

**Working Session 4:45 PM:**

For the purposes of obtaining signatures from the Board of Trustees for payment of the bills. Agenda items were reviewed; department head meeting with Fire Chief.

**General Session:**

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at approximately 5:30 PM.

Roll call of members: Trustee Chuck Hoecherl, present; Trustee Brian Craig, Trustee Barbara Lang, present; Fiscal Officer Gavin Pike, present.

Lt. Luetke, Lucas County Sheriff’s Department, reviewed activities since last month. Speed trailer will be scheduled in Monclova Township in the near future.

Moved by Trustee Craig, seconded by Trustee Lang, to dispense with the reading of the March 20, 2017 minutes and adopt as presented by Fiscal Officer Pike. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Moved by Trustee Hoecherl, seconded by Trustee Lang, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$128,166.39. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

**Correspondence:**

Of significance, TMACOG minutes from April 5th meeting; Springfield Township Administrator Hampton’s letter regarding township representation on regional water committee; Lang suggested a County Commissioner be invited to a Monclova meeting; and resident Kristy Hayes and The Andersons emails regarding site issues.

**Fiscal Officer’s Report:**

Hoecherl moved, Lang seconded, to transfer funds as follows:

Account #	A/C Name	Amount	Account #	A/C Name	Amount
2041-410-323-000	Repairs	\$2,000	2041-410-360-000	Contracted Services	\$2,000

Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

**Old Business:**

The Draft Policy and Procedures Manual was submitted to the Board by Law Director and Administrator Grim during the Working Session. Slight changes were made. This will be re-submitted at the second meeting in May.

Tax Increment Financing: Hoecherl commented (5:55 pm) on Maumee’s TIF. Craig stated that he will contact John Jezak for additional information. Hoecherl will forward to his fellow trustees a letter of intent that has been drafted.

**New Business:**

Hoecherl stated that at the last TEA JEDD meeting, Paul Toth, with the Port Authority, requested a jobs incentive program similar to JEDD and JEDZ. The township Board is in favor of providing this tool for the Airport JEDD.

**Department Reports:**

Zoning: Zoning Administrator gave a review of monthly activity. Hoecherl received confirmation that once the 20A nuisance property pond is filled, that it will be the resolve of the current violations.

Fire~Rescue: Monthly activity was reviewed.

Lang moved, Craig seconded, to approve the purchase and installation of commercial grade carpet tiles from Harms Carpet One Floor and Home at a cost of \$2,047.57 per their quote #38706, and authorize \$200 for Stanley Steamer for VCT preparation. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved, Craig seconded, to authorize Fire Chief to attend the Fire Department Instructors Conference in Indianapolis, Indiana on April 27 and 28; and to cover expenses for lodging and car rental. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Road Maintenance: Superintendent Bucher gave a review of monthly activities and future projects.

Historical Foundation: The monthly report was accepted. Trustee Craig gave summary of activity and projects.

**Township Administrator's Report:**

Administrator Grim gave a summary of 20A and Weckerly Road safety issue. Lang moved, Craig seconded, to commit \$50,000 to the local share of the ODOT Safety Grant Application for construction of a roundabout at the intersection of US 20A and Weckerly Road. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Discussion regarding summer intern in zoning department. Hoecherl suggested contacting Mannick & Smith and other engineering companies to quote work and compare with the pricing the township has developed for the University of Toledo intern. Question to be addressed: Can the project be created on another's GIS software account, then move to township cloud account later, if the township purchased the software at a later time.

Lang moved, Hoecherl seconded, to approve Resolution No. 04172017-01 authorizing participation in the Ohio Department of Transportation Cooperative Purchasing Program for the purchase of road salt for the 2017-2018 season; and further, moved to authorize the Administrator to purchase a maximum 1,210 tons of salt through this program. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Lang moved, Craig seconded, to approve the purchase of graves 3 and 4, lot 33 of Section 2 in Roth Cemetery from Marvin Cowden at the original purchase price of \$700. And approve the purchase of graves 1, 2, 3, and 4, lot 49 of Section 8 in Roth Cemetery from Velma Bosworth at the original purchase price of \$500. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Lang moved, Craig seconded, to approve the contract with Schoen, Inc. for the Monclova Township Hall Parking Lot Project. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes. Start date is August.

The Board expressed no issues with liquor permits per their annual review.

Discussion regarding recent Republic Services issues with call center.

**Citizen Comment:**

None.

**Adjournment:**

Moved by Lang, seconded by Craig, to adjourn at approximately 6:40 PM. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

ATTEST: \_\_\_\_\_  
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 05/01/2017

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Charles V. Hoecherl

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Brian D. Craig

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Barbara S. Lang

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at [monclovatwp.org](http://monclovatwp.org) during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

**Payment Listing**

Year 2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
179-2017	04/12/2017	04/12/2017	CH	Payroll	\$44,058.64	O
180-2017	04/17/2017	04/12/2017	CH	Emerge	\$680.00	O
181-2017	04/17/2017	04/12/2017	CH	MT Business Technologies, Inc.	\$81.89	O
182-2017	04/17/2017	04/12/2017	CH	TRIOTECH CORPORATION	\$3,696.50	O
183-2017	04/17/2017	04/12/2017	CH	Republic Services	\$22,563.38	O
184-2017	04/17/2017	04/12/2017	CH	Sanderson Law Offices LLC	\$5,384.25	O
185-2017	04/17/2017	04/12/2017	CH	TRI-COUNTY FUELS	\$836.03	O
186-2017	04/17/2017	04/12/2017	CH	SiteOne Landscape Supply	\$205.58	O
187-2017	04/17/2017	04/12/2017	CH	GENERAL PRO HARDWARE	\$17.72	O
188-2017	04/17/2017	04/12/2017	CH	Fisher Auto Parts, Inc.	\$9.07	O
189-2017	04/17/2017	04/12/2017	CH	KUHLMAN CORPORATION	\$160.00	O
190-2017	04/17/2017	04/12/2017	CH	Synchrony Bank	\$153.35	O
191-2017	04/17/2017	04/12/2017	CH	THOMAS EQUIPMENT, INC.	\$43.46	O
192-2017	04/17/2017	04/12/2017	CH	CFS Auto and Truck Repair	\$512.49	O
193-2017	04/17/2017	04/12/2017	CH	Dave Yost - Auditor of State	\$1,074.00	O
194-2017	04/17/2017	04/12/2017	CH	BUCKEYE TELESYSTEM	\$587.94	O
195-2017	04/17/2017	04/12/2017	CH	sprint communications	\$112.88	O
196-2017	04/17/2017	04/12/2017	CH	TOLEDO EDISON COMPANY	\$113.14	O
197-2017	04/17/2017	04/12/2017	CH	AT & T	\$41.20	O
198-2017	04/17/2017	04/12/2017	CH	STAPLES CREDIT PLAN	\$168.73	O
199-2017	04/17/2017	04/12/2017	CH	THE MIRROR	\$114.00	O
200-2017	03/31/2017	04/12/2017	CH	U.S. BANK	\$3,813.25	O
201-2017	04/17/2017	04/12/2017	CH	Ohio Deferred Comp	\$735.00	O
2357	04/17/2017	04/12/2017	AW	BOUND TREE MEDICAL, LLC	\$2,871.50	O
2358	04/17/2017	04/12/2017	AW	MOORE MEDICAL LLC	\$3,104.20	O
2359	04/17/2017	04/12/2017	AW	FINLEY FIRE EQUIPMENT	\$299.37	O
2360	04/17/2017	04/12/2017	AW	Calverly Heating & Cooling	\$17,141.06	O
2361	04/17/2017	04/12/2017	AW	Velma Bosworth Family Trust	\$500.00	O
2362	04/17/2017	04/12/2017	AW	Marvin Cowden	\$700.00	O
2363	04/17/2017	04/12/2017	AW	GOVDEALS	\$806.82	O
2364	04/17/2017	04/12/2017	AW	OHIO FIRE CHIEF'S ASSOCIATION	\$7,500.00	O
2365	04/17/2017	04/12/2017	AW	TOLEDO EDISON COMPANY	\$6,604.67	O
2366	04/17/2017	04/12/2017	AW	Shelly Materials Inc.	\$780.73	O
2367	04/17/2017	04/12/2017	AW	YANKEE DOODLE FLAG COMPANY	\$154.20	O
2368	04/17/2017	04/12/2017	AW	Advanced Roofing Services, Inc.	\$605.84	O
2369	04/17/2017	04/12/2017	AW	TEAMSPOrts	\$525.00	O
2370	04/17/2017	04/12/2017	AW	Teamsters Local 20	\$462.00	O
2371	04/17/2017	04/12/2017	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O
2372	04/17/2017	04/12/2017	AW	National DRIVE	\$3.00	O
2373	04/17/2017	04/12/2017	AW	MONCLOVA TOWNSHIP FIREFIGHTERS ASSOCIATION	\$80.50	O
2374	04/17/2017	04/12/2017	AW	ALERT-ALL CORPORATION	\$290.00	O
2375	04/17/2017	04/12/2017	AW	FOUR COUNTY CAREER CENTER	\$300.00	O
Total Payments:					\$128,166.39	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$128,166.39	

**Payment Listing**

Year 2017

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.