

RECORD OF PROCEEDINGS

Minutes of
Monclova Township Board of Trustees

Meeting
July 20, 2026

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____
Public Safety Updates

- **E-bike fire incident with juvenile burn reported (02:26)**
 - Lieutenant Leach detailed the incident caused by battery overheating, emphasizing the risks associated with electric bikes.
 - Residents were urged to research e-bike purchases carefully, considering safety features, classifications, and helmet requirements.
- **Noise complaints rising, enforcement process explained (05:02)**
 - The township has seen an increase in noise complaints, particularly involving loud music and external speakers.
 - Residents are encouraged to call 911 immediately to enable prompt police response and documentation.
 - Officers respond to assess noise disturbances and begin a paper trail for repeated offenses, which may lead to legal action if warnings are ignored.
- **911 call purpose clarified beyond emergencies (08:34)**
 - Lieutenant Leach clarified that 911 is the appropriate contact for all issues requiring police response, not solely life-threatening emergencies.
 - This includes noise complaints, disturbances, and other community concerns.
- **Elderly resident frequent 911 calls, mental health support ongoing (09:53)**
 - The township is collaborating with mental health and aging services to assist an elderly resident in the Lakeside community who frequently calls 911 due to mental health issues.
 - Family communication and multi-agency cooperation are active to provide appropriate care and explore long-term solutions.

Infrastructure and Traffic

- **Roundabout paving starts tomorrow, closure plans outlined (11:18)**
 - Paving on the local roundabout is scheduled to begin July 21, with closures coordinated to avoid overlapping disruptions.
 - Streets including Waterville-Monclova, and Monclova will be closed sequentially.
 - The township is working with the county to prevent simultaneous closures that could impact emergency services.
- **Utility pole replacements noted, safety concerns raised (19:02)**
 - Trustees observed several utility poles near the construction site that are tilted and in need of replacement.
 - Responsibility for pole replacement lies with Edison, and monitoring is ongoing.
- **Traffic reroutes during construction, community patience requested (12:29)**
 - Residents are asked to be patient with traffic reroutes and construction inconveniences, which are necessary for long-term safety improvements.

Financial and Administrative Actions

- **Bills approved for \$547,704.69, including public services (15:16)**
 - The board approved payment of bills, including a resolved issue with Republic Services involving a missed auto payment and a manual check.

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- **Reallocation of \$100,000 between accounts approved (17:02)**

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Held Funds were moved from land acquisition to equipment accounts to better align with current budget priorities. 20

- **Hotel tax audit scheduled in two weeks (17:30)**
 - The Fiscal Officer will conduct a hotel tax compliance audit to ensure proper collection and remittance.
- **OPWC project application authorized for 2028 road project (21:30)**
 - The township administrator was authorized to prepare and submit an application for the Ohio Public Works Commission 2028 road project and execute related contracts.
- **Zoning text amendments resolution passed to add clarity to process (22:01)**
 - Amendments aligned township zoning procedures with Ohio Revised Code.
 - A flowchart was created to provide clear guidance on the zoning amendment process.
- **Public Works Director contract approved, Doug Holland start Thursday (55:40)**
 - Doug Holland was authorized to begin as the new Director of Public Works, with the Public Works supervisor position to be posted for recruitment.

Park and Community Improvements

- **Keener Park improvements approved for \$12,458.09 (31:25)**
 - The board approved the purchase of new benches, picnic tables, aluminum bleachers, and rust-resistant trash cans to enhance park aesthetics and functionality.
 - Trash cans were replaced to prevent rust stains on new concrete surfaces.
- **Playground equipment installation ongoing, public works managing (42:12)**
 - Public Works staff are overseeing the installation of new playground equipment, with project management delegated to David Clark during the director’s absence.
- **Positive community feedback on recent events and safety programs (46:22)**
 - The Safety Township program was successfully conducted with participation from local law enforcement, safety coalitions, and community partners.
 - Plans are in place to improve registration timing and program length for next year based on feedback.

Community Engagement and Governance

- **CLOUT meeting updates on township legislative advocacy (36:00)**
 - Township administrator Mike Hampton reported on his role with CLOUT, focusing on advocacy for township interests at the state legislature.
 - Discussions included a constitutional property tax amendment expected on next year’s ballot and efforts to educate the public on its implications.
- **Lake Erie West dues review committee involvement (36:30)**
 - Hampton serves on an ad hoc committee reviewing dues structures for Lake Erie West, the regional Metropolitan Planning Organization responsible for federal grant allocations.
 - The committee aims to ensure dues are proportionately shared without overburdening townships, considering population growth and budget impacts.
- **Safe Routes to School program support discussed (38:30)**

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- The township is promoting Safe Routes to School initiatives, encouraging neighboring school districts to collaborate on grant-funded connectivity projects.

~~Held~~ ○ The initial step involves securing consultant services to develop required plans, with costs ranging from \$35,000 to \$45,000.

- **Public comment raised concerns about data center zoning and crypto risks (49:44)**
- **Executive session held for public employee matters (53:09)**
 - The board conducted an executive session to discuss personnel matters, including appointments and discipline.
- **Positive public comment on township staff and administration (54:20)**
 - A resident praised township staff and administration for their professionalism, welcoming atmosphere, and effective communication during recent interactions.

Action items

Trustees (Lang, Laux, Hoecherl)

- Approved meeting minutes and bills, including a detailed review of financial transactions and appropriations (15:16).
- Passed zoning resolution amendments to clarify procedures and align with Ohio Revised Code (22:01). Process commences for which several public hearings will be conducted at various levels.
- Authorized contract for new Public Works Director Doug Holland and directed posting of Public Works supervisor position (55:58).

Mike Hampton (Township Administrator)

- Managed reallocation of \$100,000 in appropriations between land and equipment accounts to meet budgetary needs (17:02).
- Submitted application and executed contracts for the 2028 Ohio Public Works Commission road project (22:01).
- Implemented zoning text amendments and coordinated with zoning administrator for public hearings (29:34).
- Directed posting and recruitment for Public Works supervisor position following appointment of new director (55:58).

Fiscal Officer Gavin Pike

- Scheduled and will conduct hotel tax compliance audit to ensure proper collection and remittance (17:02).

Eric Wagner (Zoning Administrator)

- Responsible for managing zoning amendment applications, setting public hearing dates, and coordinating with planning commission and trustees as per updated procedures (27:49).

Doug Holland (Director of Public Works)

- Authorized to proceed with Keener Park improvements, including purchase and installation of benches, tables, bleachers, and trash cans (34:10).

ATTEST:

Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 08/03/2026

Barbara S. Lang
Barbara S. Lang

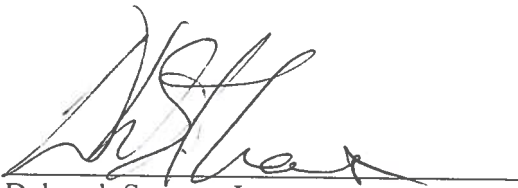
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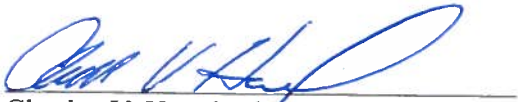
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Deborah Stevens-Laux



Charles V. Hoecherl

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded, however audio from new equipment has not been perfected. Please rely on this summary of action items and discussion