

Monclova Township

HOME OCCUPATION PERMIT APPLICATION

Monclova Township Zoning Resolution Section 7.5 Attached

APPLICANT

Name _____ Phone: _____

Address _____

Street City Zip

PARCEL

Address _____

Street City Zip

Legal Description (attach copy of real estate tax bill)

Zoning District classification: _____

Parcel Dimensions, Size _____

Abutting Zoning _____

STATUS OF HOME OCCUPATION

Existing _____ Approximate Date Home Occupation Began _____

New _____ Starting date _____

BUILDING(S) IN WHICH HOME OCCUPATION IS/WILL BE CONDUCTED

Area Used for Home Occupation	Total Building Area (sq.ft.)	Percent of Total Building Area
Dwelling		

Accessory Building (s)	Building Area (sq.Ft.)	Total Lot Area (sq.Ft.)	Percent of Total lot Area

- **Attach site plan with dimensions showing parcel boundaries, location and size of existing and proposed building(s), setbacks, roadways, drives, structures and natural features.**

DESCRIPTION OF HOME OCCUPATION

Attach a letter describing the home occupation and addressing each of the general requirements included in Section 7.5.1-7.5.3 (Please note that existing home occupations will be reviewed in accordance with the grandfather provisions contained in Section 11 and that any sign for a home occupation requires a sign permit in accordance with Section 7.10.2) Additional Information may be requested to clarify any of the above information.

APPLICANT SIGNATURE

I hereby certify that the application, with attachments, is complete and that I understand and will comply with the applicable regulations:

Name: _____

Date _____

ZONING ADMINISTRATOR USE ONLY

Approved: _____

Approved with

Condition(s): _____

Disapproved: _____

No Zoning Permit Required _____

Condition(s) _____

Reason(s) _____

Any permit issued upon a false statement of any fact material to the issuance hereof shall be void.

Monclova Township Zoning Administrator _____

Date _____

Triplicate form: copies for Township, Applicant, and Lucas County Building Regulations

