

Monclova Township Board of Zoning Appeals

Summary for February 11, 2019

The meeting commenced with the Pledge of Allegiance to the Flag at 5:30 PM led by Chair Diane Ohns.

Roll Call:

Present: Board Member Ohns, Board Member Brigham, and Board Member Ballmer

Absent: Board Member Plocek, Board Member Downey

Staff Members Present: Zoning Administrator Eric Wagner and Recording Secretary/Support Staff Kathleen Stewart Kuns

Record of Proceedings:

MOTION: Ballmer moved to approve the December 10, 2018 minutes as submitted by Recording Secretary.

SECOND: Brigham

Yes: Board Member Ohns, Board Member Brigham, and Board Member Ballmer

Organizational Items for 2019:

Board Members discussed Chair and Vice Chair and meeting arrangements.

MOTION: Ohns moved to name Misters Ballmer and Downey as Chair and Vice Chair respectively.

SECOND: Brigham

Yes: Board Member Ohns, Board Member Brigham, and Board Member Ballmer

MOTION: Ballmer moved to hold meetings for 2019 on the second Monday of every month, as needed, at 5:30 PM.

SECOND: Brigham

Yes: Board Member Ohns, Board Member Brigham, and Board Member Ballmer

Other Business:

Mrs. Ohns noted that Mrs. Brigham is term limited and this evening is her last meeting. Mrs. Brigham was thanked for her service to the Monclova township community.

Adjournment:

MOTION: Ballmer moved to adjourn.

SECOND: Brigham

Yes: Board Member Ohns, Board Member Brigham, and Board Member Ballmer

Motion unanimously passed.

Respectfully Submitted:

Kathleen Stewart Kuns, Recording Secretary

Accepted by:

Jeffrey Ballmer

Dan Downey

Diane H. Ohns

Melva Plocek

Doug Stanton

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.