

**Monclova Township Zoning Commission
Regular Meeting
Summary of Discussion**

Monday, January 22, 2018

The duly posted meeting of the Monclova Township Zoning Commission commenced as duly at 6:00 p.m. with the Pledge of Allegiance to the Flag.

Roll Call of Zoning Commission Members:

Present: Keith Trettin, Adam Hoff, Tom Baker, Allen Underwood, and Cathy Shepherd

Absent: Daniel Grna

Alternate will have voting rights at this meeting due to Dan Grna's absence.

Staff Present: Recording Secretary Kathleen Stewart Kuns and Zoning Administrator Eric Wagner.

Organizational Items for 2018:

Moved by Baker to name Keith Trettin as Chair for 2018 and Allen Underwood as Vice Chair; seconded by Hoff. Roll Call: Trettin, yes; Hoff, yes; Baker, yes; Underwood, yes; Shepherd, yes.

Hoff moved, Trettin seconded, to hold meeting for the Zoning Commission on the fourth Monday of the month as needed at 6:00 PM. Roll Call: Trettin, yes; Hoff, yes; Baker, yes; Underwood, yes; Shepherd, yes..

Record of Proceedings:

Baker moved, Underwood seconded the motion, to suspend the reading of the December 11, 2017 minutes and approve as submitted by the Recording Secretary. Roll Call: Trettin, yes; Hoff, yes; Baker, yes; Underwood, yes; Shepherd, yes.

Other matters brought before the Commission:

Baker asked about Moline landscape plan for the Monclova Road project. Wagner commented that it has not been received.

Hoff asked for the plans ahead of time. Wagner is expecting that to happen in the future.

Commissioners inquired about a particular Salisbury Road home; outside is complete and the zoning code has been satisfied.

Adjournment:

Trettin moved, Shepherd seconded, to adjourn at 6:15 PM. Roll Call: Trettin, yes; Hoff, yes; Baker, yes; Underwood, yes; Shepherd, yes.

Submitted:

Kathleen Stewart Kuns
Support Staff/Recording Secretary

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Accepted:

Keith W. Trettin, Chair

Allen Underwood, Vice Chair

Daniel Grna

Thomas B. Baker

Adam Hoff

Cathy A. Shepherd, Alternate

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.