

Working Session 4:45 PM:

Law For the purposes of reviewing agenda items. Administrator Grim and Fire Chief Bernhard were present. Law Director administered the Oath of Office to trustees Craig and Lang.

Special Meeting:

This duly posted Special Meeting commenced with Hoecherl moving, Lang seconding the motion, to enter into Executive Session for the purposes of discussing performance evaluation of a public employee. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved, Lang seconded, to return from Executive Session and moved to close the meeting to enter into Working Session. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes. No action will be taken at this time.

Working Session, continued:

Continuation of agenda review with Administrator Grim and Chief Bernhard

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of members: Trustee Chuck Hoecherl, present; Trustee Brian Craig, present; Trustee Barbara Lang, present; Fiscal Officer Gavin Pike, present.

EXECUTIVE ITEMS:

Lang moved, Hoecherl seconded, to name Brian Craig as Chair for 2018 and Barbara Lang as Vice Chair. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Craig moved, seconded by Lang, to establish the meeting times for the Board of Trustees 2018 meetings as 4:45 PM for Working Sessions and 5:30 PM for General Sessions in concert with the meeting dates previously established by this Board on July 17, 2017; exceptions and special meetings will be duly posted in accordance with Ohio Revised Code. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Hoecherl seconded, to authorize the Township Administrator to act on contracts as the signatory for said documents that are approved by the Monclova Township Board of Trustees. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Hoecherl moved, seconded by Craig, to adopt Resolution No. 01022018-01 to Appoint Township Law Director and Approve Contract of Employment. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Hoecherl moved, Craig seconded, to adopt Resolution No. 01022018-02 Declaring the Intent to Sell Property by Internet Auction. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Hoecherl moved, Craig seconded, to adopt Resolution No. 01022018-03 to Appoint members of the Public Works District 12 Integrating Committee per Administrator Grim's report. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Hoecherl, Craig seconded, moved to approve the township inventory list as submitted by the Fiscal Officer. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

FINANCIAL:

Lang moved, seconded by Craig, that the mileage reimbursements be established in accordance with IRS publications and be adjusted as those publications are made available; and that the mileage reimbursement includes compensation for township officials while on township business per Ohio Revised Code. (Effective January 1st - \$0.545 per mile.) Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, seconded by Craig, to allow for all necessary and reasonable expenses for the Trustees and Fiscal Officer to attend all Conferences and Township Association meetings, state and local government conferences and activities, Lucas County Township Association activities, and to allow for all necessary and reasonable expenses for the Administrator, Maintenance Supervisor, Fire Chief and Deputy Chief to attend conferences. This includes meals for Elected Officials and employees upon submission of an itemized receipt which will include a tip up to 15%, however alcohol is not reimbursable. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Craig seconded, to authorize payment from the township treasury the dues of the Lucas County Township Association and Ohio Township Association for 2018 including subscription to Ohio Township News for the Trustees and Fiscal Officer and also pay the 2018 Associate Membership fee for the Township Administrator, Maintenance Superintendent as well as interested individuals on the Board of Zoning Appeals and Zoning Commission as approved by the Township Administrator. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Craig seconded, to authorize the Fiscal Officer to place temporary appropriations in funds as needed in various accounts retroactive to January 1st of this year. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Craig seconded, to approve electronic funds for payroll and other reoccurring bills that come due between trustees' meetings; all such payments will be formally included at the next trustees' meeting after payment. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Lang moved, Craig seconded, to approve up to \$2,500 towards this year's Monclova Township Firefighters annual recognition dinner to cover the cost of food and expenses, excluding alcohol and gifts to non-employees of the township. This will be provided as a reimbursement upon submittal of detailed vendor bills. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Discussion regarding Lucas Soil and Water Conservation staff attending a meeting in February. Lang moved to approve \$1,250 to Lucas Soil and Water Conservation District; seconded by Craig. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

COMPENSATION/FRINGE BENEFITS:

Craig moved, Lang seconded, to adopt the Board of Trustees' compensation as salary as provided by the Ohio Revised Code. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Lang seconded, to authorize the purchase of medical, dental, vision and life insurance for all full-time employees and elected officials and that the premiums are to be made from the township treasury for coverage in 2018. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Hoecherl seconded, to authorize payment for the Monclova Township Zoning Commissioners at a rate of \$75 per meeting to be paid as contractors and not as Monclova Township Employees. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Craig moved, Lang seconded, to authorize reimbursement to members of the Board of Zoning Appeals at a rate of \$75 per meeting to be paid as contractors and not as Monclova Township Employees. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Discussion regarding vehicle allowance, delaying action, and ongoing employee evaluations. Fiscal Officer commented that the trustees could alter this allowance at a later time as a result of the evaluations. Craig moved to establish the vehicle allowance for Fire Chief and Deputy Fire Chief at the current rate of \$850 per month; seconded by Lang. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

APPOINTMENTS:

Hoecherl moved, seconded by Craig, to name the Fiscal Officer and Township Administrator to represent township interests at the Tax Incentive Review Counsel for 2018. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Hoecherl moved, seconded by Craig, to nominate all three trustees to serve as the township representative on the Monclova Historical Foundation for the year 2018 on a rotating four month basis. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Hoecherl moved, seconded by Lang, to nominate Brian Craig as the representative to the Lucas County Health Department District Advisory Board for 2018. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Hoecherl moved, seconded by Lang, to nominate Brian Craig to service on the LCEDC (Economic Development) for a two-period from this date to December 31, 2019. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Discussion regarding service on JEDZ (5:52 PM). Hoecherl moved, Craig seconded, to nominate Hoecherl, Lang, and Grim to serve on the JEDZ Board of Directors for the next two years. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes. Eligibility will be verified by Law Director.

Turning to the regular business items of the Board of Trustees:

Record of Proceedings:

Moved by Trustee Craig, seconded by Trustee Hoecherl, to dispense with the reading of the December 18, 2017 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Correspondence:

Of significance, notification from video supplier. Mr. Grim will verify if anything needs to be done. JEDD I State Auditor's report. Board discussion regarding Maintenance Fund for JEDD I.

Fiscal Officer's Report:

Fiscal Officer Pike stated that he had nothing to report at this time.

Old Business:

Ohio Fire Chiefs' report will be deferred until the second meeting in February.

Craig commented on Administrator Grim's projects regarding new location for the county recycling station; trash and recycling contract.

Tax Increment Financing will be deferred until March.

New Business:

None

Township Administrator's Report:

Lucas County Solid Waste Management District is asking for a formal approval of their updated plan. This is an action required by the State, per Administrator Grim. Craig moved, Hoecherl seconded, to approve Resolution 01022018-04. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Discussion regarding street lights on Weatherfield Court. Fiscal Officer will review Toledo Edison contract.

Citizen Comment:

None

Executive Session:

Moved by Craig, seconded by Lang, to close General Session and move into Executive Session for the purposes of discussing employee evaluations. Mr. Pike called roll: Hoecherl, yes; Craig, yes; Lang, yes.

Moved by Craig, seconded by Lang, to return from Executive Session and enter into General Session. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

Adjournment:

Moved by Hoecherl, seconded by Lang, to adjourn at approximately 6:15 PM. Mr. Pike called roll: Craig, yes; Lang, yes; Hoecherl, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 01/16/2018

Brian D. Craig

Barbara S. Lang

Charles V. Hoecherl

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.