

**MONCLOVA TOWNSHIP BOARD OF TRUSTEES**

**RESOLUTION NUMBER: 02072011-01**

**APPROVING AND ADOPTING CODE OF CONDUCT**

WHEREAS, the Monclova Township Board of Trustees respect the Open Meetings Act and affirm reasonable opportunities for citizens to address the trustees during public meetings; and

WHEREAS, the Board of Trustees hereby establishes the following Code of Conduct for those wishing to address the Board during public meetings:

- 1) Those wishing to address the Board must sign in prior to the start of the meeting and state the purpose for addressing the Board.
- 2) Common courtesy and respect is expected towards the Board while making public address. The use of profanity, loud, threatening or condescending comments towards the Board or other township employees will not be tolerated.
- 3) Outbursts such as clapping, cheering, booing or interjecting comments from those in attendance is not acceptable and if repeated will be cause for removal from the meeting.
- 4) Although there are no specific time limits for individuals addressing the Board, lengthy, repetitive, redundant or immaterial comments will not be allowed to continue. The Board respectfully requests and encourages those addressing the Board to limit their comments to approximately five (5) minutes. Additional time may be granted at the discretion of the Board.
- 5) The Chair of the Board reserves the right to limit the number of speakers and length of time any individual or group of individuals may address the Board on a particular topic or issue.
- 6) Failure to respect the guidelines while addressing the Board of Trustees may result in the Board asking the citizen to step away from the podium. Failure to do so may result in the Board declaring the citizen to be disorderly and will be asked to leave or the meeting will break until order is restored.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Monclova Township, Lucas County, Ohio that the Board of Trustees of Monclova Township hereby approves and adopts said resolution; and

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

Trustee Hoecherl moved the adoption of the foregoing resolution and Trustee Craig seconded its adoption; and the vote being called upon its adoption resulted, as follows:  
Brian D. Craig, yes; Barbara S. Lang, yes; Charles V. Hoecherl, yes;

ATTEST:

I certify that this is a true and accurate copy of Resolution No. 02072011-01, passed in the regular meeting of the Board of Trustees on February 7, 2011.

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Gavin S. Pike  
Township Fiscal Officer