal Officer to place temporary appropriations in funds as needed in various accounts retroactive to January 1st of this year. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Vicary moved to approve electronic funds for payroll and other reoccurring bills that come due between trustees' meetings; all such payments will be formally included at the next trustees' meeting after payment. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Vicary moved to approve \$1,400 to Lucas Soil and Water Conservation for the 2024 contribution. This money will be used to accomplish state funds match up to 89%. Seconded by Hoecherl. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

COMPENSATION/FRINGE BENEFITS:

Lang moved to adopt the Board of Trustees' compensation as salary as provided by the Ohio Revised Code. Seconded by Hoecherl. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Lang moved to authorize the purchase of medical, dental, vision and life insurance for all full-time employees and elected officials and that the premiums are to be made from the township treasury for coverage in 2024. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Lang moved to authorize payment for the Monclova Township Zoning Commissioners at a rate of \$95 per meeting to be paid as contractors and not as Monclova Township Employees; and moved to authorize reimbursement to members of the Board of Zoning Appeals at a rate of \$95 per meeting to be paid as contractors and not as Monclova Township Employees. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

APPOINTMENTS:

Lang moved to name Fiscal Officer and Township Administrator to represent township interests at the Tax Incentive Review Counsel for 2024. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Lang moved to nominate Trudy Vicary to serve as the township representative on the Monclova Historical Foundation for the year 2024. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Lang moved to nominate Hoecherl as representative to the Lucas County Health Department District Advisory Board for 2024. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Lang moved to nominate Hoecherl to serve on the LCEDC (Economic Development) for a two-period from this date to December 31, 2025. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Lang moved to appoint Township Administrator as the Lucas County 911 Regional Council of Governments Administrative Technical Advisory Committee representative for 2024. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Lang moved to name Hoecherl and Vicary to the legislative authority on the 2024 Volunteer Firefighters Dependents Fund Board. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

JEDZ Board Appointment:

Lang moved to nominate Lang and Gramza to serve on the JEDZ Board of Directors for the years 2024 and 2025. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Lang Moved by Trustee Lang, seconded by Trustee Vicary, to dispense with the reading of the December 18, 2023 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Moved by Trustee Hoecherl, seconded by Trustee Vicary, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$286,144.18. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Fiscal Officer’s Report:

Hoecherl moved to approve inventory per Fiscal Officer submitted list. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Correspondence:

Of significance, leaf collection compliment; Lucas County Hazard Mitigation information.

Old Business:

New Business:

Hoecherl noted conversation with Springfield Township Administrator Hampton and City of Maumee Administrator Burtch discussion regarding pop-up signs and any employee collects. Vicary complimented Fire, maintenance, and zoning efforts in Monclova Township.

Township Administrator’s Report:

Hoecherl moved to approve 01022024-03 Law Director; seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Adjournment:

Moved by Lang, seconded by Vicary, to adjourn at approximately 7:40 PM. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 01/16/2024

Charles V. Hoecherl

Trudy Vicary

Barbara S. Lang

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township’s Records Retention Schedule.

Payment Listing

Year 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
313-2023	12/29/2023	12/28/2023	CH	TRI-COUNTY FUELS	\$1,842.31	O
314-2023	12/29/2023	12/28/2023	CH	HR Butler	\$271.70	O
315-2023	12/29/2023	12/28/2023	CH	OHIO GAS COMPANY	\$159.05	O
316-2023	12/29/2023	12/28/2023	CH	OHIO GAS COMPANY	\$548.15	O
317-2023	12/29/2023	12/28/2023	CH	OHIO GAS COMPANY	\$462.92	O
318-2023	12/29/2023	12/28/2023	CH	Ohio Deferred Comp	\$980.00	O
319-2023	12/29/2023	12/28/2023	CH	U.S. BANK	\$3,346.35	O
320-2023	12/29/2023	12/28/2023	CH	Payroll	\$69,017.76	O
321-2023	12/29/2023	12/28/2023	CH	TRI-COUNTY FUELS	\$1,779.90	O
322-2023	12/28/2023	12/28/2023	CH	BUREAU OF WORKERS' COMPENSATION	\$12,941.00	O
323-2023	12/28/2023	12/28/2023	CH	Payroll	\$460.72	O
324-2023	11/17/2023	12/28/2023	CH	Harland Clarke	\$91.77	C
325-2023	12/28/2023	12/28/2023	CH	Signature Bank, NA	\$58.00	O
326-2023	12/28/2023	12/28/2023	CH	HUNTINGTON BANK	\$70.00	O
6110	12/29/2023	12/28/2023	AW	SBH Medical Ltd.	\$874.50	O
6111	12/29/2023	12/28/2023	AW	Three Cord, LLC	\$81.81	O
6112	12/29/2023	12/28/2023	AW	Advanced Eco Stystems	\$6,651.00	O
6113	12/29/2023	12/28/2023	AW	Bubba's Towing	\$125.00	O
6114	12/29/2023	12/28/2023	AW	Calverly Heating & Cooling	\$9,020.70	O
6115	12/29/2023	12/28/2023	AW	Penn Care, Inc.	\$1,821.53	O
6116	12/29/2023	12/28/2023	AW	Atlantic Emergency Solutions	\$3,731.50	O
6117	12/29/2023	12/28/2023	AW	Henry Schein, Inc.	\$825.69	O
6118	12/29/2023	12/28/2023	AW	Teleflex	\$1,723.50	O
6119	12/29/2023	12/28/2023	AW	TRIOTECH CORPORATION	\$135.00	O
6120	12/29/2023	12/28/2023	AW	Ram Exterminators, LLC	\$100.00	O
6121	12/29/2023	12/28/2023	AW	MT Business Technologies, Inc.	\$168.18	O
6122	12/29/2023	12/28/2023	AW	ACE SANITATION	\$185.00	O
6123	12/29/2023	12/28/2023	AW	BUEHRER GROUP	\$3,020.00	O
6124	12/29/2023	12/28/2023	AW	Jones and Bartlett Learning	\$453.07	O
6125	12/29/2023	12/28/2023	AW	Premier Safety & Services, Inc	\$349.71	O
6126	12/29/2023	12/28/2023	AW	TREASURER OF LUCAS COUNTY	\$843.56	O
6127	12/29/2023	12/28/2023	AW	AT & T	\$317.82	O
6128	12/29/2023	12/28/2023	AW	OHIO DEPT. JOBS & FAMILY SERVICES	\$0.20	O
6129	12/29/2023	12/28/2023	AW	Selking International	\$1,484.84	O
6130	12/29/2023	12/28/2023	AW	MENARDS	\$201.07	O
6131	12/29/2023	12/28/2023	AW	Fisher Auto Parts, Inc.	\$275.07	O
6132	12/29/2023	12/28/2023	AW	LYDEN OIL CO.	\$2,053.80	O
6133	12/29/2023	12/28/2023	AW	CERTIFIED POWER, INC.	\$243.00	O
6134	12/29/2023	12/28/2023	AW	Empower Trust Company	\$275.00	O
6135	12/29/2023	12/28/2023	AW	National DRIVE	\$3.00	O
6136	12/29/2023	12/28/2023	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$67.50	O
6137	12/29/2023	12/28/2023	AW	SUPERIOR UNIFORM SALES, INC.	\$967.24	O
6138	12/29/2023	12/28/2023	AW	BGSU BURSAR'S OFFICE	\$3,000.00	O
6139	12/29/2023	12/28/2023	AW	Ohio Conference of Teamsters & Industry Hea	\$48,912.00	O
6140	12/29/2023	12/28/2023	AW	BOWERS ASPHALT & PAVING, INC.	\$58,591.09	O
6141	12/29/2023	12/28/2023	AW	Sanderson Law Offices LLC	\$3,640.00	O

Payment Listing

Year 2023

<u>Payment Advice #</u>	<u>Post Date</u>	<u>Transaction Date</u>	<u>Type</u>	<u>Vendor / Payee</u>	<u>Amount</u>	<u>Status</u>
6142	12/29/2023	12/28/2023	AW	TRIOTECH CORPORATION	\$1,229.00	O
Total Payments:					\$243,400.01	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$243,400.01	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.