

INVITATION FOR BID  
FOR  
SELF-CONTAINED BREATHING  
APPARATUS AND ACCESSORIES



March 17, 2026

Date: March 17, 2026

Subject: Request for Bid for Self-Contained Breathing Apparatus and Accessories

The Monclova Township Fire Department is requesting sealed bids to provide self-contained breathing apparatus (SCBA) equipment and accessories for use withing the Fire Department to respond to incidents within the community and surrounding area.

The award of the bid is to be funded in part with federal funding through the FY2024 FEMA Assistance to Firefighter Grant (AFG). Funding is contingent upon compliance with all terms and conditions of the funding award. Prospective bidders shall comply with all applicable federal laws, regulations, and executive orders; FEMA Assistance to Firefighter Grant requirements, terms, and conditions of the funding award; state law; and township rules and regulations.

To be considered, all bid responses must be submitted in writing no later than 4:00 PM (EST) on March 31, 2026. Any bidder mailing a bid package must allow delivery time to ensure timely receipt of their bid. The responsibility for getting the bid response to Monclova Township on or before the specified time and date is solely and strictly the responsibility of the submitting bidder. Monclova Township and the Monclova Township Fire Department shall in no way be responsible for delays caused by any occurrence.

Sealed bids must be submitted in writing and hand delivered or mailed to:

Monclova Township Fire Department

Attn: Fire Chief Matthew Homik

Monclova Township Administration Building

4335 Albon Road

Monclova, Ohio 43542

Hours of Operations:

Monday 12:00 PM to 4:00 PM

Tuesday – Friday 08:00 AM to 4:00 PM

Phone (419) 865-9423

A. Inquires

1. Only written questions will be considered formal. Any information given by telephone will be considered informal. Any questions that the Township feels are pertinent to all bidders will be issued in the form of an Addendum. Questions regarding the bid information may be directed to Fire Chief Matthew Homik, Monclova Township Fire Department, email: [firechief@monclovatwp.org](mailto:firechief@monclovatwp.org).

B. Submission of Bids

1. Deadline

- a. Mail or hand-deliver one (1) signed original hardcopy and (1) electronic copy (PDF Format) on a USB drive. Bid submittals shall be sealed and marked "IFB – Self-Contained Breathing Apparatus Equipment and Accessories."
- b. Sealed bid submittals must be received by 4:00 PM (EST) on March 31, 2026, at the Monclova Township Administration Building located at 4335 Albon Road, Monclova, Ohio 43542.

2. Addenda

- a. Each Offeror is responsible for determining that all Addenda issued by Monclova Township Fire Department have been received before submitting a bid.

3. Late Submittals

- a. Any bids received after the announced time and date for submittal, whether by mail or by hand, will be rejected. It is the sole responsibility of the Offeror to ensure that their sealed bid is received by Monclova Township office personnel before the deadline indicated above. The Township will in no way be responsible for delays caused by any occurrence.

4. Identification

- a. The outside of the sealed envelope must be marked "IFB – Self-Contained Breathing Apparatus and Accessories."

5. Preparation of Response

- a. The bid shall be prepared simply and economically and should provide all the information which is considered pertinent to the bid and qualifications for the products to be provided. Bids shall be submitted on the forms included with the solicitation documents. The signer of the bid must initialize any additions, alterations, or erasures.

6. Binding

- a. Bid submittals must include the unit price certification form signed by an authorized representative of the company to legally bind the bid. All bids

submitted without such signature may be deemed non-response. Bids shall be bidding for 120 calendar days following the announced date of the bid opening.

7. Miscellaneous

- a. Nothing herein is intended to exclude any responsibilities or in any way restrain or restrict competition. All qualified bidders are encouraged to submit bids. Monclova Township and the Monclova Township Fire Department reserve the right to waive any informality and to reject any and / or all bids. In addition, Monclova Township reserves the right to cancel the solicitation at any time prior to the awarding of the bid.

C. Bid Opening

1. Bids will be opened and reviewed by the Monclova Township Fire Chief and Monclova Township Administrator on April 01, 2026, at 1:00 PM in the Conference Room at the Monclova Township Administration Building.

D. Award

1. Award of the bid shall be made to the bidder whose product(s) and bid are determined to be the most advantageous to the Monclova Township Fire Department, taking into consideration the bidder's overall price and ability to deliver Self-Contained Breathing Apparatus Equipment and Accessories within the expected timeframe. This award is a firm fixed-price contract.
2. Consideration shall also be given to the bidder's integrity and compliance with public policy.
3. The contract shall be awarded to the lowest responsible bidder or bidders, taking into consideration quality, performance, and time specified in the proposals for the performance of the contract or receipt of goods and services.
4. Monclova Township reserves the right to reject all bids.

E. Historically Underutilized Businesses

1. Monclova Township encourages all businesses including small businesses, minority, and women-owned businesses to respond to the Invitation for Bid. In addition, if subcontracts are let, the awarded bidder must ensure that the necessary affirmative steps are taken:
  - a. Place qualified small, minority, and women-owned businesses on solicitation lists.
  - b. Assure that such businesses are solicited when they are potential sources.
  - c. Divide total requirement, when economically feasible, into smaller tasks or quantities to permit maximum participation by such businesses
  - d. Establish delivery schedules, where requirements permit, which encourage such businesses to respond.

2. Failure on the part of the bidder to carry out the requirements set forth in the special provisions may constitute a breach of this solicitation and after proper notification may result in termination of the award or other appropriate remedy.

F. Product Delivery

1. The net unit bid price shall include delivery charges to:

Monclova Township Fire Department  
4395 Albon Road  
Monclova, Ohio 43542

2. Complete delivery of all SCBA backpacks/harnesses, face pieces, air cylinders, and other related equipment and accessories purchased because of this bid must be delivered at the bidder's expense within ninety (90) calendar days from award of the bid.
3. The awarded bidder shall enclose a complete packing slip/delivery ticket with any items delivered in conjunction with this solicitation. The packing slip/delivery ticket shall be attached or included with the shipping carton(s) which contain the equipment or accessories.
  - a. The packing slip/delivery ticket must include at a minimum the following:
    - i. Award number
    - ii. Date of Order
    - iii. Listing of items delivered
    - iv. Back-ordered items to include quantities and delivery time of backorders if applicable

G. Compensation

1. Invoice Requirements
  - a. All invoices shall match the price and structure submitted with the bid. Failure to have the invoice match the bid proposal may result in delay of payment and / or rejection of the invoice.
  - b. Additional charges not included or identified in the bid will not be accepted or paid.
  - c. The contractor shall provide the following information on all invoices:
    - i. Contractor's name
    - ii. Date of order
    - iii. Invoice number
    - iv. Itemized list of ordered items
    - v. Itemized list of shipped items
    - vi. Quantity, unit price and extended price of each item, and total price of order

2. All invoices shall be directed to:

Monclova Township Fire Department  
Attn: Chief Matthew Homik  
4395 Albon Road  
Monclova, Ohio 43542

H. Certification of Bidder Regarding Debarment

1. By submitting a bid, the bidder certifies that neither it nor its principals are presently debarred or suspended by any federal department or agency from participation in this transaction.

I. Bid Requirements

1. To evaluate responses efficiently and equitably, responses must be submitted using the Pricing Schedule provided.
2. Failure to submit this information may render your bid non-responsive.
3. **All bids provided must conform to minimum specifications listed.**
  - a. All parts, components and/or accessories not specifically mentioned which are necessary to provide the equipment described should be included in the bid.
4. SCBAs shall be of an existing brand and model currently in production. Prototypes, experimental, or SCBA's (component or accessories) in design are not acceptable.
5. The Self-Contained Breathing Apparatus (SCBA) and all components and accessories shall be compliant with NFPA 1970, 2025.
6. All exceptions to these specifications must be explained in detail on a separate sheet entitled EXCEPTIONS TO SPECIFICATIONS and shall include all information necessary to allow the Monclova Township Fire Chief to evaluate the proposed item(s) as being equal or superior to that which is specified.

J. Warranty

1. The proposal must include comprehensive information specifically relating to the manufacturer's warranty regarding parts and/or labor, and the duration of the warranty in years for separate components.
2. It shall be the responsibility of the bidder to cover all costs associated with travel, shipping/delivery, and repair of any equipment or accessory that is found to have a design and/or manufacturing defect or failure.

**Complete Pricing Schedule Provided Below.**

| QUANTITY | DESCRIPTION  | UNIT PRICE | TOTAL COSTS |
|----------|--|------------|-------------|
| 27 each  | <p>Self-Contained Breathing Apparatus (SCBA) unit to include harness/backpack, face piece, and two (2) 4,500psi 30-minute cylinders.</p> <p>New SCBA units shall be approved by the National Institute for Occupational Safety and Health (NIOSH), under 42 CFR, Part 84 for chemical, biological, radiological, and nuclear protection (CBRN).<br/> <b><i>All Self-Contained Breathing Apparatus (SCBAs) and all accessories or equipment shall meet or exceed requirements in NFPA-1970, 2025 Edition.</i></b></p> <p>Each harness/backpack shall include 4500 PSI System Pressure, CGA Threaded Remote Connection Cylinder Connection, Serviceable Tunnel with Chest Strap Harness, Metal Band Cradle Type, Adjustable Swiveling, Solid Buckle Lumbar Type, Solid cover Left Shoulder Regulator Type, Continuous Regulator Hose Type, Emergency Breathing Support System, Left Chest Speaker Module, PASS Right Shoulder PASS, Rechargeable Battery Type</p> <p>Each face piece shall be designed so that no exhaled air enters the Mask-Mounted Regulator (MMR). The face piece shall not contain electronic components. The face piece shall have a field of view of 80% without attached component(s). The face piece shall be available in three sizes (small, medium &amp; large). The face piece shall have a nose cup available in three sizes (small, medium, &amp; large). The face piece shall have a fabric neck strap to carry the face piece in a quick donning position.<br/> <b><i>Fire Department shall specify quantities of each size face piece.</i></b></p> <p>Each cylinder shall have incorporated flow control insert to limit airflow over hand wheel's first half-rotation, minimizing propulsion thrust if the cylinder is mishandled. The cylinder valve shall incorporate CGA thread that can be converted to quick-connect cylinder without special tools. Cylinders are to include the Quick Connect Adapter.</p> |            |             |

|         |  |        |  |
|---------|--|--------|--|
|         | <i>Cylinders shall be delivered not more than 90 days postdate of manufacture.</i>   |        |  |
| 3 each  | SCBA Smart Rechargeable Battery Bank Charger for fixed station use (6 Bank).   |        |  |
| 18 each | Additional Rechargeable Batteries for the SCBA Units   |        |  |
| 2 each  | <p>RIT Pack Upgrade Kits to include two (2) face pieces.</p> <p>Each face piece shall be designed so that no exhaled air enters the Mask-Mounted Regulator (MMR). The face piece shall not contain electronic components. The face piece shall have a field of view of 80% without attached component(s). The face piece shall be available in three sizes (small, medium &amp; large). The face piece shall have a nose cup available in three sizes (small, medium, &amp; large). The face piece shall have a fabric neck strap to carry the face piece in a quick donning position.</p> <p><b><i>Fire Department shall specify size of each face piece.</i></b></p> |        |  |
| 20 each | <p>Additional face pieces.</p> <p>Each face piece shall be designed so that no exhaled air enters the Mask-Mounted Regulator (MMR). The face piece shall not contain electronic components. The face piece shall have a field of view of 80% without attached component(s). The face piece shall be available in three sizes (small, medium &amp; large). The face piece shall have a nose cup available in three sizes (small, medium, &amp; large). The face piece shall have a fabric neck strap to carry the face piece in a quick donning position.</p> <p><b><i>Fire Department shall specify quantities of each size face piece.</i></b></p>                    |        |  |
|         |  | TOTALS |  |

**MEMORANDUM OF UNDERSTANDING BETWEEN NORTHWEST OHIO FIRE PREVENTION ASSOCIATION  
(NWOFFPA) AND MONCLOVA TOWNSHIP**

This Memorandum of Understanding (MOU) is entered into by and between the Northwest Ohio Fire Prevention Association (NWOFFPA) and Monclova Township in Northwest Ohio to promote fire safety standards and streamline the inspection process for mobile food units.

**1. Scope of Agreement**

This MOU establishes an agreement between NWOFFPA and Monclova Township in Northwest Ohio to recognize and conduct fire inspections for mobile food units in accordance with the Current Ohio Fire Code. Mobile food units that pass the inspection will be issued an agreed-upon NWOFFPA inspection sticker.

**2. Mobile Food Units Inspection**

NWOFFPA, in coordination with participating Fire Departments, will conduct fire inspections for mobile food units. These inspections will be conducted by State of Ohio certified Fire Safety Inspectors who are employees of the participating Fire Departments, certified by the State of Ohio, and are members of NWOFFPA. These inspectors are trained and qualified to perform inspections in compliance with the Current Ohio Fire Code.

**3. Recognition and Inspection Rights**

All parties involved, including NWOFFPA and participating Fire Departments, acknowledge that they reserve the right to inspect mobile food units while operating in their jurisdiction at any time. The fire code includes provisions for on-site inspections that may occur on the day of the event.

**4. Accessibility of Reports**

Inspection reports, on-site inspection reports from all members, and service provider inspection reports shall be accessible to all users via an online portal agreed upon by NWOFFPA members and participating Fire Departments. Additionally, all mobile food unit registration information, such as VIN number, license plates, and contact information, will also be available to all members.

**5. Compliance with Local Regulations**

This agreement does not supersede or violate any ordinance, resolution, or agreement by each jurisdiction as it pertains to their individual permit or certification process.

**6. Amendments**

This MOU may be amended or modified only in writing and with the agreement of all parties involved.

**7. Termination**

Any party may terminate this MOU upon 30 days' written notice to all other parties.

**8. Effective Date and Duration**

This MOU will be effective upon signature by all parties and will remain in effect until terminated.

\_\_\_\_\_  
Date

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first above written.

Northwest Ohio Fire Prevention Association (NWOFFPA)

\_\_\_\_\_  
Signature of NWOFFPA Representative

\_\_\_\_\_  
Printed Name and Title

Monclova Township

\_\_\_\_\_  
Signature of Monclova Township Representative

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Signature of Monclova Township Fire Department Representative

\_\_\_\_\_  
Printed Name and Title