

# Monclova Township Parks

## **MAKING USE**

### **ARRANGEMENTS:**

#### **A. RESERVATIONS**

An application for reservation of a Township park, shelter house, ball field or soccer field shall be submitted to Monclova Township Administrative Staff. Any reservation for a group shall identify an individual as the supervisor in charge of the gathering. The application must include a signed "Facility Use Application" unless an extraordinary circumstance exists. Proof of insurance may be requested. Applications will not be considered complete until all requirements have been met. The approved application form will be mailed, emailed or fax'd to renter, with copies to Township Maintenance Supervisor.

#### **B. PRIORITY**

Reservations shall be assigned based on the date of submittal of completed application along with criteria in "D".



#### **C. DENIAL OF APPLICATION**

The Township may deny an application for:

- 1) Failure to comply with application requirements,
- 2) Pre-existing reservation for the same facility,
- 3) Prior reservations resulting in complaints for noise, violation of park rules or other laws, damage to park facilities or inadequate clean-up
- 4) Prior complaints from other park organizers park/greenspace
- 5) Applicant does not fall within Park Guidelines criteria ("B" & "D").

#### **D. LEAGUE**

##### **RESERVATIONS**

- Balldiamond application request must be submitted between January 2 through 30.
- Soccer field use normally runs with the entire soccer season (fall to spring); requests must be submitted by the first Friday in August.

- Youth programs with the highest percentage of Monclova Township children are given higher priority over youth programs.
- Recreational adult programs are given priority over competitive programs.
- Competitive youth programs are given priority over competitive adult programs.
- Seniority (previous users) may be used as a factor in determining use.

#### **E. SCHEDULE NOTIFICATION**

Schedule is posted approximately five days after deadline.

#### **F. INJURIES**

There is implied assumption of risk for users and visitors in the park facilities. The township recommends liability insurance for the benefit of league play.

#### **G. FEES**

The Township does not assess fees at this time.

**MONCLOVA TOWNSHIP  
PARK USE TERMS AND  
CONDITIONS**

**Township Maintenance Staff levels the field, however does not provide striping or bases for diamonds. Anthony Wayne Area Baseball and Softball Association (AWABSA) provides those services to all participants using the township fields.**

Physical Locations:  
Community Park  
4335 Albon Road

Keener Park  
4650 Keener Road

Mailing Address:  
4335 Albon Rd.  
Monclova, OH 43542  
419-865-7862 X10

[www.monclovatwp.org](http://www.monclovatwp.org)



Children must be supervised by responsible adults at all times during use hours.

**1. Township assumes no liability for property lost or stolen in the park premises or for personal injuries sustained on the premises during user's time on premises.**

**2. No park equipment shall be removed from the premises or removed from their original location. No one may bring any equipment to the park without prior Township approval; see also #16.**

**3. Applications must be signed and agreed upon before approval.**

**4. Inaccurate application information or violating park rules may cause use revocation.**

**5. User is solely responsible for providing supervision during rental period.**

**6. User is solely responsible for determining if the facility is appropriate for the activities contemplated by this agreement. User shall inspect the facility prior to the event and immediately advise the Township of any potentially dangerous conditions. User shall warn its guests and attendees of any perceived dangerous conditions.**

**7. The Township reserves the right to have designated representatives visit the event site to determine compliance with guidelines.**

**8. User is responsible for any costs related to the damage of park property arising out of the use. Excessive clean-up costs will be billed to the user at Township discretion. Damage includes but is not limited to: damage to park equipment, parking lot and fields.**

## **MONCLOVA TOWNSHIP PARK USE TERMS AND CONDITIONS (continued)**

9. **Leave the park in the same condition in which it was found.** This includes decoration removal and condition of grounds (no "divots" due to shoes or bat abuse).
10. The Township reserves the right to amend the use rules as needed to serve the best interests of Monclova Township Community Park and Keener Park facilities.
11. We reserve the right to relocate/cancel events due to unforeseen circumstances.
12. **Hours of use for the parks are from 9:00 AM until dark.**
13. The possession or consumption of **alcohol is not permitted on park property.**
14. **Be considerate of neighbors;** see Township Noise Control Resolution 91901-5
15. Use may be revoked at any time at the discretion of the Township due to misconduct of those in the group or for misuse of property. Future rentals may be at risk.
16. Portable devices (i.e. MoonBounce or dunk tanks) are prohibited.
17. Fireworks, firecrackers or explosives are prohibited on Township property.
18. Portable barbecues may be used in conjunction with a picnic shelter reservation. Coals and grease must be safely removed from park by users and may not be dumped in trash receptacles. The Community Park has 2 small grills available for charcoal. Gas grills may be safely transported to park for event.
19. **Keep all vehicles off grass** except by express permission from the Maintenance Supervisor or Township Administrator. **Keep off fences.**
20. Replace caps and covers when moving bases.
21. **Parking is permitted in designated lots. Do not park along street, park driveway, in cemetery (Keener Park) or in designated Fire Department areas.**
22. No skateboarding, rollerblading, roller skating or bicycling on tennis courts.
23. Dogs shall be leashed and barking must not become a nuisance. Remove waste.

## G. SHELTER HOUSE RESERVATIONS

The capacity of the Community Park Shelter House on Albon Road is 40.

Reservations for the shelter are not taken more than 10 months in advance. Monclova Township reserves the right to cancel reservations due to unforeseen events, i.e. construction issues.

## H. CANCELLATION OR POSTPONEMENT OF GAMES

Users are prohibited from giving their reserved time to another individual or group. Courtesy is requested-please call the Township office and release your field time.

The grass is the safety surface for the athletic fields. If any of the following conditions occur, scheduled games and practices must be canceled or postponed:

- **Standing water** on the field of play.

*We request coaches and parents to please cancel and reschedule practice or games if the turf is too wet.*

- **Soil Saturation:**

- Walking on turf causes water to surface.

- Walking on turf on heels causes indentations.

- **One (1) inch or more of rain 48 hours** prior to scheduled game or practice accompanied by steady rain on game or practice day.

- **Steady downpour** of rain on game or practice day which could cause damage to turf or injury to participants.

- **Extreme drought** conditions where 50% of the playing surface has turned dormant.

- **Audible thunder or visible lighting.**

In the event of lightning or thunder, all games, practices and activities must stop until safe conditions are apparent. It is recommended that you wait 30 minutes after the last sighting of lightning.



Treat thunder like lightning. Thunder is the "explosive sound emitted as a result of the electrical discharge of lightning."

- **Visibility** (darkness)

***Common sense must prevail...if the fields are unplayable, practices, games and activities should be canceled.***

All coaches, referees and umpires are responsible for insuring the safety of field playing conditions at all times during scheduled play. Safety implies protection of the park facilities and the participants.

*\*Use guidelines and terms are subject to change without notice.*