

Working Session 4:45 PM:

For the purposes of obtaining signatures from the Board of Trustees for payment of the bills. Agenda items were reviewed.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of members: Trustee Brian Craig, present; Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present Fiscal Officer Gavin Pike, present.

Cpt. Luettker, Lucas County Sheriff’s Department, introduced Lt. Dave Carter, who will be taking over his duties and will attend future trustees’ meetings. Craig reviewed prominent issues in the township including noise resolution, use of speed trailer, and patrol of elementary school during peak traffic times. Resident asked Luettker about recent incident at the Community Center.

Moved by Trustee Craig, seconded by Trustee Hoecherl, to dispense with the reading of the July 2, 2018 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Moved by Trustee Hoecherl, seconded by Trustee Lang, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$139,347.29. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Correspondence:

Grassroots Clippings newsletter; OTARMA will begin assessing valuations of buildings as a new service.

Fiscal Officer’s Report:

Fiscal Officer Pike noted that there is a need to increase the fund for the Fire Department phone. Lang moved, Craig seconded, to increase appropriations as follows:

<i>Fund</i>	<i>Account</i>	<i>Amount</i>
<i>FIRE</i>	<i>2191-220-341</i>	<i>\$10,800</i>

Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Old Business:

Craig noted zoning issue on Monclova Road. Asked and received confirmation from Zoning Administrator that nothing has changed at the subject property.

Wagner gave summary to the Board of 6715 Monclova Road in terms of running a home occupation business without living on the property. The Board of Zoning Appeals rescinded their Exception for that type of use earlier in the year. Wagner stated that the property owner has been communicated with several times without response; was invited to a Board meeting but did not appear.

(5:42 pm) Craig moved that, given the fact that the Zoning Administrator has determined that there are ongoing zoning violations in the operating of a commercial business in an agricultural district. The property is located at 6715 Monclova Road. After numerous warnings and written notices from the Zoning Administrator to cease and desist, the property owner has failed or refused to comply. Therefore I move to direct and authorize the Township Law Director to proceed to take the necessary legal steps to file the appropriate action in the Lucas County Court of Common Pleas. Motion was seconded by Lang. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig noted that the trustees are working on various projects including trash collection contract, Best Building Solutions energy savings for township buildings, as well as the water issue.

New Business:

Trustee Hoecherl stated that the Joint Economic Development District for the Toledo Express Airport approved a jobs grant for TronAir, re-appointed James Sheely, and chose Signature Bank as their financial institution.

Public Hearing:

Craig moved to enter into a public hearing for Waterside Plat 24 street lighting. Seconded by Lang

Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Discussion included layout, lights, confirmation of payment. Craig called for those for or against this matter to identify themselves. No one came forward. Craig moved to close that portion of the hearing that accepts public testimony. Seconded by Hoecherl. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Hoecherl seconded, to approve Resolution 07162018-01 to establish a street lighting district for Waterside Plat 24, lots 579-589. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Hoecherl seconded to return to General Session. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Citizen Comment:

Craig called upon anyone in attendance to ask a question of the board or staff. As no one identified themselves, the board reviewed written department reports.

Department Reports:

Zoning: Zoning Administrator Wagner spoke with the Board regarding various complaints he is receiving including but not limited to tall grass, property maintenance, and dust. He is also busy with inspections.

Fire~Rescue: Fire Chief Bernhard's report was not submitted due to his attendance at Ohio Fire Chiefs' Conference.

Road Maintenance: Superintendent Bucher reviewed primary projects that have been completed. Discussion with

Historical Foundation: Current Foundation representative Trustee Craig stated that the Foundation continues to have a positive cash flow.

Township Administrator's Report:

Administrator Grim reviewed efforts towards refuse contract (5:54 pm), commented on work of Jim Shaw, Lucas County Sanitary Engineer. Grim stated that at this point it makes sense to prepare for placing this matter on the ballot, as it appears the cost will significantly increase, though it may not go that direction. Grim stated that he prepared a resolution so the Auditor can determine millage. Craig gave a summary of the matter. Craig stated that this is a defensive maneuver and the Board does not want to enact a levy, but in order to make the August 8th deadline if the tract leads to this route, this action must be taken tonight.

Lang moved, Hoecherl seconded, to approve Resolution 07162018-02, Resolution of necessity of refuse disposal levy to be place on the November 6, 2018 ballot. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Administrator Grim commented on dead trees in right-of-way on Lose Road, as identified by Road Superintendent Bucher. Craig moved, Hoecherl seconded, to approve \$4,500 for the removal of 12 trees from the right-of-way along Lose Road per the July 13 proposal from Steve's Tree Service. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Discussion between Trustee Lang and Bucher regarding spraying and future tree replacement. Bucher stated a tree replacement plan is in the works.

Adjournment:

Moved by Hoecherl, seconded by Lang, to adjourn at 6:01 PM. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 08/06/2018

Brian D. Craig

Barbara S. Lang

Charles V. Hoecherl

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

Payment Listing

Year 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
306-2018	07/03/2018	07/13/2018	CH	Payroll	\$43,832.20	O
307-2018	07/16/2018	07/13/2018	CH	TRIOTECH CORPORATION	\$328.25	O
308-2018	07/16/2018	07/13/2018	CH	SUPERIOR UNIFORM SALES, INC.	\$1,118.80	O
309-2018	07/16/2018	07/13/2018	CH	TRI-COUNTY FUELS	\$1,378.44	O
310-2018	07/16/2018	07/13/2018	CH	Republic Services	\$24,253.58	O
311-2018	07/16/2018	07/13/2018	CH	Sanderson Law Offices LLC	\$5,153.75	O
312-2018	07/16/2018	07/13/2018	CH	Mellocraft	\$272.00	O
313-2018	07/16/2018	07/13/2018	CH	GENERAL PRO HARDWARE	\$6.79	O
314-2018	07/16/2018	07/13/2018	CH	KUHLMAN CORPORATION	\$89.00	O
315-2018	07/16/2018	07/13/2018	CH	FORREST AUTO SUPPLY	\$155.86	O
316-2018	07/16/2018	07/13/2018	CH	THOMAS EQUIPMENT, INC.	\$3.98	O
317-2018	07/16/2018	07/13/2018	CH	THE MIRROR	\$75.00	O
318-2018	07/16/2018	07/13/2018	CH	PRECISION BUSINESS SOLUTIONS, INC.	\$2,350.77	O
319-2018	06/30/2018	07/13/2018	CH	U.S. BANK	\$3,013.43	O
320-2018	07/16/2018	07/13/2018	CH	sprint communications	\$93.44	O
321-2018	07/16/2018	07/13/2018	CH	Ohio Deferred Comp	\$985.00	O
322-2018	07/16/2018	07/13/2018	CH	Consumer Life Insurance company	\$339.43	O
323-2018	07/16/2018	07/13/2018	CH	Dave Yost - Auditor of State	\$32.00	O
324-2018	07/16/2018	07/13/2018	CH	STAPLES CREDIT PLAN	\$299.23	O
2876	07/16/2018	07/13/2018	AW	The Lawft	\$74.99	O
2877	07/16/2018	07/13/2018	AW	Valley Ford Truck, Inc.	\$34,487.00	O
2878	07/16/2018	07/13/2018	AW	Habitec Security	\$161.00	O
2879	07/16/2018	07/13/2018	AW	JB Pavement Repair	\$2,537.50	O
2880	07/16/2018	07/13/2018	AW	WOOD COUNTY IMPLEMENT	\$978.94	O
2881	07/16/2018	07/13/2018	AW	TEAMSPTS	\$269.97	O
2882	07/16/2018	07/13/2018	AW	Lucas County Treasurer	\$110.16	O
2883	07/16/2018	07/13/2018	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O
2884	07/16/2018	07/13/2018	AW	Teamsters Local 20	\$462.00	O
2885	07/16/2018	07/13/2018	AW	National DRIVE	\$3.00	O
2886	07/16/2018	07/13/2018	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$74.50	O
2887	07/16/2018	07/13/2018	AW	BOUND TREE MEDICAL, LLC	\$118.98	O
2888	07/16/2018	07/13/2018	AW	FINLEY FIRE EQUIPMENT	\$641.84	O
2889	07/16/2018	07/13/2018	AW	PHYSIO CONTROL	\$4,685.40	O
2890	07/16/2018	07/13/2018	AW	STRYKER	\$310.00	O
2891	07/16/2018	07/13/2018	AW	Swan Creek Landscaping	\$1,215.00	O
2892	07/16/2018	07/13/2018	AW	LUCAS COUNTY TOWNSHIP ASSOC.	\$216.00	O
2893	07/16/2018	07/13/2018	AW	Lucas County Treasurer	\$1,937.50	O
2894	07/16/2018	07/13/2018	AW	BURNHAM & FLOWER AGENCY OF OHIO	\$6,447.00	O
2895	07/16/2018	07/13/2018	AW	Express Employment Professionals	\$560.56	O
Total Payments:					\$139,347.29	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$139,347.29	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher,

Payment Listing

Year 2018

CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Special Meeting Duly Posted for 4:30 PM:

The Special Meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 4:30 PM. The purpose of the Special Meeting is for discussion regarding trash contract and negotiations.

Roll call of members: Trustee Brian Craig, present; Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present; Fiscal Officer Gavin Pike, present.

Also Present: Harold Grim, Monclova Township Administrator

Extension for current contract extended to September 30th. After that date, resident subscription will go to \$6.75 per month. If levy on ballot, it would go through November 15th – from a Republic Services representative in verbal and in email. Lang stated that the extension issue was a primary goal of the Board, which has now been addressed.

Administrator Grim provided an Excel spreadsheet with cost data from two vendors inputted.

Discussion on township cost sharing; per household cost.

Township cost of \$4.76 per household now.

\$14.33 per month with off week trash collection and curbside recycling with Republic.

Lang-under our proposal, the 41% of residents using both those services would end up paying less. 59% of the township either only uses the township every-other-week service, or uses another vendor.

Fiscal Officer Pike stated that we are the only township that he is aware of that pays for trash from General Fund. Half of our General Fund. Is that the intent of the General Fund or the intent of a levy? Pike commented on that the pressure on the general fund takes away from road projects.

Craig commented on the trash bill being the largest obligation the township has.

Discussion regarding public commentary and communication with residents.

Hoecherl-The only township in Lucas County that is paying for this service. Communication with residents through Facebook, website, Monitor. Communicating our due diligence. Lang concurred.

Conversation about resident participation versus getting out of the trash collection business.

Option C discussion – weekly trash, bi-weekly recycling.

Lang suggested a public hearing for August and September.

Fiscal Officer inquired about a process for assessing. Administrator stated that Law Director stated that the township could not. Craig suggested contacting Ohio Township Association.

Hoecherl suggested a special publication of The Monitor.

Discussion regarding residents' non-payment and handling of said debt.

Craig suggested contact with Law Director, is email good enough from Republic regarding contract extension?

Discussion for public input August 6th 6:15 PM and August 20th 6:45 PM. Pike will have presentation items available. Grim will direct notices to staff.

Unpaid bill issue will need to be addressed; collection issue. What is definition, procedure? Administrator will discuss with Law Director.

Grim stated that vendors had talked with him about 'bad debt' when cost splitting. Typically when someone doesn't pay they would cut off service. Lang suggested that we don't service that residence. Craig wanted options.

Grim commented on mechanisms in ORC 505.27.

Lang asked for Jim Shaw to be at the working session in Fire Chief's place.

Hoecherl inquired about sales tax.

Adjournment:

Moved by Craig, seconded by Hoecherl, to adjourn at approximately 5:15 PM. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 08/06/2018

Brian D. Craig

Barbara S. Lang

Charles V. Hoecherl

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

Special Meeting 4:30 PM:

As duly posted, for the purposes of discussing the refuse proposals, contract, and related matters.

Roll call of members: Trustee Brian Craig, present; Trustee Barbara Lang, present; Trustee Chuck Hoecherl, absent; Fiscal Officer Gavin Pike, present.

Others in Attendance: Township Administrator Harold Grim, Lucas County Sanitary Engineer Jim Shaw

Trustee Craig asked Administrator Grim for highlights since the last meeting.

Grim reported on contract extension in writing: Law director prepared a contract extension, ending on November 30th. Republic Services is being advised by their legal department. Trustee Lang expressed concern about contract end date of July 31st. Craig stated that you cannot extend a written contract with an oral; need to have it in writing otherwise township is exposed.

Town hall-style meeting to inform public. This will be held August 6th at 6:15 PM; August 20th 6:45 PM. Digital sign, Facebook, emails through Monclova Alerts, and website.

Bad Debt for unpaid bills if billing directly. Both vendors say Monclova Township is responsible for bad debt. Lucas County Auditor investigating. Shaw's opinion was that debt could be paid; at the discretion of the Lucas County Solid Waste District. Shaw will discuss with Auditor's staff member Carlos Ruiz and will make sure it's appropriately noted in contract. Residents' bill and tax issue was discussed.

Assessment on Tax Bill: Law Director states that Ohio Revised Code does not specifically state that a township can assess for this purpose. Jim Shaw stated that 343.08 of ORC does allow County Commissioners to assess to customers receiving a service. The township can be a service area, therefore can place on as assessment if Commissioners are agreeable. Jurisdictions throughout the area either pay through an assessment, a levy, or residents are on their own. 6-8 months to place assessment on tax bill. Lang confirmed that after the second public meeting, a request should be sent to the Commissioners per Mr. Shaw.

If the services goes on the tract for a levy, a resolution of necessity would need to be passed. There was a previous resolution but the dollar amount was different than this one (\$770,000 per year). This proposal would raise \$550,000 per year. Trustee Lang moved to approve Resolution 07242018-01, Resolution of Necessity of Refuse Levy to be placed on the November 6, 2018 ballot; seconded by Craig. On the motion: Craig, yes; Lang, yes.

The Administrator emphasized that it may not go this tract, but a Resolution to Proceed would need to be passed on August 6th. Even doing that we would have an opportunity up to October to rescind. Administrator will confirm the rescind date.

Lang asked about toters and how this would be handled in terms of paid toters and those that have free toters.

Adjournment:

Moved by Lang, seconded by Craig, to adjourn at approximately 5:15 PM. Mr. Pike called roll: Craig, yes; Lang, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

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