



Public Works Supervisor – Monclova Township

Position Summary

The Public Works Supervisor is responsible for overseeing the daily operations of the Monclova Township Public Works Department. This position ensures the efficient maintenance of township roads, right-of-way areas, parks, and public property, while delivering responsive service to residents through direct work activities and the township's citizen request system. Performs other duties assigned by the Director of Public Works.

Key Responsibilities

- Supervise maintenance staff and operations
- Oversee road, drainage, park, and facility maintenance
- Manage service requests and resident communication
- Coordinate projects and contractors
- Ensure compliance, safety, and emergency response
- Assist with budgeting and resource management

Required Qualifications

- 4–7+ years of public works, road maintenance, or municipal experience
- Supervisory experience preferred



- Valid Ohio driver's license (CDL Class A preferred)
 - Strong knowledge of roads, drainage, equipment, and safety practices
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Salary Range

- **Recommended Range for Monclova Township: Hourly with expected overtime. \$60,000 – \$90,000 annually**, depending on experience, certifications, and qualifications
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Benefits

- Ohio Public Employees Retirement System (OPERS)
 - Health, dental, and vision insurance
 - Paid vacation, sick leave, and holidays
 - Overtime or compensatory time (for snow/emergency work)
 - Equipment/boot allowance (if applicable)
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Reporting Structure

- Reports to: Director of Public Works
 - Supervises: Maintenance/Public Works staff and seasonal employees
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Key Performance Expectations

- Timely response to service requests
- Safe, well-maintained roadways and township property
- Effective snow and ice operations
- Positive community engagement