

Monclova Township Board of Zoning Appeals

Summary for February 13, 2017

The meeting commenced with the Pledge of Allegiance to the Flag at 5:30 PM led by Vice Chair Melva Plocek.

**Roll Call:**

Present: Board Member Plocek, Board Member Brigham, and Board Member Ohns, and Board Member Lemle

Excused Absence: Board Member Downey

Staff Members Present: Zoning Administrator Eric Wagner and Recording Secretary/Support Staff Kathleen Stewart Kuns

**Record of Proceedings:**

MOTION: Lemle moved to approve the January 24, 2017 minutes as submitted by Recording Secretary.

SECOND: Brigham

Yes: Board Member Plocek, Board Member Brigham, Board Member Ohns, and Board Member Lemle

**Finding of Facts:**

MOTION: Brigham moved to suspend reading of the Finding of Facts regarding case # Z17-C353, and approve as presented.

SECOND: Ohns

Yes: Board Member Plocek, Board Member Brigham, Board Member Ohns, and Board Member Lemle

**Adjournment:**

MOTION: Brigham moved to adjourn.

SECOND: Lemle

Yes: Plocek, Brigham, Ohns and Lemle

Motion unanimously passed.

Respectfully Submitted:

Kathleen Stewart Kuns

Recording Secretary

Accepted by:

\_\_\_\_\_  
Dan Downey

\_\_\_\_\_  
Melva Plocek

\_\_\_\_\_  
Lois A. Brigham

\_\_\_\_\_  
Diane H. Ohns

\_\_\_\_\_  
Jeffrey Ballmer

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at [monclovatwp.org](http://monclovatwp.org) during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.