

Monclova Township – Village of Whitehouse
Joint Economic Development District I
June 18, 2025 – 4:00 PM
Monclova Township Administration Building/Meeting Room
4335 Albon Road, Monclova, OH 43542

The meeting of the Monclova Township – Village of Whitehouse Joint Economic Development District I Board of Directors was called to order at 4:00 PM pursuant to the meeting notice.

Members Present: Dr. Miller, Ms. Valle, Ms. Tuohy

Dr. Miller presiding.

Others in attendance: Jordan Daugherty, Administrator for Village of Whitehouse; Dawn Sanderson, Law Director, Monclova Township; Kevin Heban, Whitehouse Legal Counsel; and Kathleen Stewart Kuns, Recording Secretary

MOTION: Valle moved, Tuohy seconded, to suspend reading of the July 17, 2024 minutes and approve as submitted.

YES: Miller, Valle, Tuohy

Nomination for Chair: Valle moved, Tuohy seconded, to name Dr. Miller as Chairman for 2025 and 2026.

YES: Miller, Valle, Tuohy

New Business:

Chairman Miller called upon Jordan Daugherty, Village of Whitehouse Administrator, to submit and review the Q1 quarter 2025 financial report for this year. Daugherty statement included the following:

- Provisional financial statements based on next agenda item for grant
- 2024 and Q1 2025 incorporates all to date, funds withheld for jobs creation grant.
- Daugherty noted some employment, thus funding rebound from last year.
- Second document is revenue summary including distributions. Assuming approval, almost \$175,000 to Monclova Township; almost \$60,000 to Village of Whitehouse.

Miller asked about fund balance showing a negative. Daugherty responded in agreement but also noted that tax refunds have been higher than normal. Will take another year to get the fund back up.

Valle moved to accept the financial as presented. Seconded by Tuohy.

YES: Miller, Valle, Tuohy

Grant request and insurance renewal:

1 Daugherty noted slight delay from the applicant due to payroll company. Request
2 was received three weeks ago. He and his staff have reconciled all. The grant
3 amount is \$559,385.83. Daugherty recommended that the Board take action tonight
4 on this grant.

5 Miller moved to approve the grant based on the recommendation of Mr. Daugherty.
6 Motion was seconded by Valle.

7 YES: Miller, Valle, Tuohy
8

9 Daugherty reviewed insurance status and renewal for Directors and Officers
10 coverage. He further added that this rate is competitive and a good rate at \$1,238.

11 Miller moved to approve D & O insurance as presented. Seconded by Tuohy.

12 YES: Miller, Valle, Tuohy
13

14 The Board reviewed the document presented by Administrator Daugherty.
15

16 **Adjournment:**

17 Meeting adjourned at 4:15 PM.
18

19 Accepted on behalf of the JEDD I Board of Directors:
20

21 _____

22 _____
23 _____ Date
24

25 *All rolls called randomly; Official Minutes will hold a signature on the above line. The audio*
26 *of this meeting is on file in the Office of the Monclova Township Fiscal Officer according to*
27 *the adopted Records Retention Schedule.*
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