

Working Session 4:45 PM:

For the purposes of: Obtaining signatures for payment of the bills; updates from Township Administrator Grim; as well as agenda review.

General Session:

The regular meeting of the Monclova Township Board of Trustees commenced with the Pledge of Allegiance at 5:30 PM.

Roll call of trustees: Trustee Barbara Lang; Trustee Trudy Vicary, present.

No changes to agenda.

Vice Chair Lang thanked the residents who attended the Services Open House; thanked staff.

Moved by Trustee Vicary, seconded by Trustee Lang, to approve payment of the bills as presented by Fiscal Officer Pike totaling \$561,542.11. Mr. Pike called roll: Lang, yes; Vicary, yes.

Moved by Trustee Lang, seconded by Trustee Vicary, to dispense with the reading of the September 15, 2025 minutes and approve as submitted by Fiscal Officer Pike. Mr. Pike called roll: Lang, yes; Vicary, yes.

Correspondence:

None

Public Hearing:

Lang moved to close the General Session and enter a hearing for 8830 Maumee-Western Road; seconded by Vicary. Mr. Pike called roll: Lang, yes; Vicary, yes.

Trustee Lang called on Zoning Administrator Wagner to share information regarding 8830 Maumee-Western Road. Wagner stated the following: The subject parcel is west of Albon Road; house is unoccupied and in poor condition; no driveway; roof is caving in, which is the main concern. Wagner stated that due to the home being unsecured, Fire Chief Homik and he performed an inspection. On June 16th, 2025 the Board of Trustees declared the structure a nuisance. Since that time the front and back door have been secured. Basement cellar remains accessible through open entry. Wagner added that the condition of the roof allows for entry at ground level. Grass has been cut. Property has been listed for sale recently.

Zoning Administrator Wagner informed the trustees that he has had a discussion with Lucas County Land Bank. There is a possibility for reimbursement to township, should the trustees take action to abate the nuisance.

Lang asked for property owner or representative to come forward.

No one came forward. Lang received confirmation from Wagner that the property owner was notified.

Law Director Sanderson noted that by statute, this could be an issue of taking of property (legal term), which is why the property owner has opportunity to be in attendance and give testimony at this hearing. Now that the chance has been given, the trustees can move forward. Vicary received review of process going forward (5:36 PM).

Sanderson commented on potential lien on property tax bill.

Lang and Vicary were in agreement for the Zoning Administrator to move forward.

Lang moved to close and return to General Session; seconded by Vicary. Mr. Pike called roll: Lang, yes; Vicary, yes.

Fiscal Officer's Report:

Vicary moved, Lang seconded, to approve the reallocation of appropriations within the same fund as follows:

From			To		
Acct #	Acct name	Amount	Acct #	Acct name	Amount
2191-760-720-0000	Building	\$51,633.45	2191-220-599-0000	Other Expense	\$51,633.45

Mr. Pike called roll: Lang, yes; Vicary, yes.

Fiscal Officer Pike noted he has received a draft of the 2023/2024 State audit.

JEDD I Q2 revenue received, as noted by Village of Whitehouse's information. The township's portion was \$206,000.

New Business:

Lang gave a review of Trettin and Trimble's Zoning Commission qualifications. Vicary moved, Lang seconded, to appoint Keith Trettin to the Monclova Township Zoning Commission as a regular member; second full term commencing October 13, 2025 and ending October 14, 2030. Mr. Pike called roll: Lang, yes; Vicary, yes.

Vicary moved, Lang seconded, to appoint T. Mark Trimble to the Monclova Township Zoning Commission as an alternate member; term commencing October 13, 2025 and ending October 14, 2026. Lang, yes; Vicary, yes.

Lang encouraged members of the public to apply for a public volunteer board.

Fire Department Chief's Report:

Chief gave background on SCBA replacements through possible grant. Asking for Board to accept the grant. Then will move forward with resources, etc. Vicary moved, Lang seconded, to approve the Fire Chief to accept the FY 2024 Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant Award EMW-2024-FG-01961. Mr. Pike called roll: Lang, yes; Vicary, yes. Vicary complimented Chief Homik on the successful effort.

Township Administrator's Report:

Administrator Grim gave a review of process for a cyber security policy. The township's IT provider has reviewed, Administrator Grim stated that the policy will establish a framework for protecting township information. Grim noted that Law Director Sanderson has reviewed. Training must be completed by June 30th, 2026. Vicary moved, lang seconded, to approve Resolution 10042025-01, Adopting a cybersecurity policy pursuant to Ohio Revised Code Section 9.64. Mr. Pike called roll: Lang, yes; Vicary, yes.

Vicary moved, Lang seconded, to approve the 2026 Board of Trustees meeting schedule as submitted by the Administrator. Mr. Pike called roll: Lang, yes; Vicary, yes.

Vicary moved, Lang seconded, to authorize \$7,040 for the purchase of 64-\$100 Churchill's gift cards and 16-\$40 Churchill's gift cards for distribution to township employees and appointees as an appreciation gesture. Mr. Pike called roll: Lang, yes; Vicary, yes.

Lang moved, Vicary seconded, to authorize the Administrator to organize a holiday luncheon for township employees and appointees. Mr. Pike called roll: Lang, yes; Vicary, yes.

Trustees and Administrator briefly discussed connectivity plan.

Citizen Comment:

None

Adjournment:

Moved by Lang, seconded by Vicary, to adjourn at approximately 6:00 PM. Mr. Pike called roll: Lang, yes; Vicary, yes.

ATTEST: _____
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 10/20/2025

Charles V. Hoecherl

Barbara S. Lang

Trudy Vicary

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at monclovatwp.org during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.

Payment Listing

UAN v2025.2

Year 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
249-2025	10/06/2025	10/01/2025	CH	TOLEDO EDISON COMPANY	\$2,514.52	O
250-2025	10/06/2025	10/01/2025	CH	OHIO GAS COMPANY	\$129.91	O
251-2025	10/06/2025	10/01/2025	CH	TOLEDO EDISON COMPANY	\$29,684.60	O
252-2025	10/06/2025	10/01/2025	CH	spectrum enterprises	\$912.22	O
253-2025	10/06/2025	10/01/2025	CH	CITY OF TOLEDO	\$1,166.80	O
254-2025	10/06/2025	10/01/2025	CH	Empower Trust Company	\$75.00	O
255-2025	10/06/2025	10/01/2025	CH	Ohio Deferred Comp	\$1,625.00	O
256-2025	10/06/2025	10/01/2025	CH	Monroe County Friend of the court	\$185.68	O
257-2025	09/18/2025	10/01/2025	CH	TRI-COUNTY FUELS	\$1,569.62	O
258-2025	09/24/2025	10/01/2025	CH	TRI-COUNTY FUELS	\$931.19	O
259-2025	10/01/2025	10/01/2025	CH	TRI-COUNTY FUELS	\$738.07	O
260-2025	10/06/2025	10/01/2025	CH	OHIO POLICE & FIRE PENSION FUND	\$24,905.65	O
261-2025	10/06/2025	10/01/2025	CH	HR Butler	\$314.44	O
262-2025	10/06/2025	10/01/2025	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$18,393.25	O
263-2025	10/01/2025	10/01/2025	CH	Payroll	\$77,465.07	O
264-2025	10/06/2025	10/01/2025	CH	VISION SERVICES PLAN	\$552.55	O
265-2025	10/01/2025	10/01/2025	CH	OHIO GAS COMPANY	\$31.06	O
7556	10/06/2025	10/01/2025	AW	Jeffrey Ballmer	\$190.00	O
7557	10/06/2025	10/01/2025	AW	Michelle Ross	\$95.00	O
7558	10/06/2025	10/01/2025	AW	Doug Stanton	\$190.00	O
7559	10/06/2025	10/01/2025	AW	Darrel Limes	\$190.00	O
7560	10/06/2025	10/01/2025	AW	Keith Stewart	\$190.00	O
7561	10/06/2025	10/01/2025	AW	BRIAN CHANDLEY	\$95.00	O
7562	10/06/2025	10/01/2025	AW	Paul M. Rasmusson	\$190.00	O
7563	10/06/2025	10/01/2025	AW	Cathy A. Shepherd	\$190.00	O
7564	10/06/2025	10/01/2025	AW	Keith W. Trettin	\$190.00	O
7565	10/06/2025	10/01/2025	AW	James Lindsay	\$190.00	O
7566	10/06/2025	10/01/2025	AW	Mark Trimble	\$190.00	O
7567	10/06/2025	10/01/2025	AW	ComDoc, Inc.	\$47.67	O
7568	10/06/2025	10/01/2025	AW	Ram Exterminators, LLC	\$110.00	O
7569	10/06/2025	10/01/2025	AW	AT & T	\$466.08	O
7570	10/06/2025	10/01/2025	AW	FIRE PROTECTION PUBLICATIONS	\$88.00	O
7571	10/06/2025	10/01/2025	AW	Henry Schein, Inc.	\$260.01	O
7572	10/06/2025	10/01/2025	AW	Bon Secours Mercy Health Inc	\$109.95	O
7573	10/06/2025	10/01/2025	AW	Auto Zone	\$274.81	O
7574	10/06/2025	10/01/2025	AW	Jam Best-One	\$64.22	O
7575	10/06/2025	10/01/2025	AW	SPECK SALES, INC.	\$1,066.83	O
7576	10/06/2025	10/01/2025	AW	SUPERIOR UNIFORM SALES, INC.	\$81.00	O
7577	10/06/2025	10/01/2025	AW	BOUND TREE MEDICAL, LLC	\$1,057.14	O
7578	10/06/2025	10/01/2025	AW	STAFFORD BUILDING PRODUCTS	\$308.00	O
7579	10/06/2025	10/01/2025	AW	FLEETPRIDE	\$42.00	O
7580	10/06/2025	10/01/2025	AW	NORTH BRANCH NURSERY	\$264.00	O
7581	10/06/2025	10/01/2025	AW	ACE SANITATION	\$150.00	O
7582	10/06/2025	10/01/2025	AW	AG PRO	\$1,359.13	O
7583	10/06/2025	10/01/2025	AW	KUHLMAN CORPORATION	\$165.00	O
7584	10/06/2025	10/01/2025	AW	MENARDS	\$80.48	O

Payment Listing

UAN v2025.2

Year 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
7585	10/06/2025	10/01/2025	AW	Ohio Compost	\$32.00	O
7586	10/06/2025	10/01/2025	AW	LUCAS COUNTY ENGINEER	\$257.95	O
7587	10/06/2025	10/01/2025	AW	BRONDES FORD	\$26.78	O
7588	10/06/2025	10/01/2025	AW	Transtar Electric	\$2,645.00	O
7589	10/06/2025	10/01/2025	AW	Sanderson Law Offices LLC	\$3,745.00	O
7590	10/06/2025	10/01/2025	AW	VERIZON	\$495.18	O
7591	10/06/2025	10/01/2025	AW	Teamsters Local 20	\$592.00	O
7592	10/06/2025	10/01/2025	AW	Monclova Township Professional FF Local 54	\$1,020.00	O
7593	10/06/2025	10/01/2025	AW	National DRIVE	\$3.00	O
7594	10/06/2025	10/01/2025	AW	MONCLOVA TOWNSHIP FIREFIGHTERS AS	\$324.50	O
7595	10/06/2025	10/01/2025	AW	STRYKER	\$1,180.00	O
7596	10/06/2025	10/01/2025	AW	FORREST AUTO SUPPLY	\$26.36	O
7597	10/06/2025	10/01/2025	AW	AT & T	\$516.39	O
7598	10/06/2025	10/01/2025	AW	MASS MEDIA COMMUNICATIONS	\$134.25	O
7599	10/06/2025	10/01/2025	AW	TRIOTECH CORPORATION	\$1,130.25	O
7600	10/06/2025	10/01/2025	AW	Ohio Conference of Teamsters & Industry Hea	\$58,748.94	O
7601	10/06/2025	10/01/2025	AW	John and Ebone Waweru	\$51,633.45	O
7602	10/06/2025	10/01/2025	AW	Lucas County Sheriff	\$211,220.11	O
7603	10/06/2025	10/01/2025	AW	Hylant	\$58,722.00	O
Total Payments:					\$561,542.11	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$561,542.11	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.