

**APPLICATION FOR HOME OCCUPATION PERMIT
 Per Monclova Township Zoning Resolution Section 7.5**

Applicant:

Name _____ Phone _____

Address _____ City / S / Zip _____

Parcel Information:

Address (check one)

- Same as above
- Address / City / S / Zip _____

Legal Description

- Copy of Real Estate Tax Bill Attached

Zoning Classification _____ Abutting Zoning: _____

Parcel Dimensions & Lot Size _____

- Attach site plan with dimensions showing parcel boundaries, location and size of existing and proposed building(s), setbacks, roadways, drives, structures and natural features.

Status of Home Occupation (check one)

- Existing Approximate date Home Occupation began: _____
- New Starting date: _____

Building(s) in which Home Occupation is/will be conducted:

Area Used for Home Occupation	Total Building Area in Square Feet	Percentage of Total Building Area
Dwelling:		

Accessory Building(s)	Building Area in Square Feet	Total Lot Area in Square Feet	Percentage of Total Lot Area

Description of Home Occupation:

Attach a letter describing the Home Occupation and addressing each general requirements included in Section 7.5.1-7.5.3 of the Zoning Resolution. Existing Home Occupations will be reviewed in accordance with the grandfather provisions contained in Section 11. Any sign for Home Occupation requires a sign permit in accordance with Section 7.10.2. Additional information for clarification purposes may be requested.

Applicant Signature:

I certify that the application with attachments is complete and that I understand and will comply with the applicable regulations. **I understand that any permit issued upon a false statement of any material fact shall be voided.**

Signature: _____ Date: _____

Zoning Office Use Only

- Approved
- Approved with Condition(s); specify or attach: _____
- Disapproved
- Zoning Permit Required
- Condition(s) _____
- Reason(s) _____

Signed: _____, Zoning Administrator Date: _____

- Township Copy
- Applicant Copy
- Lucas County Building Regulations Copy