

Working Session 4:45 PM:

For the purposes of obtaining signatures from the Board of Trustees for payment of the bills. Agenda items were reviewed; department head meeting with Fire Chief.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance.

Roll call of members: Trustee Brian Craig, present; Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present Fiscal Officer Gavin Pike, present.

Address the Board:

Cpt. Luetke, Lucas County Sheriff’s Department, reviewed activities for last month. Noise Resolution issue and the shooting incident at 6715 Monclova Road.

Monclova Township Brownie Troop 10143 and leader Kelly Wissolik-Advocating for sidewalk along Monclova Road. Mr. Grim noted that a sidewalk is being planned on the west side of the sidewalk from the crosswalk to east of the bridge. This will be a county project.

Doug Simmons & A.J. Gustafson of Best Building Solutions, LLC, spoke to the Board regarding ESID Project for the Administrative Offices and Fire Station (6:00 pm)-Gave a review of the analysis, equipment and proposal. Discussion on 1984 furnace.

Moved by Trustee Hoecherl, seconded by Trustee Craig, to dispense with the reading of the May 7, 2018 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Moved by Trustee Hoecherl, seconded by Trustee Craig, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$99,755.70. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Correspondence:

Of significance, Trustee Hoecherl reported on the JEDZ receipts.

Fiscal Officer’s Report:

Fiscal Officer Pike noted

Lang moved, seconded by Hoecherl, to approve an inter-fund transfer as follows:

FROM			TO		
Account #	A/C Name	Amount	Account #	A/C Name	Amount
2041-410-430	Cemetery – Small Tools	\$1,250.00	2041-410-420	Cemetery – Supplies	\$1,250.00
2031-330-420	Roads – Supplies	\$10,500.00	2031-330-740	Roads – Equipment	\$10,500.00

Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

New Business:

Lang moved to appoint Gavin Pike to the Whitehouse JEDD. Seconded by Hoecherl. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Old Business:

Cemetery Niches-Administrator Grim has a meeting regarding the improvement at Swan Creek Cemetery and will report back at the second meeting in June, as directed by the Chair.

Tax Increment Financing-Chairman Craig gave a review of the history of this item. Noted that Law Director Sanderson provided options for the township. Craig spoke of possible RFP (Request for Proposal). Trustee Hoecherl concurred. Trustee Lang confirmed with Law Director Sanderson that that is the action that should be taken next.

Fee Schedule Review-Zoning Administrator provided a comparative spreadsheet. Last update was 2016. He believes that the fees are reasonable however he suggested that addition, remodels, decks, and fences are \$50. Reviews can sometimes be substantial and would recommend a \$75 fee. Lang suggested fences being calculated differently than just a flat fee, noting that some are installing a 10 foot fence versus a larger scope. Additionally, zoning verification letters is being recommended as a \$75 fee, an increase of \$25. Lang stated that she is not interested in raising the price of fences. Hoecherl stated his support for increasing fences for commercial, as well as additions and remodels to \$75. Decks and pergolas were briefly discussed. Lang stated she would not support an increase for residential decks, fences, or pergolas. Zoning verification letter was discussed in terms of Zoning Administrator's time on the request.

Craig summarized that changes that the Board has agreed upon are as follows: Additions and remodels, \$75; Commercial fences, \$75; and Zoning verification letters, \$75.

Hoecherl moved to approve the above stated increases. Seconded by Lang. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Ohio Fire Chiefs Association; follow up on recommendations-Chief will follow up on at a later date.

Lang commented on one aspect of the recently approved Policy and Procedures Manual regarding exempted employees. Suggested reverting to the former practice.

Lang moved to void the Policy and Procedures update related to exempt employees and flex time. Seconded by Craig.

Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes. The Board confirmed that it is effective tonight.

Lang move to establish a June 4th 5:45 public hearing to consider the township budget. Seconded by Craig. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Law Director was excused from the meeting.

Department Reports:

Zoning: Zoning Administrator Wagner spoke with the Board regarding mud on Albon Road near the Gruber project.

Fire~Rescue: Fire Chief Bernhard reviewed monthly statistics for April.

Hoecherl moved, Craig seconded, to authorize Linda Shields and Lori Shields as contract employees in the position of Safety Township Teacher to be compensated in the gross sum of \$599 each for the 2018 Monclova Township Safety Township Program. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Lang seconded, to authorize funding from the EMS Fund for the purchase of one Lucas 3.0 Chest Compression System complete with power supply and spare battery from Physio Control at a total cost of \$13,945.40 per their quote 00117706, dated March 13, 2018. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Chief noted firefighters that received annual recognition:

First Year Nameplate: Steve Sutherland, William Schultz,

Jeffrey King, Brandon MacFarlane, Aaron Quaintance, Stephen Siravo, Andrew Montion, and Paul Nieberding
5 Year Serving Since Nameplate: Joseph Hoffman, James Hauden, Andrew Hohlbein, Timothy Ellithorpe, and Kyle Miller

10 Year Service Award: Darin VonLehmden

20 Year Service Award: Michaels George and Lance Miller

40 Year Service Award: Dennis Luginbuhl

Firefighter of the Year: Matthew Homik

EMT of the Year: Courtney Smith

Chief informed the Board that Lt. Les Case was promoted to Captain of Fire Operations, filling the vacancy when Matt Homik was promoted to Deputy Chief. Derek Francis and Greg May were promoted to Lieutenants. Officers' ranks are at the level they are supposed to be.

Chief spoke about the possibility of a Fire Explorer Program.

Firefighter Nick Crawford successfully completed his paramedic training after over one year of schooling. Spring Take Back in the spring collected over 41 pounds of pills.

Road Maintenance: Superintendent Bucher commented on Roth Cemetery sign that was repaired.

Historical Foundation: Current Foundation representative Trustee Craig noted that they continue to do well.

Citizen Comment:

John Flahie commented on his disappointment with the Sheriff's Deputy reply regarding the response for the Monclova Road incident.

Township Administrator's Report:

Administrator Grim asked for direction from the Board regarding the lighting project, HVAC project. Discussion with the result of that being that Township Administrator should continue to pursue.

Hoecherl moved, Lang seconded, to approve Resolution 05212018-01 Approving the 2018 Black Road Drainage Improvement Project. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Adjournment:

Moved by Lang, seconded by Craig, to adjourn. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 06/04/2018

Brian D. Craig

Barbara S. Lang

Charles V. Hoecherl

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

Payment Listing

Year 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
215-2018	05/09/2018	05/19/2018	CH	Payroll	\$44,457.29	O
216-2018	05/21/2018	05/19/2018	CH	FIRE-SAFETY SERVICES, INC.	\$3,290.34	O
217-2018	05/21/2018	05/19/2018	CH	SUPERIOR UNIFORM SALES, INC.	\$168.38	O
218-2018	05/21/2018	05/19/2018	CH	RELIANCE OXYGEN & EQUIPMENT	\$188.25	O
219-2018	05/21/2018	05/19/2018	CH	Emerge	\$975.00	O
220-2018	05/21/2018	05/19/2018	CH	WOOD COUNTY IMPLEMENT	\$1,424.05	O
221-2018	05/21/2018	05/19/2018	CH	RSS GROUP	\$707.28	O
222-2018	05/21/2018	05/19/2018	CH	GENERAL PRO HARDWARE	\$73.23	O
223-2018	05/21/2018	05/19/2018	CH	HOME DEPOT CREDIT SERVICES	\$69.96	O
224-2018	05/21/2018	05/19/2018	CH	84 LUMBER	\$108.06	O
225-2018	05/21/2018	05/19/2018	CH	THOMAS EQUIPMENT, INC.	\$135.00	O
226-2018	05/21/2018	05/19/2018	CH	GROSS ELECTRIC	\$14.49	O
227-2018	05/21/2018	05/19/2018	CH	BENDER COMMUNICATIONS, INC.	\$355.75	O
228-2018	05/21/2018	05/19/2018	CH	Airgas USA LLC	\$202.05	O
229-2018	05/21/2018	05/19/2018	CH	STAPLES CREDIT PLAN	\$140.13	O
230-2018	05/21/2018	05/19/2018	CH	TRIOTECH CORPORATION	\$300.75	O
231-2018	05/21/2018	05/19/2018	CH	Republic Services	\$24,372.63	O
232-2018	05/21/2018	05/19/2018	CH	TRI-COUNTY FUELS	\$2,193.32	O
233-2018	05/21/2018	05/19/2018	CH	sprint communications	\$94.41	O
234-2018	05/21/2018	05/19/2018	CH	Consumer Life Insurance company	\$339.43	O
235-2018	05/21/2018	05/19/2018	CH	Ohio Deferred Comp	\$985.00	O
236-2018	05/21/2018	05/19/2018	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$10,781.65	O
237-2018	05/21/2018	05/19/2018	CH	OHIO POLICE & FIRE PENSION FUND	\$3,605.85	O
2810	05/21/2018	05/19/2018	AW	CARGILL INC. DEICING TECHNOLOGY	\$590.86	O
2811	05/21/2018	05/19/2018	AW	Davey Tree	\$310.00	O
2812	05/21/2018	05/19/2018	AW	BOUND TREE MEDICAL, LLC	\$1,636.45	O
2813	05/21/2018	05/19/2018	AW	FINLEY FIRE EQUIPMENT	\$282.05	O
2814	05/21/2018	05/19/2018	AW	Steve's Tree Service	\$800.00	O
2815	05/21/2018	05/19/2018	AW	D & R OUTDOOR POWER EQUIPMENT, LLC	\$75.04	O
2816	05/21/2018	05/19/2018	AW	SiteOne Landscape Supply	\$255.00	O
2817	05/21/2018	05/19/2018	AW	Teamsters Local 20	\$462.00	O
2818	05/21/2018	05/19/2018	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O
2819	05/21/2018	05/19/2018	AW	National DRIVE	\$3.00	O
2820	05/21/2018	05/19/2018	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$84.00	O
Total Payments:					\$99,755.70	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$99,755.70	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for

Payment Listing

Year 2018

reference.