

**Special Meeting 4:45PM**

As duly posted, this meeting is for the sole purpose of entering into an Executive Session. Craig moved, Lang seconded, to enter into an Executive Session for the purposes of discussing employee evaluation and compensation. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Moved by Craig, seconded by Lang to return from Executive Session. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes. Trustee Craig noted that no action items will be taken at this time

**Working Session 4:45 PM:**

For the purposes of obtaining signatures from the Board of Trustees for payment of the bills. Agenda items were reviewed. Department head meeting with Township Administrator.

**General Session:**

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of members: Trustee Brian Craig, present; Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present; Fiscal Officer Gavin Pike, present.

Address the Board: None

Moved by Trustee Craig, seconded by Trustee Lang, to dispense with the reading of the January 16, 2018 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Moved by Trustee Hoecherl, seconded by Trustee Craig, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$492,760.66. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

**Correspondence:**

Of significance, notice of the annual meeting with the County Engineer March 1.

Email received from Mary Carr of Breckenridge subdivision regarding street lighting for Stitt and Black Road area. Discussion regarding an additional light at Black and Waterville-Monclova Road.

Inquiry regarding construction entrance for Stoney Creek. Zoning Administrator will update trustees. .

**Fiscal Officer's Report:**

Fiscal Officer commented on appropriations for next meeting and finishing year end issues.

**Old Business:**

Refuse contract update: Administrator Grim stated that the county will develop a Request for Proposal (RFP) for the township.

Recycling: Possible meeting between Dana, County Sanitary Engineer, and the township. Administrator Grim will follow up with Fallen Timbers Mall potential. Trustee Craig suggested an April 1 deadline for recycling options.

**New Business:**

Trustee Hoecherl asked Paul Thornton, Toledo Edison representative who is present in the audience, about LED lights and conversion of street lighting district lights.

Mr. Thornton distributed brochures regarding the fixtures. \$344 conversion no matter the type of light. Commented that Rossford had about 1,000 lights. Payback is about five years. Smaller jurisdictions will be significantly longer. Discussion regarding street lighting districts and converting to LED. Discussion regarding requiring new developments to have LED lights. Trustees talked about giving Home Owners Associations an option to convert existing to LED.

Hoecherl asked about any other advantages to LED. Thornton stated that cobra-style lights good with LED fixture, but the acorn lights aren't as attractive and might not be well received by the residents.

#### **Township Administrator's Report:**

Discussion regarding cemetery niches and Swan Creek Cemetery storage building renovation. Hoecherl asked about area pricing. Lang asked if \$1,200 or \$1,500 was a reasonable price. Hoecherl asked about free-standing columbarium for Roth Cemetery. Grim inquired about proceeding with renovation of building and the trustees agreed to wait until their questions were answered.

Discussion regarding Black Road (part) and Blystone (part) resurfacing for 2018. Craig moved, Lang seconded, to approve Resolution 02052018-02, Approve plans and permission to advertise the 2018 Monclova Township OPWC Resurfacing Project. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Hoecherl suggested video or picture evidence prior to project. Grim informed Hoecherl that the construction engineers make note of existing issues, etc. and tracking.

Hoecherl moved, Craig seconded, to approve up to \$10,000 for miscellaneous pavement repair work to be performed by J.B. Pavement Repair and Rentals, LLC. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Energy Special Improvement Project (ESID) discussion (6:16 pm). Lang moved, Hoecherl seconded, to authorize the Administrator to issue a Letter of Intent to Best Building Solutions, LLC to initiate potential energy conservation, infrastructure modification, or improvements to the township Administration/Fire ~Rescue building facility at 4335 Albon Road. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Administrator Grim gave information on potential mower purchase (6:24 pm). Craig moved, Lang seconded, to approve \$18,160.05 for the purchase of one John Deere 1550 commercial mower from Wood Count Implement through the State of Ohio DAS Cooperative Purchasing Program, STS Contract 800276, and declare the 2006 New Holland mower, inventory #2263, obsolete and authorize for sale on GovDeals.com per township policy. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes. Grim commented that the township was offered a trade-in price, but he feels the auction will produce a better result.

Street sweeping discussion. Curb mile rate quote is unchanged. Lang moved, Hoecherl seconded, to approve the three year proposal for street sweeping submitted by Perfect Sweep Inc. based on an average curb mile rate of \$38.75. Further move to approve \$12,000 annually for street sweeping in 2018, 2019, and 2020. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Administrator Grim notified the Board of an information meeting regarding the county jail, here at the township building on March 7<sup>th</sup> from 6-8 PM.

Trustee Craig commented on zoning software conversion from un-supported ZonePro software. Craig suggested investigating other zoning software options. Zoning Administrator has discussed with other jurisdictions and confirmed that they are also looking at 'iWorQ' software.

Hoecherl asked about Brandywine apartments update regarding the dumpster placement. Administrator Grim did have verification from the county that the property the dumpster has been placed on by the apartment owner

belongs to the County Commissioners. At some point it will be turned over to the township. Administrator Grim is addressing the situation with the Office of the Lucas County Engineer, as they currently have jurisdiction.

**Executive Session:**

Moved by Craig, seconded by Hoecherl, to close General Session and move into Executive Session for the purposes of discussing employee evaluations and compensation. Craig commented that he does not anticipate any decision. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes. Craig stated that he is not anticipating any actionable decisions at this time but welcomed attendees to stay.

Moved by Craig, seconded by Hoecherl, to return from Executive Session and enter into General Session. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig noted that there are no action items as a result of the Executive Session.

**Adjournment:**

Moved by Lang, seconded by Hoecherl, to adjourn. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

ATTEST: \_\_\_\_\_  
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 02/20/2018

\_\_\_\_\_  
Brian D. Craig

\_\_\_\_\_  
Barbara S. Lang

\_\_\_\_\_  
Charles V. Hoecherl

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at [monclovatwp.org](http://monclovatwp.org) during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

**Payment Listing**

Year 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
41-2018	02/05/2018	01/31/2018	CH	HUNTINGTON BANK	\$88.00	O
42-2018	02/05/2018	01/31/2018	CH	FIRE-SAFETY SERVICES, INC.	\$631.40	O
43-2018	02/05/2018	01/31/2018	CH	VERIZON WIRELESS	\$86.65	O
44-2018	02/05/2018	01/31/2018	CH	AT & T	\$42.48	O
45-2018	01/31/2018	01/31/2018	CH	OHIO GAS COMPANY	\$2,036.66	O
46-2018	02/05/2018	01/31/2018	CH	Time Warner Cable	\$700.53	O
47-2018	02/05/2018	01/31/2018	CH	TOLEDO EDISON COMPANY	\$3,205.13	O
48-2018	01/31/2018	01/31/2018	CH	Ohio Deferred Comp	\$1,020.00	O
49-2018	01/31/2018	01/31/2018	CH	OHIO POLICE & FIRE PENSION FUND	\$3,535.08	O
50-2018	01/31/2018	01/31/2018	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$11,368.37	O
51-2018	02/05/2018	01/31/2018	CH	BUCK & KNOBBY EQUIPMENT, CO, INC.	\$57.19	O
52-2018	02/05/2018	01/31/2018	CH	KALIDA TRUCK EQUIPMENT, INC.	\$1,029.00	O
53-2018	02/05/2018	01/31/2018	CH	SOUTHEASTERN EQUIPMENT CO., INC.	\$33.81	O
54-2018	02/05/2018	01/31/2018	CH	FORREST AUTO SUPPLY	\$38.81	O
55-2018	02/05/2018	01/31/2018	CH	ALL SPRAY	\$295.00	O
56-2018	02/05/2018	01/31/2018	CH	MAUMEE PLUMBING & HEATING SUPPLY,	\$220.00	O
57-2018	02/05/2018	01/31/2018	CH	QUALITY OVERHEAD DOOR, INC.	\$201.30	O
58-2018	02/05/2018	01/31/2018	CH	84 LUMBER	\$54.85	O
59-2018	02/05/2018	01/31/2018	CH	FASTENAL COMPANY	\$37.85	O
60-2018	02/05/2018	01/31/2018	CH	RAM EXTERMINATORS, INC.	\$100.00	O
61-2018	01/31/2018	01/31/2018	CH	U.S. BANK	\$4,197.60	O
62-2018	02/05/2018	01/31/2018	CH	TRI-COUNTY FUELS	\$2,062.40	O
63-2018	02/05/2018	01/31/2018	CH	Padgett Business Services	\$495.00	O
64-2018	01/31/2018	01/31/2018	CH	Payroll	\$45,414.83	O
65-2018	02/05/2018	01/31/2018	CH	TEAMSTERS LOCAL 20 INSURANCE FUND	\$25,770.00	O
66-2018	02/05/2018	01/31/2018	CH	ACE SANITATION	\$149.00	O
67-2018	02/05/2018	01/31/2018	CH	Ohio Deferred Comp	\$1,020.00	O
68-2018	01/17/2018	01/31/2018	CH	Payroll	\$47,506.83	O
69-2018	02/05/2018	01/31/2018	CH	DELTA DENTAL PLAN OF OHIO	\$947.55	O
70-2018	02/05/2018	01/31/2018	CH	Consumer Life Insurance company	\$339.43	O
71-2018	02/05/2018	01/31/2018	CH	VISION SERVICES PLAN	\$343.83	O
72-2018	02/05/2018	01/31/2018	CH	TOLEDO EDISON COMPANY	\$27,085.23	O
2666	02/05/2018	01/31/2018	AW	Triple D Printing	\$60.00	O
2667	02/05/2018	01/31/2018	AW	Piasecki Service	\$481.50	O
2668	02/05/2018	01/31/2018	AW	Advantage Equipment	\$113.84	O
2669	02/05/2018	01/31/2018	AW	MOORE MEDICAL LLC	\$2,515.70	O
2670	02/05/2018	01/31/2018	AW	RELIANCE OXYGEN & EQUIPMENT	\$216.00	O
2671	02/05/2018	01/31/2018	AW	PHYSIO CONTROL	\$417.84	O
2672	02/05/2018	01/31/2018	AW	FOUR COUNTY CAREER CENTER	\$85.00	O
2673	02/05/2018	01/31/2018	AW	THE FIRE STORE	\$135.98	O
2674	02/05/2018	01/31/2018	AW	AGT Battery Supply, LLC	\$496.77	O
2675	02/05/2018	01/31/2018	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O
2676	02/05/2018	01/31/2018	AW	National DRIVE	\$3.00	O
2677	02/05/2018	01/31/2018	AW	WOOD COUNTY IMPLEMENT	\$38.62	O
2678	02/05/2018	01/31/2018	AW	Xpress Auto & Truck Service	\$230.00	O
2679	02/05/2018	01/31/2018	AW	ANKENBRANDTS TOWING	\$291.50	O

**Payment Listing**

Year 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2680	02/05/2018	01/31/2018	AW	LUCAS COUNTY ENGINEER	\$322.54	O
2681	02/05/2018	01/31/2018	AW	Selking International	\$564.20	O
2682	02/05/2018	01/31/2018	AW	CUMMINS BRIDGEWAY, LCC	\$368.76	O
2683	02/05/2018	01/31/2018	AW	BOUND TREE MEDICAL, LLC	\$869.99	O
2684	02/05/2018	01/31/2018	AW	EMERGENCY MEDICAL PRODUCTS, INC.	\$184.95	O
2685	02/05/2018	01/31/2018	AW	FINLEY FIRE EQUIPMENT	\$660.00	O
2686	02/05/2018	01/31/2018	AW	We Care Cleaning	\$120.00	O
2687	02/05/2018	01/31/2018	AW	Black Swamp Public Safety Outfitters	\$120.49	O
2688	02/05/2018	01/31/2018	AW	Selking International	\$146,072.00	O
2689	02/05/2018	01/31/2018	AW	LUCAS SOIL & WATER CONSERVATION DI	\$1,250.00	O
2690	02/05/2018	01/31/2018	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$79.00	O
2691	02/05/2018	01/31/2018	AW	Waldock Equipment Sales and Services	\$23,541.61	O
2692	02/05/2018	01/31/2018	AW	National DRIVE	\$3.00	O
2693	02/05/2018	01/31/2018	AW	PNC Bank Great-West Trust Co. LLC	\$275.00	O
2694	02/05/2018	01/31/2018	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$77.50	O
2695	02/05/2018	01/31/2018	AW	PRECISION BUSINESS SOLUTIONS, INC.	\$2,318.07	O
2696	02/05/2018	01/31/2018	AW	BOUND TREE MEDICAL, LLC	\$1,299.99	O
2697	02/05/2018	01/31/2018	AW	Lucas County Transportation Improvement Di	\$129,159.00	O
Total Payments:					\$492,760.66	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$492,760.66	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.