

Working Session 4:45 PM:

For the purposes of obtaining signatures from the Board of Trustees for payment of the bills. Agenda items were reviewed. Department head meeting with Township Administrator.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at approximately 5:30 PM.

Roll call of members: Trustee Chuck Hoecherl, present; Trustee Brian Craig, Trustee Barbara Lang, present; Fiscal Officer Gavin Pike, excused absence.

Moved by Trustee Hoecherl, seconded by Trustee Craig, to dispense with the reading of the February 21, 2017 minutes and approve as submitted by the Fiscal Officer. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Trustee Hoecherl noted that Fiscal Officer Pike has submitted payments for approval totaling \$128,596.92. Moved by Trustee Lang, seconded by Trustee Hoecherl, to approve payment of the bills. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Correspondence:

Chair noted ISO notification regarding review of Lucas County Building Department. Ranked a Class 9 due to the lack of updates in recent years. This compares to the recent review of the Fire Department which garnered a class 3. Class 1 is considered the very best rating possible, 10 being the lowest.

Notice received for the Ohio Department of Transportation's Safety Signage Grant; deadline June 9th. Chief and Harold to get together with Ken and discern what the township might be eligible for.

Chief Bernhard gave trustees an update on a cadet candidate. Lang moved, Craig seconded, to appoint Jacob N. Rands to the Fire Department Cadet Program subject to completion of a pre-employment physical examination. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl noted specifics of a zoning hearing file that has been referred to the Board. Hoecherl moved, Lang seconded, to establish a public hearing on File Z17-C351 for April 3 at 5:45 pm. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Fiscal Officer's Report:

Fiscal Officer is absent from meeting but reported that financial records for period ending December 31, 2016 is available for public inspection. Fiscal Officer Pike will review with the Board in more detail at the next meeting.

Old Business:

Job Descriptions-Administrator Grim reported on progress; will be submitting updated job descriptions with a proposed Policy and Procedures Manual for the first meeting in May.

Update from MetroParks-Administrator Grim commented on MetroParks inability to obtain a grant for Springer Farms. Currently that project is on hold. The MetroParks' representative did not have any news to report to the trustees as this time. Grim stated that the township will continue their communication with the parks.

Update on Conditional Zoning-Zoning Administrator Wagner will develop a plan for consistent review. Wagner was directed to update every six months in his report.

New Business:

Tax Increment Financing (TIF)-Trustee Hoecherl (5:46 pm) gave review of what a TIF is. Suggested vacant properties that could be placed in a TIF for the benefit of the US-20A interchange. Rich Martinko discussed TIF with the Board. Hoecherl commented that he would like to see the TIF in place by January, 2018. Hoecherl moved that this board proceed further with establishing a TIF with the vacant properties. Lang stated that we need legal descriptions, etc. before a motion is made. Martinko suggested developing economic forecasts, for which Martinko suggested a contact. Wagner to determined acreage for specified areas. Grim is to discuss with Springfield Township Administrator their experiences developing a TIF for the Dorr Street interchange project and report back to the trustees (6:25 pm).

Township Administrator’s Report:

Administrator Grim noted that six bids were received for the parking lot project-all below the Lucas county Engineer’s Office estimate. Lang moved to accept the bid from Schoen in the amount of \$190,272.70 for the 2017 Monclova Township Parking Lot Improvement Project; seconded by Hoecherl. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved to certify 57.72 miles of public roads as of December 31, 2016; seconded by Lang. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Adjournment:

Moved by Craig, seconded by Lang, to adjourn. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 03/20/2017

Charles V. Hoecherl

Brian D. Craig

Barbara S. Lang

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township’s Records Retention Schedule.

Payment Listing

Year 2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
102-2017	03/01/2017	03/02/2017	CH	Payroll	\$42,923.37	O
103-2017	03/06/2017	03/02/2017	CH	Finale Products	\$45.45	O
104-2017	03/06/2017	03/02/2017	CH	SUPERIOR UNIFORM SALES, INC.	\$24.48	O
105-2017	03/06/2017	03/02/2017	CH	Fisher Auto Parts, Inc.	\$74.95	O
106-2017	03/06/2017	03/02/2017	CH	Synchrony Bank	\$512.91	O
107-2017	03/06/2017	03/02/2017	CH	KALIDA TRUCK EQUIPMENT, INC.	\$885.00	O
108-2017	03/06/2017	03/02/2017	CH	IMAGE GROUP	\$110.00	O
109-2017	03/06/2017	03/02/2017	CH	CFS Auto and Truck Repair	\$187.34	O
110-2017	03/06/2017	03/02/2017	CH	FORREST AUTO SUPPLY	\$2,913.40	O
111-2017	03/06/2017	03/02/2017	CH	THOMAS EQUIPMENT, INC.	\$369.18	O
112-2017	02/28/2017	03/02/2017	CH	U.S. BANK	\$2,471.51	O
113-2017	03/06/2017	03/02/2017	CH	TRIOTECH CORPORATION	\$190.00	O
114-2017	03/06/2017	03/02/2017	CH	Sanderson Law Offices LLC	\$3,492.95	O
115-2017	03/06/2017	03/02/2017	CH	RAM EXTERMINATORS, INC.	\$100.00	O
116-2017	03/06/2017	03/02/2017	CH	ACE SANITATION	\$149.00	O
117-2017	03/06/2017	03/02/2017	CH	THE MIRROR	\$237.50	O
118-2017	03/06/2017	03/02/2017	CH	Padgett Business Services	\$340.00	O
119-2017	03/06/2017	03/02/2017	CH	DARRELL BETTS	\$70.00	O
120-2017	03/06/2017	03/02/2017	CH	AT & T	\$40.95	O
121-2017	03/06/2017	03/02/2017	CH	CENTURY LINK	\$246.53	O
122-2017	03/06/2017	03/02/2017	CH	TOLEDO EDISON COMPANY	\$26,544.90	O
123-2017	03/06/2017	03/02/2017	CH	AT & T	\$1,848.33	O
124-2017	03/06/2017	03/02/2017	CH	Consumer Life Insurance company	\$318.93	O
125-2017	03/06/2017	03/02/2017	CH	DELTA DENTAL PLAN OF OHIO	\$947.55	O
126-2017	03/06/2017	03/02/2017	CH	VISION SERVICES PLAN	\$343.83	O
127-2017	03/06/2017	03/02/2017	CH	Ohio Conference of Teamsters & Industry Hea	\$25,770.00	O
128-2017	03/06/2017	03/02/2017	CH	Ohio Deferred Comp	\$885.00	O
129-2017	03/06/2017	03/02/2017	CH	TOLEDO EDISON COMPANY	\$2,609.75	O
130-2017	03/06/2017	03/02/2017	CH	OHIO GAS COMPANY	\$1,805.68	O
2306	03/06/2017	03/02/2017	AW	OCCUPATIONAL HEALTH SERVICES	\$148.00	O
2307	03/06/2017	03/02/2017	AW	MOORE MEDICAL LLC	\$2,997.40	O
2308	03/06/2017	03/02/2017	AW	FOUR COUNTY CAREER CENTER	\$500.00	O
2309	03/06/2017	03/02/2017	AW	BOUND TREE MEDICAL, LLC	\$493.86	O
2310	03/06/2017	03/02/2017	AW	Great Lakes Rental Perrysburg	\$265.00	O
2311	03/06/2017	03/02/2017	AW	Shelly Materials Inc.	\$65.65	O
2312	03/06/2017	03/02/2017	AW	Ohio Fluid Products company	\$169.08	O
2313	03/06/2017	03/02/2017	AW	YANKEE DOODLE FLAG COMPANY	\$556.22	O
2314	03/06/2017	03/02/2017	AW	Mitch's Welding	\$90.95	O
2315	03/06/2017	03/02/2017	AW	LUCAS COUNTY ENGINEER	\$589.82	O
2316	03/06/2017	03/02/2017	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O
2317	03/06/2017	03/02/2017	AW	Teamsters Local 20	\$434.00	O
2318	03/06/2017	03/02/2017	AW	National DRIVE	\$3.00	O
2319	03/06/2017	03/02/2017	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$84.50	O
2320	03/06/2017	03/02/2017	AW	TOLEDO EDISON COMPANY	\$172.95	O
2321	03/06/2017	03/02/2017	AW	Toledo Metro Area Council of Governments	\$5,293.00	O
Total Payments:					\$128,596.92	

Payment Listing

Year 2017

Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	<u>\$128,596.92</u>

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.