MONCLOVA TOWNSHIP
BOARD OF TRUSTEES

CODE OF CONDUCT

Resolution No. 11162026-01

Code of Conduct for those wishing to address the Board during public meetings:

I. Those wishing to address the Board will be given the opportunity when the Chairperson of the Board opens the Public Comment portion of the meeting. There will be a sign-in sheet prior to the start of the meeting for the speaker's name and address. The speaker will state name and address before submitting comments.

II. Common courtesy and respect are expected of the speaker when addressing the Board. The use of profanity, loud, threatening or condescending comments towards the Board or any township employee will not be tolerated and the speaker's time will be terminated.

III. Outbursts such as clapping, cheering, booing or interjecting comments from those in attendance are not acceptable and if repeated will be cause for removal from the meeting or the Board Chair may recess until order is returned.

IV. The use of a visible and audible clock will be used to consistently and fairly monitor the public's comments. The Public Comment portion is limited to 30 minutes in total, and each speaker is limited to three (3) minutes. For this reason, the Board kindly requests that speakers not be repetitive or redundant once a topic has been discussed. New perspectives or matters are appreciated.

V. Failure to respect the guidelines while addressing the Board may result in the Board Chair asking the speaker to step away from the podium. Failure to do so may result in the Board Chair declaring the speaker to be disorderly and being asked to leave. The Chair may recess the meeting until order is restored.