

Special Meeting 4:45 PM

Craig moved, Lang seconded, to enter into Executive Session for the purposes of discussing employees' evaluations and compensation. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Hoecherl seconded, to return from Executive Session.

Craig moved, Lang seconded, to approve the following pay rates per hour effective for payroll beginning March 1, 2018:

Harold Grim, \$34.67/ hour; Ken Bucher, \$29.14/hour; Kevin Bernhard, \$35.20/hour; and Mike George, \$26.97/hour

Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Lang seconded, to approve one time bonuses to be paid on the payroll dated February 28th, 2018 as follows:

Harold Grim \$500.00; Kevin Bernard \$500.00; and Ken Bucher \$750.00

Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Lang seconded, to approve the following pay rates per hour for paid per shift Fire and EMS by title effective for payroll beginning on March 1, 2018:

Recruit, \$11.93/ hour; FF/Basic \$15.10/hour; FF/Advanced \$16.22/hour; FF/Paramedic \$17.34/hour; Lieutenant \$18.45/hour; Captain \$19.51/hour; and Deputy Chief \$26.97/hour

Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Craig seconded, to approve paid vacation for part time firefighters who are assigned to a regular shift rotation. Vacation will be offered at a rate of 12 hours per every 1,000 hours worked. Accumulation of the 12 hours occurs after each 1,000 hours are worked. A maximum of 24 hours can be accumulate in a year with no carry over from one year to another. There will be no cash payout for unused vacation time. The effective date is for 1/1/2018. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Craig seconded, to approve for part time firefighters that Christmas Eve and New Year's Eve from 7:00 pm on are considered holidays. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Craig seconded, to approve paid sick leave and bereavement leave for all part time firefighters effective 1/1/2018. Definition of these terms are provided by township policy. Sick and bereavement leave will be earned at a rate of 12 hours per 1,000 hours worked. Maximum number of hours accumulated shall be 24 hours and no carryover can occur from year to year. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang noted that discussion regarding bereavement policy for non-union staff was had in the Executive Session, but will be addressed with the Policy and Procedures Manual discussion.

Craig moved to adjourn. Seconded by Lang. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Working Session 4:45 PM:

For the purposes of obtaining signatures from the Board of Trustees for payment of the bills. Agenda items were reviewed.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of members: Trustee Brian Craig, present; Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present Fiscal Officer Gavin Pike, present.

Jon McAfee, President of the Anthony Wayne Alumni Association (AWAA), spoke regarding support for Public Safety Scholarships for Anthony Wayne School District or Penta Career Center senior students; asking for a \$100 donation to help achieve a \$1,000 goal. Craig confirmed that AWAA is a 501 3(c) organization. Fire Chief recommended this action. Lang expressed her support. Hoecherl asked specific questions regarding the management of the donation, asked for an end-of-year balance sheet to confirm that the contribution was used for scholarship purposes. Lang moved to donate \$100 to Anthony Wayne Alumni Association Scholarship for a graduating Anthony Wayne or Penta Career Center student who has an interest in pursuing education in public safety. It is requirement of this donation that it will only be used for this scholarship and we receive documentation. Seconded by Craig. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Jessica Wilbarger, Lucas Soil and Water Conservation District, advised the Board regarding Senate Bill 1 in response to the algae bloom issue. Intent is to limit the time that farmers can place manure on the fields as well as restrictions for urban areas and water treatment plants. Working with complainants and farmers alike. Hoecherl and Wilbarger discussed buffer strips and the help that the Lucas Soil and Water Conservation District can offer.

Moved by Trustee Craig, seconded by Trustee Lang, to dispense with the reading of the regular and Special Meeting minutes of February 5, 2018 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Moved by Trustee Lang, seconded by Trustee Craig, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$186,708.79. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Correspondence:

Of significance, an outgoing letter to Cargill regarding the township's salt contract.

A copy of a proclamation to township resident Rich Martinko being awarded Engineer of the Year by his professional association.

Dave Bell, Cabriole Dr., email inquiry regarding possible rural street lighting in non-illuminated areas. Craig suggested taking an inventory of intersections. Administrator Grim will research with the Ohio Township Association and Lucas County Engineer. Craig suggested developing a policy. Re-visit first meeting in May.

Discussion regarding the next action for LED lights in the township.

Fiscal Officer's Report:

Fiscal Officer presented proposed annual appropriations. The Board will review and will re-visit at the next meeting.

Old Business:

Hoecherl stated that he has scheduled a meeting with Anthony Wayne Local School District Treasurer Kerri Johnson regarding a TIF.

New Business:

Department Reports:

Zoning: Zoning Administrator Wagner commented on increased activity.

Craig asked about current fees. Wagner stated that fees were adjusted two years ago but will compare with other jurisdictions and report back.

Lang commented on Craig Bauer's building and the forthcoming permit from the zoning office. Any other issues are with the county, for which the township will not hold up its own permit.

Fire~Rescue: Fire Chief Bernhard reported on last month's calls.

Chief informed the Board about Firehouse software issues and the switch to a new software program for patient care reporting. Lang moved, Craig seconded, to authorize the Fire Chief to execute the Master Subscription and license Agreement with ESO Solutions, Inc. allowing for the switchover to ESO Electric Health Record Software at an annual cost of \$4,085 beginning January 2019 per Exhibit A-1 of the Agreement. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Discussion regarding need for pager replacement; not a budgeted item at this time, but will in the future. There is a need to replace two at this time. Chief noted that this is state pricing. Lang moved, Craig seconded, to authorize the purchase of two Unication G4 800 Mhz pagers from P & R Communications Service, Inc. at a total cost of \$1,086.05, per their quote 29342-00EC dated February 5, 2018. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Craig seconded, to authorize Fire Chief to execute the Mutual Aid Agreement between the Toledo Fire-Rescue Department and the Monclova Township Fire-Rescue Department. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Chief announced that a \$2,500 EMS grant has been received by the Department. Chief passed along information concerning Lucas County EOC workshops for public officials.

Chief gave a review (6:13 pm) of County EMS funding and county jail levy, jail funding, and county EMS.

Fire Chief mentioned that Engine 92 has been repaired.

Road Maintenance: Superintendent Bucher reviewed monthly activity; 25 snow events so far this winter. Commented on truck 5 replacement, but would like to keep the truck as the Mechanic's vehicle.

Historical Foundation: Current Foundation representative Trustee Lang commented on Foundation having business as usual.

Township Administrator's Report:

Administrator Grim reported on the death of Herman Gase. Craig moved, Hoecherl seconded, to approve Resolution 02202018-01, to express the profound sorrow of the members of the Monclova Township Board of Trustees on the death of Herman Gase and to extend their deepest sympathies to his family. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Hoecherl moved, Lang seconded, to approve Resolution 02202018-02, Recognizing Josephine Miller-Davis, a member of the Girl Scouts of Western Ohio, on the receipt of the Girl Scout Gold Award, the highest award in the

Girl Scouts, which has stood for excellence and leadership for girls everywhere since 1916. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Lang seconded, to approve Resolution 02202018-03, Authorizing Monclova Township to become a member of the Coalition of Large Ohio Urban Townships (CLOUT). Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Street lighting action will be delayed until additional information is received.

Lang moved, Craig seconded, to approve a Joint Cooperation Agreement between Monclova Township and Lucas County for the 2018 Crack Sealing Program. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Craig seconded, to certify that Monclova Township is responsible for maintaining 57.67 miles of public road as of December 31, 2017. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

At the request of the Board, Administrator Grim informed the public on the recent history with Cargill and the township's delayed salt delivery (6:32 pm). The township will seek liquidated damages.

Adjournment:

Moved by Lang, seconded by Craig, to adjourn at approximately 6:40 PM. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 03/05/2018

Brian D. Craig

Barbara S. Lang

Charles V. Hoecherl

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

Payment Listing

February 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
73-2018	02/14/2018	02/20/2018	CH	Payroll	\$43,530.38	O
74-2018	02/20/2018	02/20/2018	CH	SUPERIOR UNIFORM SALES, INC.	\$115.49	O
75-2018	02/20/2018	02/20/2018	CH	GENERAL PRO HARDWARE	\$81.89	O
76-2018	02/20/2018	02/20/2018	CH	HOME DEPOT CREDIT SERVICES	\$183.82	O
77-2018	02/20/2018	02/20/2018	CH	FLEETPRIDE	\$136.92	O
78-2018	02/20/2018	02/20/2018	CH	FORREST AUTO SUPPLY	\$153.72	O
79-2018	02/20/2018	02/20/2018	CH	Fisher Auto Parts, Inc.	\$68.39	O
80-2018	02/20/2018	02/20/2018	CH	LYDEN OIL CO.	\$87.75	O
81-2018	02/20/2018	02/20/2018	CH	Sanderson Law Offices LLC	\$782.42	O
82-2018	02/20/2018	02/20/2018	CH	TRI-COUNTY FUELS	\$3,511.23	O
83-2018	02/20/2018	02/20/2018	CH	STAPLES CREDIT PLAN	\$257.63	O
84-2018	02/20/2018	02/20/2018	CH	Emerge	\$825.00	O
85-2018	02/20/2018	02/20/2018	CH	TRIOTECH CORPORATION	\$185.75	O
86-2018	02/20/2018	02/20/2018	CH	TREAS. STATE OF OHIO	\$100.00	O
87-2018	02/20/2018	02/20/2018	CH	sprint communications	\$113.42	O
88-2018	02/20/2018	02/20/2018	CH	AT & T	\$42.48	O
89-2018	02/20/2018	02/20/2018	CH	Ohio Deferred Comp	\$1,060.00	O
90-2018	02/20/2018	02/20/2018	CH	OHIO POLICE & FIRE PENSION FUND	\$5,302.59	O
91-2018	02/20/2018	02/20/2018	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$17,417.18	O
92-2018	02/20/2018	02/20/2018	CH	KALIDA TRUCK EQUIPMENT, INC.	\$1,647.00	O
2698	02/20/2018	02/20/2018	AW	P&R Communications Service, Inc.	\$132.45	O
2699	02/20/2018	02/20/2018	AW	BOUND TREE MEDICAL, LLC	\$2,034.86	O
2700	02/20/2018	02/20/2018	AW	Advantage Equipment	\$611.32	O
2701	02/20/2018	02/20/2018	AW	FINLEY FIRE EQUIPMENT	\$2,241.27	O
2702	02/20/2018	02/20/2018	AW	Waldock Equipment Sales and Services	\$2,292.84	O
2703	02/20/2018	02/20/2018	AW	Dive Rescue International	\$5,624.45	O
2704	02/20/2018	02/20/2018	AW	Xpress Auto & Truck Service	\$1,210.50	O
2705	02/20/2018	02/20/2018	AW	WOOD COUNTY IMPLEMENT	\$420.47	O
2706	02/20/2018	02/20/2018	AW	CARGILL INC. DEICING TECHNOLOGY	\$12,158.10	O
2707	02/20/2018	02/20/2018	AW	LUCAS COUNTY ENGINEER	\$1,798.50	O
2708	02/20/2018	02/20/2018	AW	TREAS. STATE OF OHIO	\$100.00	O
2709	02/20/2018	02/20/2018	AW	Ohio Utilities Protection Service	\$501.27	O
2710	02/20/2018	02/20/2018	AW	Michelle Moskowitz	\$125.00	O
2711	02/20/2018	02/20/2018	AW	BRIAN CRAIG	\$600.82	O
2712	02/20/2018	02/20/2018	AW	Barbara Lang	\$539.55	O
2713	02/20/2018	02/20/2018	AW	CHARLES HOECHERL	\$583.73	O
2714	02/20/2018	02/20/2018	AW	Teamsters Local 20	\$448.00	O
2715	02/20/2018	02/20/2018	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O
2716	02/20/2018	02/20/2018	AW	National DRIVE	\$3.00	O
2717	02/20/2018	02/20/2018	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$85.00	O
2718	02/20/2018	02/20/2018	AW	Gavin Pike	\$151.51	O
2719	02/20/2018	02/20/2018	AW	Provo Construction Co. LLC	\$14,402.85	O
2720	02/20/2018	02/20/2018	AW	Cresline Paving & Excavating Co., Inc.	\$64,765.24	O
Total Payments:					\$186,708.79	
Total Conversion Vouchers:					\$0.00	

Payment Listing

February 2018

Total Less Conversion Vouchers: \$186,708.79

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.