

Special Meeting 4:30 PM

As duly posted, Hoecherl commenced the meeting at 4:30 PM and moved to enter into Executive Session for the purposes of meeting with legal counsel to discuss potential employee discipline. Motion was seconded by Vicary. Mr. Pike Called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved to return from Executive Session; Seconded by Vicary. Mr. Pike Called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl stated there is no action as a result of the Executive Session. Lang moved to close the Special Meeting. Vicary seconded. Mr. Pike Called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Working Session:

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at approximately 5:30 PM.

Roll call of members: Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present; Trustee Trudy Vicary, present.

Moved by Trustee Hoecherl to dispense with the reading of the January 17, 2023 minutes and approve as submitted by Fiscal Officer Pike. Discussion that Trustee Hoecherl recused himself from a zoning hearing for which the zoning minutes are memorialized.

Lang moved to approve the January 17 minutes as submitted by the Fiscal Officer. Seconded by Vicary. Mr. Pike called roll: Vicary, yes; Lang, yes.

Moved by Trustee Lang, seconded by Trustee Vicary, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$410,073.23. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Correspondence:

Notification from Sanitary Engineer Jim Shaw stating that the Ohio Public Works Commission's District Integrating Committee approved an OPWC grant for the Monclova Road sanitary sewer extension. It was specifically noted that the design of a pumping station and low-pressure sewer system will serve the Township Administration Building. Administrator Grim pointed out that construction commences July, 2024. Hoecherl received confirmation from Chief that conversation has already taken place between Fire Department and the county.

Hoecherl moved, Vicary seconded, to continue the public hearing to continue the hearing for street lighting district for Stoney Creek Plat 3, lots 59-85, to 5:30 PM on March 6, 2023. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes. Administrator Grim stated that the Toledo Edison representative is aware of the delay and will communicate with the township.

Fire Department Five-Year Budget Projection (5:40 PM)

Overtime was discussed. This is the township's first year with full-time shift staffing thus projections are taken from industry standards. Commented on five-member crew, backfilling with part-time or paid per call. If we

cannot fill a shift, will be using four staff members. Four staff members does not include Chief, Assistant Chief, or Captain Bockelman. Lang commented on part-time equivocating to a certain number of hours annually. Conversation continued including staying within the levy, equipment purchases, overtime conversation. Chief will include overtime hours in his monthly report to the Board. March 6th meeting will see request for pay increases.

Fiscal Officer commented that these numbers will get incorporated into appropriations.

JEDZ Appointment

Lang suggested Pike fill this two-year term, and when her term comes up, Hoecherl can have her position. Trustee Lang stated her belief in sharing roles and information. Suggested flexibility in more people knowing about the JEDZ Board and working with other JEDZ members. Vicary asked Pike if he was interested in the position. Pike confirmed availability. Discussion. Hoecherl stated he would acquiesce to decision made tonight.

Lang moved to name Gavin Pike as a representative on the JEDZ Board for a term expiring December 31, 2024. Vicary asked for clarification if someone was not an Elected Official any longer. The contract allows for the Board to select three members, does not have to be an Elected Official. Seconded by Vicary. Mr. Pike called roll: Vicary, yes; Lang, yes; Hoecherl, present.

Hoecherl moved to establish public hearings on March 6, 2023 for file Z17-C373 at 5:45 PM and file Z17-C376 at 6:00 PM. Seconded by Vicary; Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Old Business:

New Business:

Residential TIF-Hoecherl stated that the Lucas County Engineer promised to get agreement from Franklin or Delaware Counties to inspire township contract. Hoecherl asked about public records request and morph that language into – draft by June 1st. Law Director Sanderson was in agreement with date. Lang received further clarification that legal expenses and interest expenses can be reimbursed through the TIF. Widening of Black Road would be township responsibility. Sewer line is developer responsibility. Will re-visit the draft in June.

Park Improvements: Hoecherl conversed with a vendor at OTA conference about shade structure for pickleball. Also, wind guards for pickleball. Could also re-visit shade structure over dugout. Grim recalled that this was looked at previously and was cost prohibitive. Lang asked for a more comprehensive look at all components of park improvements. Re-visit first meeting in April.

Administration and Fire Building Updates: Remodeling Fire Station training room to add dormitories; another office on Fire Department side. Re-visit in June.

Township Administrator's Report:

Flock Safety Cameras: County will need to issue permits for the cameras. Because of that, Grim is asking for a formal motion from the trustees. Vicary moved to approve Resolution 02062023-01, Authorizing placement of Flock Safety Cameras at locations to be determined within Monclova Township. Seconded by Lang. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Vicary seconded, to approve Resolution 02062023-02, Adopting the provisions of a Joint Cooperation Agreement between Monclova Township and Lucas County for the 2023 Crack Sealing Program. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl moved, Lang seconded, to approve Resolution 02062023-03, Agreeing to the provisions of a Joint Cooperation Agreement between Monclova Township and Lucas County for 2023 Drainage Improvements. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Employers Association reviewed the township’s current Policy and Procedures Manual. Quote received of \$2,500 to develop a comprehensive policy and procedures manual. Vicary moved to approve an agreement with Employers Association to develop a policy and procedures manual for \$2,500. Seconded by Lang. Mr. Pike Called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

Hoecherl asked for 2022 self-evaluations from Administrator Grim and Chief Bernhard for trustees to review. Chief is to provide evaluations for Assistant Chief and Captain Bockelman. Additionally, Hoecherl wants to include goals for 2023. Hoecherl asked for those to be submitted for the first meeting in March. New hires will be reviewed after the 60th shift.

Citizen comment in regards to agenda items: None

Adjournment:

Moved by Lang, seconded by Vicary, to adjourn at approximately 6:40 PM. Mr. Pike called roll: Hoecherl, yes; Vicary, yes; Lang, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 02/21/2023

Charles V. Hoecherl

Trudy Vicary

Barbara S. Lang

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township’s Records Retention Schedule.

Payment Listing

Year 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
24-2023	02/06/2023	02/03/2023	CH	TRI-COUNTY FUELS	\$838.69	O
25-2023	02/06/2023	02/03/2023	CH	TRI-COUNTY FUELS	\$405.32	O
26-2023	02/06/2023	02/03/2023	CH	TRI-COUNTY FUELS	\$727.13	O
27-2023	02/06/2023	02/03/2023	CH	TRI-COUNTY FUELS	\$891.79	O
28-2023	02/06/2023	02/03/2023	CH	TRI-COUNTY FUELS	\$557.10	O
29-2023	02/06/2023	02/03/2023	CH	TRI-COUNTY FUELS	\$808.56	O
30-2023	02/06/2023	02/03/2023	CH	Padgett Business Services	\$1,035.00	O
31-2023	02/06/2023	02/03/2023	CH	VERIZON WIRELESS	\$79.77	O
32-2023	02/06/2023	02/03/2023	CH	OHIO GAS COMPANY	\$2,905.77	O
33-2023	02/06/2023	02/03/2023	CH	TOLEDO EDISON COMPANY	\$29,611.56	O
34-2023	02/06/2023	02/03/2023	CH	TOLEDO EDISON COMPANY	\$1,598.16	O
35-2023	02/06/2023	02/03/2023	CH	spectrum enterprises	\$880.39	O
36-2023	02/06/2023	02/03/2023	CH	Consumer Life Insurance company	\$560.21	O
37-2023	02/06/2023	02/03/2023	CH	Ohio Deferred Comp	\$1,655.00	O
38-2023	02/06/2023	02/03/2023	CH	Payroll	\$63,557.30	O
39-2023	02/06/2023	02/03/2023	CH	CITY OF TOLEDO	\$461.18	O
40-2023	02/06/2023	02/03/2023	CH	VISION SERVICES PLAN	\$522.92	O
41-2023	02/06/2023	02/03/2023	CH	DELTA DENTAL PLAN OF OHIO	\$1,999.38	O
42-2023	01/31/2023	02/03/2023	CH	U.S. BANK	\$2,238.77	O
5479	02/06/2023	02/03/2023	AW	KEVIN D. BERNHARD	\$48.17	O
5480	02/06/2023	02/03/2023	AW	SBH Medical Ltd.	\$328.50	O
5481	02/06/2023	02/03/2023	AW	UNITED FIRE APPARATUS CORPORATION	\$2,995.20	O
5482	02/06/2023	02/03/2023	AW	Teleflex	\$987.50	O
5483	02/06/2023	02/03/2023	AW	McKesson	\$525.49	O
5484	02/06/2023	02/03/2023	AW	SUPERIOR UNIFORM SALES, INC.	\$3,307.13	O
5485	02/06/2023	02/03/2023	AW	Atlantic Emergency Solutions	\$1,021.47	O
5486	02/06/2023	02/03/2023	AW	RELIANCE OXYGEN & EQUIPMENT	\$216.00	O
5487	02/06/2023	02/03/2023	AW	ProMedica CPR Training	\$128.00	O
5488	02/06/2023	02/03/2023	AW	Fisher Auto Parts, Inc.	\$148.96	O
5489	02/06/2023	02/03/2023	AW	RELIANCE OXYGEN & EQUIPMENT	\$156.20	O
5490	02/06/2023	02/03/2023	AW	INTERSTATE BATTERIES	\$114.35	O
5491	02/06/2023	02/03/2023	AW	THOMAS EQUIPMENT, INC.	\$129.97	O
5492	02/06/2023	02/03/2023	AW	FORREST AUTO SUPPLY	\$106.06	O
5493	02/06/2023	02/03/2023	AW	GENERAL PRO HARDWARE	\$33.79	O
5494	02/06/2023	02/03/2023	AW	LUCAS COUNTY ENGINEER	\$5,907.32	O
5495	02/06/2023	02/03/2023	AW	Sanderson Law Offices LLC	\$5,950.11	O
5496	02/06/2023	02/03/2023	AW	Ram Exterminators, LLC	\$100.00	O
5497	02/06/2023	02/03/2023	AW	Vorys, Sater, Seymour, & Peas	\$1,309.50	O
5498	02/06/2023	02/03/2023	AW	TRIOTECH CORPORATION	\$943.49	O
5499	02/06/2023	02/03/2023	AW	Cremation Society of Toledo	\$750.00	O
5500	02/06/2023	02/03/2023	AW	THE MIRROR	\$292.50	O
5501	02/06/2023	02/03/2023	AW	PRECISION BUSINESS SOLUTIONS, INC.	\$397.35	O
5502	02/06/2023	02/03/2023	AW	ACE SANITATION	\$175.00	O
5503	02/06/2023	02/03/2023	AW	MT Business Technologies, Inc.	\$195.00	O
5504	02/06/2023	02/03/2023	AW	Empower Trust Company	\$275.00	O
5505	02/06/2023	02/03/2023	AW	National DRIVE	\$3.00	O

Payment Listing

Year 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
5506	02/06/2023	02/03/2023	AW	Teamsters Local 20	\$518.00	O
5507	02/06/2023	02/03/2023	AW	IMAGE GROUP	\$718.17	O
5508	02/06/2023	02/03/2023	AW	LYDEN OIL CO.	\$77.70	O
5509	02/06/2023	02/03/2023	AW	CERTIFIED POWER, INC.	\$28.79	O
5510	02/06/2023	02/03/2023	AW	Airgas USA LLC	\$38.71	O
5511	02/06/2023	02/03/2023	AW	ALL SPRAY	\$550.00	O
5512	02/06/2023	02/03/2023	AW	W.W. WILLIAMS	\$334.87	O
5513	02/06/2023	02/03/2023	AW	TOLEDO EDISON COMPANY	\$2,153.15	O
5514	02/06/2023	02/03/2023	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$32.65	O
5515	02/06/2023	02/03/2023	AW	MONCLOVA TOWNSHIP FIREFIGHTERS ASSOCIATION	\$76.00	O
5516	02/06/2023	02/03/2023	AW	MASS MEDIA COMMUNICATIONS	\$240.00	O
5517	02/06/2023	02/03/2023	AW	Ohio Conference of Teamsters & Industry Health	\$53,765.00	O
5518	02/06/2023	02/03/2023	AW	Ohio Utilities Protection Service	\$761.35	O
5519	02/06/2023	02/03/2023	AW	CHARLES HOECHERL	\$198.73	O
5520	02/06/2023	02/03/2023	AW	Scott Bockelman	\$1,941.10	O
5521	02/06/2023	02/03/2023	AW	Gerken Paving Inc.	\$210,759.95	O
Total Payments:					\$410,073.23	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$410,073.23	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.