

Working Session 4:45 PM:

For the purposes of: Obtaining signatures for payment of the bills; updates from Township Administrator Grim and Assistant Chief Homik.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of trustees: Trustee Chuck Hoecherl, present; Trustee Trudy Vicary, present; Trustee Barbara Lang, present.

Chair Hoecherl asked of his fellow Board Members if there were any changes to the agenda. It was noted that Neighborhood Bridges (correspondence), donation policy, solar fields, and storage facility moratorium will be added to the agenda. Lang moved to approve those agenda items. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Moved by Trustee Hoecherl, seconded by Trustee Lang, to dispense with the reading of the May 1, 2023 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Moved by Trustee Hoecherl, seconded by Trustee Vicary, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$334,421.50. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Correspondence:

Amy Barrett email request regarding Neighborhood Bridges Program. Request is for a meeting. They will be invited to a future meeting.

Fiscal Officer’s Report:

Fiscal Officer Pike noted EMS Repair fund needs to be adjusted. Hoecherl moved to adjust appropriations within the EMS Fund 2281 as follows:

| <i>From</i> | | | <i>TO</i> | | |
|-------------------|-------------------------|-------------|-------------------|-------------------------|-------------|
| Account Number | Account Name | Amount | Account Number | Account Name | Amount |
| 2281-760-740-0000 | Machinery and Equipment | \$10,000.00 | 2281-230-323-0000 | Repairs and Maintenance | \$10,000.00 |

Vicary seconded. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Old Business:

Draft Residential TIF is being finalized by Law Director.

Gift Donation Policy-Law Director has drafted a policy. Some adjustments made to draft. Lang commented on recognition, tax credit, etc. Vicary commented on Safety Township sponsorships.

Hoecherl moved to approve Resolution 05152023-03, Monclova Township Gift Donation Policy. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

New Business:

Hoecherl commented on Airport JEDD appointment, for which Swanton Township would also need to act. Hoecherl moved to re-appoint Jerry Miller to the Airport JEDD for a second term. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Facebook discussion regarding having all departments under one mast.

Moratorium on storage facilities-Six-month moratorium. JEDZ has expressed concern about these activities in the Economic Development zone. Hoecherl commented on commercial real estate. Six-month period will give the township time to re-define zoning classifications. Hoecherl moved to approve Resolution 051520223-01, Imposing a Moratorium on the Establishment of Storage Facilities and Operations within Monclova Township. Seconded by Vicary. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Solar fields-Large acres of land have been purchased by consortium. Nothing specific but how we define in zoning code and areas allowed should be researched. Six-month moratorium will give time for research. Hoecherl moved to approve Resolution 05152023-02, Imposing a Moratorium on the Establishment of Solar Power Facilities and Operations within Monclova Township. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Department Reports:

Zoning: Zoning Administrator Wagner spoke with the Board regarding monthly activity. Lang asked about Friendship Gas Station hours. Wagner will confirm information and re-visit.

Fire~Rescue: Assistant Fire Chief Homik reviewed monthly statistics for April. Calls are at an all-time high. Medic 91 came back into service today. Vicary asked about food truck inspections, which were consolidated for Lucas County vendors this year. Homik commented that it worked out very well. Capt. Bockelman stated that it was a two-day event. Some missed the event, so inspections will be scheduled to meet those requirements. Commented on possibility of inspection report being shared community-wide, so if one jurisdiction issues a permit, all can issue permit. Monclova is one of the few departments that do not charge. Safety Township July 24th-28th. Will not interfere with other jurisdictions.

Road Maintenance: Superintendent Holland reviewed activity from the past month. Lang moved to designate the Rhino Blade 800 as obsolete equipment and authorize disposal at Road Superintendent's discretion. Seconded by Hoecherl. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Discussion with Chief Homik and the Board regarding new vehicle committee, serviceability, issues with short trips and long idling scenarios and the impact of that on said vehicle. A process for once per month 'longer' trip to "warm up the engine." Discussion regarding our township's mechanic obtaining specialized education in this field. Holland stated that a determination on discipline and equipment is needed. Continuing education is also involved. Hoecherl commented on future budget planning when the time comes to increase the garage space.

Township Administrator's Report:

Administrator gave review of windscreen vendor determination. Vicary moved, Lang seconded, to approve \$3,500 for the purchase of Jaypro Sports 6' wind screens from Midstates Recreation for installation on the Keener Park Pickleball Courts. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl commented on former Perrysburg Administrator Walt Celley highly recommending Tom Brice to be on the search committee for the Fire Chief. Lang moved, Vicary seconded, to appoint Tom Brice to the Search Committee for Monclova Township Fire Chief. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes. Lang commented on the caliber of experts that are participating in the committee.

Administrator Grim presented the Board with information on conceptual drawings for remodeling Fire Station, etc. Lang commented on first step in construction project. Hoecherl received confirmation that HVAC will be part of the proposal. Grim commented on this company having expertise with fire station design and remodeling. Pike asked for feedback on total budget; guidance is being given to the architect. The result of the conversation gave direction to Administrator Grim to have conversation with Buehrer Group and Mull & Weidman about ballpark figure. Pike suggested developing wish list with financial information, and then develop priorities.

Grim reviewed the possibility of charging stations (7:02 PM); \$3,000 per station. Lang commented on her priority being the Fire Station. Vicary inquired about lines being run; etc. Grim stated 80% of cost being covered by grant; township's 20% is estimated. Vicary stated that she is not interested at this time. Hoecherl concurred.

Vicary moved, Lang seconded, to authorize the Administrator to arrange for temporary employee coverage when the township Administrative Assistant will be out of the office for an extended period of time, \$10-15 per hour. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Roundabout landscaping at Salisbury and Holloway. Grim noted King and Angola roundabout and possibility of duplicating that design. Pricing structure was discussed.

Citizen Comment as it Relates to the Agenda: None

Executive Session:

Moved by Hoecherl, seconded by Vicary, to recess from General Session and move into Executive Session for the purposes of discussing the purchase of property and employment issue. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes. Pike exited the meeting nearing the end of General Session.

Moved by Hoecherl, seconded by Lang, to return from Executive Session and enter into General Session. Roll: Lang, yes; Hoecherl, yes; Vicary, yes.

Hoecherl moved to postponed Class A CDL requirement for Maintenance Superintendent Holland for a period of 180 days. Hoecherl amended his motion: Postpose required class A CDL (for Superintendent) for 12 months from today's date. Motion was seconded by Lang. Roll: Lang, yes; Hoecherl, yes; Vicary, yes.

Chair stated that there will be a Special Meeting on Thursday at 4:30 PM to discuss employment of a public employee.

Adjournment:

Moved by Hoecherl, seconded by Lang, to adjourn at approximately 8:50 PM. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 06/05/2023

Charles V. Hoecherl

Trudy Vicary

Barbara S. Lang

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

Payment Listing

Year 2023

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|---|--------------|--------|
| 115-2023 | 05/05/2023 | 05/04/2023 | CH | Payroll | \$80,866.26 | O |
| 116-2023 | 05/03/2023 | 05/10/2023 | CH | Payroll | \$61,123.48 | O |
| 117-2023 | 05/15/2023 | 05/10/2023 | CH | Republic Services | \$80,565.51 | O |
| 118-2023 | 05/15/2023 | 05/10/2023 | CH | TRI-COUNTY FUELS | \$1,042.59 | O |
| 119-2023 | 05/15/2023 | 05/10/2023 | CH | TRI-COUNTY FUELS | \$1,510.14 | O |
| 120-2023 | 05/15/2023 | 05/10/2023 | CH | STAPLES CREDIT PLAN | \$76.44 | O |
| 121-2023 | 05/15/2023 | 05/10/2023 | CH | VISION SERVICES PLAN | \$545.38 | O |
| 122-2023 | 05/15/2023 | 05/10/2023 | CH | Ohio Deferred Comp | \$1,310.00 | O |
| 123-2023 | 04/30/2023 | 05/10/2023 | CH | U.S. BANK | \$1,570.55 | O |
| 124-2023 | 05/15/2023 | 05/11/2023 | CH | OHIO POLICE & FIRE PENSION FUND | \$20,657.69 | O |
| 125-2023 | 05/15/2023 | 05/11/2023 | CH | OHIO PUBLIC EMPLOYEES RETIREMENT S | \$12,401.86 | O |
| 5691 | 05/15/2023 | 05/10/2023 | AW | Fisher Auto Parts, Inc. | \$69.50 | O |
| 5692 | 05/15/2023 | 05/10/2023 | AW | ST. LUKES HOSPITAL | \$23.59 | O |
| 5693 | 05/15/2023 | 05/10/2023 | AW | Shore Power | \$97.89 | O |
| 5694 | 05/15/2023 | 05/10/2023 | AW | Federal Fire Equipment | \$40.00 | O |
| 5695 | 05/15/2023 | 05/10/2023 | AW | INTERSTATE BATTERIES | \$239.75 | O |
| 5696 | 05/15/2023 | 05/10/2023 | AW | BOUND TREE MEDICAL, LLC | \$900.00 | O |
| 5697 | 05/15/2023 | 05/10/2023 | AW | Henry Schein, Inc. | \$287.45 | O |
| 5698 | 05/15/2023 | 05/10/2023 | AW | Atlantic Emergency Solutions | \$6,968.18 | O |
| 5699 | 05/15/2023 | 05/10/2023 | AW | Accel Fire Systems | \$2,650.00 | O |
| 5700 | 05/15/2023 | 05/10/2023 | AW | SBH Medical Ltd. | \$182.00 | O |
| 5701 | 05/15/2023 | 05/10/2023 | AW | AT & T | \$481.23 | O |
| 5702 | 05/15/2023 | 05/10/2023 | AW | Sanderson Law Offices LLC | \$6,690.60 | O |
| 5703 | 05/15/2023 | 05/10/2023 | AW | TRIOTECH CORPORATION | \$658.75 | O |
| 5704 | 05/15/2023 | 05/10/2023 | AW | THOMAS EQUIPMENT, INC. | \$336.04 | O |
| 5705 | 05/15/2023 | 05/10/2023 | AW | FASTENAL COMPANY | \$38.85 | O |
| 5706 | 05/15/2023 | 05/10/2023 | AW | AG PRO | \$270.83 | O |
| 5707 | 05/15/2023 | 05/10/2023 | AW | MENARDS | \$259.77 | O |
| 5708 | 05/15/2023 | 05/10/2023 | AW | MASS MEDIA COMMUNICATIONS | \$45.00 | O |
| 5709 | 05/15/2023 | 05/10/2023 | AW | KATHLEEN STEWART KUNS | \$56.89 | O |
| 5710 | 05/15/2023 | 05/10/2023 | AW | Teamsters Local 20 | \$539.00 | O |
| 5711 | 05/15/2023 | 05/10/2023 | AW | Empower Trust Company | \$275.00 | O |
| 5712 | 05/15/2023 | 05/10/2023 | AW | National DRIVE | \$3.00 | O |
| 5713 | 05/15/2023 | 05/10/2023 | AW | MONCLOVA TOWNSHIP FIREFIGHTERS AS | \$77.00 | O |
| 5714 | 05/15/2023 | 05/10/2023 | AW | Ohio Conference of Teamsters & Industry Hea | \$44,380.00 | O |
| 5715 | 05/15/2023 | 05/10/2023 | AW | Kathy Tunison | \$1,100.00 | V |
| 5715 | 05/15/2023 | 05/11/2023 | AW | Kathy Tunison | -\$1,100.00 | V |
| 5716 | 05/15/2023 | 05/11/2023 | AW | Spengler Nathanson | \$5,321.28 | O |
| 5717 | 05/15/2023 | 05/11/2023 | AW | DWA Recreation Inc | \$1,860.00 | O |
| Total Payments: | | | | | \$334,421.50 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$334,421.50 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher,

Payment Listing

Year 2023

CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Special Meeting 4:00 PM:

General Session:

This duly posted Special Meeting commenced at 4:01 PM.

Roll call of trustees: Trustee Chuck Hoecherl, present; Trustee Trudy Vicary, present; Trustee Barbara Lang, present. Others in attendance: Administrator Harold Grim and Law Director Dawn Sanderson.

Executive Session:

Moved by Hoecherl, seconded by Lang, to adjourn from General Session and move into Executive Session for the purposes of discussing employment of a public employee. Roll Call: Hoecherl, yes; Vicary, yes; Lang, yes.

Moved by Hoecherl, seconded by Lang to return from Executive Session and resume General Session at 6:17 PM. Roll Call: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to accept the resignation of Firefighter John Mendofik effective May 23, 2023. Roll Call: Hoecherl, yes; Vicary, yes; Lang, yes.

Adjournment:

Moved by Lang seconded by Hoecherl, to adjourn at approximately 6:18 PM. Roll Call: Hoecherl, yes; Vicary, yes; Lang, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 06/05/2023

Charles V. Hoecherl

Trudy Vicary

Barbara S. Lang

Roll calls taken in random order. Official minutes will display signatures. This meeting was not electronically recorded. These minutes will serve at the official record of action.