

1 **Monclova Township – Swanton Township – City of Toledo**  
2 **Toledo Express Airport Joint Economic Development District**

3  
4 **February 6, 2025**  
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8 The meeting of the Monclova Township – Swanton Township – City of Toledo  
9 Toledo Express Airport Joint Economic Development District Board was called to  
10 order at 5:00 PM pursuant to the meeting notice.  
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12 Members Present: Mr. Dicken, Mr. Sommer, Mr. Michael  
13 Excused Absence: Misters Downey and Miller  
14

15 Others in attendance: Kathleen Stewart Kuns, Recording Secretary  
16

17 Chair Brian Dicken commenced the meeting at 5:00 PM.  
18

19 There were no additions or corrections to the minutes.

20 Dicken moved, Michael seconded, to approve the minutes of October 2, 2024 as  
21 submitted.

22 YES: Mr. Dicken, Mr. Sommer, Mr. Michael  
23

24 **Treasurer Sommer's Report; Financial Summary:**

25 City of Toledo report, Q3 2024 was reviewed by Treasurer Sommer. Nothing unusual  
26 to report. Banking summary, notes January interest. Activity shows that since last  
27 meeting, withdrew \$181,020 to make distribution to Port Authority. Ending cash  
28 balance \$65,197.78; Star Ohio \$6,040.52; total assets \$71,238.30.  
29

30 Dicken inquired about Star Ohio document. Sommer will send corrected monthly  
31 statement. Meeting packet will be updated with correct statement for record-keeping  
32 purposes. Sommer inquired if additional money should be moved to Star Ohio.  
33 Sommer recommended a range of \$40,000-50,000.

34 Julian Grube coming up-\$500 fee; Tron Air expense will not be until May and prior to  
35 that time, there will be another City of Toledo deposit.

36 Michael concurred with \$50,000 recommendation amount.

37 Michael moved to move \$50,000 to Star Ohio account. Motion was seconded by  
38 Dicken.

39 YES: Mr. Dicken, Mr. Sommer, Mr. Michael  
40

41 Sommer commented on Hylant Directors and Officers Insurance invoice of \$1,385.  
42 Sommer moved to approve this payment, also noting no increase from last year's  
43 expense. Seconded by Michael.

44 YES: Mr. Dicken, Mr. Sommer, Mr. Michael  
45

46 **New Business:**

1 Audit member discussion. Monclova Township's Fiscal Officer Gavin Pike is willing to  
2 serve on the audit committee. The committee would still need one other person to  
3 volunteer.

4  
5 Ohio law will be changing in April to allow public bodies to hold virtual meetings,  
6 subject to certain criteria. Board will have to adopt a policy outlining conditions.

7  
8 Sommer moved to develop policy for virtual meetings. Seconded Michael.

9 YES: Mr. Dicken, Mr. Sommer, Mr. Michael

10 Dicken noted that this action will be highlighted with Monclova Township Law Director  
11 Dawn Sanderson for assistance with policy.

12  
13 Decided: Meeting dates for 2025 are as follows-Wednesday May 7, August 6;  
14 November 5<sup>th</sup>; all at 5:00 PM.

15  
16 **Old Business:**

17  
18 **Adjournment:**

19 MOTION: Michael moved to adjourn 5:17 PM.

20 Seconded by Sommer.

21 YES: Mr. Dicken, Mr. Sommer, Mr. Michael

22  
23 Accepted on behalf of the Toledo Express Airport JEDD Board of Directors:

24  
25 \_\_\_\_\_

26  
27 \_\_\_\_\_ Date

28  
29 *All rolls called randomly; Official Minutes will hold a signature on the above line. The audio*  
30 *of this meeting is on file in the Office of the Monclova Township Fiscal Officer according to*  
31 *the adopted Records Retention Schedule.*  
32