

MONCLOVA TOWNSHIP BOARD OF TRUSTEES

CODE OF CONDUCT

Code of Conduct for those wishing to address the Board during public meetings:

- 1) Those wishing to address the Board must sign in prior to the start of the meeting and state the purpose for addressing the Board.
- 2) Common courtesy and respect is expected towards the Board while making public address. The use of profanity, loud, threatening or condescending comments towards the Board or other township employees will not be tolerated.
- 3) Outbursts such as clapping, cheering, booing or interjecting comments from those in attendance is not acceptable and if repeated will be cause for removal from the meeting.
- 4) Although there are no specific time limits for individuals addressing the Board, lengthy, repetitive, redundant or immaterial comments will not be allowed to continue. The Board respectfully requests and encourages those addressing the Board to limit their comments to approximately five (5) minutes. Additional time may be granted at the discretion of the Board.
- 5) The Chair of the Board reserves the right to limit the number of speakers and length of time any individual or group of individuals may address the Board on a particular topic or issue.
- 6) Failure to respect the guidelines while addressing the Board of Trustees may result in the Board asking the citizen to step away from the podium. Failure to do so may result in the Board declaring the citizen to be disorderly and will be asked to leave or the meeting will break until order is restored.